

February 19, 2013 - Antrim Township Board of Supervisors Work Session

Minutes of the Antrim Township Supervisors

Work Session Meeting

February 19, 2013 7:00 PM

The Antrim Township Board of Supervisors held a public work session Tuesday, February 19, 2013 at the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Fred Young, Vice Chairman Pat Heraty, Rick Baer, John Alleman, James Byers, Brad Graham (Administrator), and Jennifer Becknell (Secretary).

Young called the Work Session to order at 7:00 p.m.

Young opened the floor to Public Comment and there were none.

Graham informed the Supervisors that the Township has not received any responses to the ad ran in the newspaper regarding the Concession Stand vending operations. After discussions during this meeting, it was decided by the Supervisors that the Township, through various networks, would try to find an operator for the Concession Stand at the Antrim Township Community Park without further advertising. The Supervisors reviewed the revenues received from 2012, determined the percentage of gross sales of the previous operator, and discussed the duties to include with the job description of Concession Stand operator. These duties included clean the bathrooms and take out the trash

Becknell gave a brief update on the delinquent sewer collection proceedings. During the update she said everything is ready for our first batch of civil complaint filings with the District Judge if the delinquent customers do not pay by the given deadline of February 28, 2013. Becknell reported that the billing clerk has been receiving a higher volume of calls from delinquent customers, has seen some payments come through on older accounts and has made guarantee arrangements with some customers.

Graham informed the Supervisors that our current Cable Franchise Agreement with Comcast Cable will expire on June 23, 2013. Graham stated that the Township has received a copy of the proposed new agreement from Comcast. In the proposed agreement, the terms are listed as 15 years for the duration of the agreement and 2% as the percentage of sales/revenue to the Township. It was decided by the Supervisors that we would forward the proposed agreement over to John Lisko for review. The Supervisors stated that Lisko may use a "similar" agreement used by his other municipal customers.

Graham informed the Supervisors that a computer upgrade is coming soon to our network and they will see a change in the looks of their computer desktop once they log into the system. The Township is upgrading to Windows 8 to accommodate the new scanning program for saving records. Graham said Sylvia House may have extra time after the February 26, 2013 Ordinance Review work session to go over the changes. Graham also added that Sylvia would be available to assist them one on one as needed.

Graham distributed a letter to all the Supervisors that was received by the Township from Greencastle Area Franklin County Water Authority (GAFCWA) dated 2-18-13 concerning the merger of the water assets of both the ATMA (Antrim Township Municipal Authority) and GAFCWA. The Supervisors took a roll call vote on the Alleman/Baer motion to support the merger of the ATMA and GAFCWA water systems. It was unanimous (5-0) in favor, thus endorsing and committing to allow both Authorities to move forward with negotiations for the joint merger venture. Vice Chairman Heraty thanked John Alleman and Rick Baer for their hard work and great progress on this endeavor.

An Alleman/Heraty motion passed 5-0 to adjourn to Executive Session at 7:59 p.m.

A Heraty/Baer motion passed 5-0 to adjourn the Executive Session, back to the Work Session at 8:19 p.m.

Young announced that personnel and real estate matters were discussed during the Executive Session.

A Heraty/Baer motion passed 5-0 authorizing Graham to terminate the Saturday recycling position.

A Heraty/Baer motion passed 5-0 to adjourn the Work Session at 8:21.

Respectfully submitted,

Jennifer Becknell, Secretary