

# **March 26, 2013 - Board of Supervisors Meeting Minutes from March 26, 2013**

Minutes of the Antrim Township Supervisors

Regular Meeting

March 26, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, March 26, 2013 in the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following present: Fred Young (Chairman) *arriving late*, Rick Baer, James Byers, John Alleman, Brad Graham (Administrator), Sylvia House (Zoning/Code Enforcement Officer), Jennifer Becknell (Secretary); Pat Heraty (Vice Chairman) *absent*.

Baer called the meeting to order at 7:05 p.m. and reminded the audience that our meetings are audio recorded and posted to our website.

Baer called on Graham to open the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Baer opened the floor to Public Comment. There were none.

An Alleman/Byers motion passed 3-0 to approve the minutes from the March 12, 2013 Regular Meeting with the following change. In the original minutes, the Secretary stated that John Alleman and Brad Graham would be the attendee's to the training classes for the modifications to the County's radio system. The minutes have been changed to state the attendee's would be Brad Graham and the Road Master/Park Director that will be starting soon.

A Byers/Alleman motion passed 3-0 to approve the bills as they appear on the Treasurer's Report dated March 26, 2013.

A Byers/Alleman motion passed 3-0 to approve the World Kitchen expansion stormwater modification request. This modification provides relief from groundwater infiltration. Dewberry has confirmed that due to the geology, the site is prone to sink holes. Therefore, Dewberry supports granting this modification. The Antrim Township Planning Commission (ATPC) recommended granting the modification based on a favorable review from Dewberry.

A Byers/Alleman motion passed 3-0 to authorize the Chairman to sign the Heritage Estates West (HEW) Satisfaction Piece. The original Satisfaction Piece for the mortgage on the HEW property was signed in December 2012. It was not recorded because of the bonding issue. The Township has now received the bond in the full amount. The mortgage agreement and the mortgage are no longer needed, so a different Satisfaction Piece needs to be signed.

An Alleman/Byers motion passed 3-0 giving direction to staff to "Not Oppose" (at the Zoning Hearing) the variance request, # 2013-04V, for 1882 and 1985 Chloe Circle. Our current ordinance requires a minimum distance of 28' between Townhomes. The previous developer (Tom Mongold) built a unit up to the building restriction line for the Townhomes. In order to gain the required 28' between the units, the new developer (Valentine Excavation) will end up with a 17' unit which is undesirable. Valentine is seeking a side yard setback of 10' for each unit. Zoning Officer House states this is the setback for the R-2 Zoning District and is a reasonable request.

An Alleman/Byers motion passed 3-0 approving the Sewer Plant Headworks Analysis and authorizing Graham to sign the agreement. Our NPDES permit for the Sewer Plant requires this Headworks

Analysis to be conducted. Carl Rundquist, our Public Works Director, has obtained a proposal from CET-GHD engineers for this study. The Antrim Township Municipal Authority (ATMA) recommended this proposal in the amount of \$25,000.

A Byers/Alleman motion passed 3-0 to approve the Sewer Disconnect and Waiver from Sewer Billing for Sky King Fireworks of Antrim. The ATMA has approved these disconnections at their meeting and the property addresses/unit counts are as follows:

- 55 Mason-Dixon Rd. – 1 Unit
- 15823 Mt. View Dr. – 1 Unit
- 15825 Mt. View Dr. – 2 Units
- 15827 Mt. View Dr. – 1 Unit

Graham announced that the approved candidate for the Roadmaster/Park Director position has accepted the Township's offer. Michael Condo will begin work on April 4, 2013 with a starting salary of \$48,000.

Young entered the meeting, at 7:23, during the following discussion.

An Alleman/Baer motion passed 3-1 (Byers opposed) to bid our Township building renovation out in two separate bids. The first bid would be for the actual physical building renovation, and the second bid would be for the landscape/sidewalk/parking. The second bid shall be issued no later than 30 days after the first bid. Lisko made a request that Centura (Dave Molino) send over the bid document sections as they become available. He said these bid documents can be lengthy and by receiving them piecemeal, it will allow for proper review since the Township is on a time schedule for bidding.

A Baer/Byers motion passed 4-0 authorizing Fire Police coverage for Flannery's Pub Run benefit, set for Saturday, April 13, 2013.

A Baer/Young motion passed 4-0 endorsing the **2012** Township Organizational Chart for the purpose of being part of our **2012** Audit being conducted by Boyer & Ritter. A correction will be made to list Rick Baer as the Vice Chairman and Pat Heraty as a Supervisor, not Vice Chairman, for 2012.

Graham called for an Executive Session to discuss potential litigation.

Baer called for Public Comment. There were none.

Graham updated the Supervisors that the Park Committee has had discussions concerning the Dog Park project. The Committee is recommending the area off of the large South parking lot, by field A, the largest soccer field, and then go west from there. The area has been marked off so that the Supervisors can get an idea of the location.

A Byers/Young motion passed 4-0 to adjourn the Regular Meeting, into Executive Session at 7:30 p.m.

An Alleman/Byers motion passed 4-0 to adjourn the Executive Session at 7:54 p.m.

A Byers/Alleman motion passed 4-0 to enter back into the Regular Meeting at 7:55 p.m.

Baer announced that during the Executive Session they discussed potential litigation and no decisions were made.

An Alleman/Byers motion passed 4-0 to adjourn the Regular Meeting at 7:57 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary