

February 26, 2013 - Antrim Township Board of Supervisors Regular Meeting

Minutes of the Antrim Township Supervisors

Regular Meeting

February 26, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, February 26, 2013 in the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following present: Fred Young (Chairman), Pat Heraty (Vice Chairman), Rick Baer, John Alleman, Brad Graham (Administrator), Sylvia House (Zoning/Code Enforcement Officer), John Lisko (Solicitor) and Jennifer Becknell (Secretary). *James Byers was absent.*

Young called the meeting to order at 7:16 p.m. and reminded the audience that our meetings are audio recorded and posted to our website.

Young opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young announced that an Executive Session was held immediately prior to the meeting to discuss personnel matters.

Young opened the floor to Public Comment. There were none.

Young acknowledged the students in attendance and encouraged them to ask questions and thanked them for coming.

A Heraty/Baer motion passed 3-0-1 (Alleman abstained) to approve the minutes from the February 12, 2013 Regular Meeting.

A Baer/Heraty motion passed 4-0 to approve the minutes from the February 19, 2013 Work Session.

A Baer/Heraty motion passed 4-0 to approve the bills as they appear on the Treasurer's Report dated February 26, 2013.

A Baer/Heraty motion passed 4-0 to grant the Heritage Estates West plan a modification, allowing the plans to be released and recorded on the condition that the Township receives a \$355,000 Letter of Credit and a second mortgage in the amount of \$23,133.44. The current Financial Security Agreement will be revised allowing the sale of lots and requiring the Township to hold a reduced second mortgage in the amount of \$ 23,133.44 to make up the shortage of the bond.

A Heraty/Baer motion passed 4-0 authorizing the Township Administrator to sign lot releases (the satisfaction piece agreement) as properties are sold.

A Baer/Heraty motion passed 4-0 authorizing the Chairman to sign the Standard Stormwater Maintenance and Monitoring Agreement for Hollowell Brethren in Christ Church.

A Heraty/Alleman motion passed 4-0 accepting the Molly Pitcher PRD staging schedule. Planned Residential Developments must update their staging/phasing schedule annually.

An Alleman/Baer motion passed 4-0 granting authorization to send to DEP the RFPW-NBD (Request For Planning Waiver-Non Building Declaration) for Stephen and Lucille Martin.

Direction was given by the Board of Supervisors to not oppose variance 2013-02V. This is a variance request for 8050 Molly Pitcher Highway (Deardorff Enterprises which is Fayetteville Contractors) to construct storage buildings 30 feet from the property line where the regulations require a 40 foot

setback.

Direction was given by the Board of Supervisors to not oppose variance 2013-03V. This is a variance request for 15898 Marsh Road for Steven and Dena Rodgers to build a detached garage 35 feet from the centerline of the road and our regulations require the setback to be 35 feet from the edge of the right of way. The plan for this lot stipulates a 50 foot setback.

A Heraty/Alleman motion passed 4-0 to accept with regret the resignation of Mike Montedoro from the Parks Committee. Graham stated that it will be a matter for the Parks Committee to decide if they will pursue appointing a replacement or simply operate with the remaining members. Direction was given to the Secretary to write a letter of gratitude to Mr. Montedoro.

Graham gave an update on the joint water venture between GAFCWA (Greencastle Antrim Franklin County Water Authority) and ATMA, stating that the ATMA (Antrim Township Municipal Authority) also endorsed the same letter that the Board of Supervisors endorsed at their February 12 Regular Meeting. The letter, which came from the Chairman of GAFCWA, states the intention of bringing the two systems together as one authority. Graham reported that the ATMA Solicitor has expressed concerns about the merger process. Supervisor Young stated that whatever method is used to achieve a merger of the authorities, he wants to see representation by both entities on the new authority. The other Supervisors agreed with Young and want to see this stated clearly at the March 4, 2013 Borough Meeting by our representatives attending.

Graham gave an update on the delinquent sewer collection process, stating that the February 28, 2013 deadline given in our collection letter is quickly approaching. Graham advised the Supervisors that the billing clerk has received quite a few payments. Also, she has received phone calls from customers wanting to make a down payment and work out a payment schedule for the balance. Graham asked the Supervisors for authorization for he and the billing clerk to use their discretion on holding off the civil/lien filings for a few accounts that have earnestly made a payment and are willing to sign an agreement with the Township to pay off the remaining balance according to a set schedule. The payment document that the clerk will create would clearly state that if the customer defaults on the signed agreement, the account will immediately have the appropriate action taken (either a civil complaint or a lien) depending on the amount still owed, in accordance to our collection policy. The Supervisors granted permission for Graham and the billing clerk to use their discretion with the filing decisions.

An Alleman/Heraty motion passed 4-0 to exonerate four old Accounts Receivable balances being carried that are each under a hundred dollars. The individual account balances are as follows:

1) \$9.00, 2) \$62.00, 3) \$82.00 and 4) \$88.00. The Supervisors, after hearing what the circumstances are for each account, decided that it would take more time and money collecting than what the Township would gain.

Graham informed the Supervisors that Lynda Beckwith has modified the RFP (Request for Proposal) to include the additional duties of the Concession Stand Operator, such as trash disposal and cleaning the bathrooms. There are three vendors that Beckwith has distributed the new RFP to and is hoping to announce an operator by the March 12 Board of Supervisor Meeting. The Supervisors agreed upon and gave direction to the Administrator to have an escalator clause added to the RFP and have it redistributed.

A Baer/Alleman motion passed 4-0 to authorize the refund of \$566.78 due to L.A. Williams R.E. and Mgmt., LLC for overpayment of sewer/water bill. This resulted from both the tenant and the owner/property manager paying an invoice. The refund will be issued from the water fund for \$335.02 and from the sewer fund for \$231.76.

A Heraty/Alleman motion passed 4-0 authorizing the Administrator to sign the Boyer & Ritter audit agreement.

A Baer/Alleman motion passed 4-0 authorizing the Chairman to sign a Township Proclamation for Eagle Scout Jonathan Scott Gayman to be presented at the April 20, 2013 Court of Honor.

Young called for Public Comment.

Bob Coladonato stated that he is in favor of making it crystal clear at the Borough meeting on March 4, 2013 that the ATMA and Board of Supervisors are in full support of the GAFCWA and ATMA merger providing that each authority can place members on the new authority. Young thanked Bob for his comments.

Robert Smith made a suggestion for the Heritage Estates West project, stating that we could require a \$500 payment to us for each lot sold, until the second mortgage amount of \$23,133.44 is satisfied. Lisko told Smith that he should have made this suggestion during the discussion and encouraged him to do so in the future. It was commented that this suggested plan might take too long, as 46 lots would have to be sold.

A Heraty/Alleman motion passed 4-0 to adjourn the meeting at 8:16 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary