

February 12, 2013 - Antrim Township Board of Supervisors Regular Meeting

Minutes of the Antrim Township Supervisors
Regular Meeting
February 12, 2013 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, February 12, 2013 in the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following present: Fred Young (Chairman), Pat Heraty (Vice Chairman), Rick Baer, James Byers, Brad Graham (Administrator), Sylvia House (Zoning/Code Enforcement Officer), Carl Rundquist (Public Works Director), John Lisko (Solicitor), Lorraine Armstrong (Student Representative) and Jennifer Becknell (Secretary). *John Alleman was absent.*

Young called the meeting to order at 7:02 p.m. and reminded the audience that our meetings are audio recorded and posted to our website.

Young opened the meeting with prayer, followed by the Pledge of Allegiance to the Flag.

Young opened the floor to Public Comment.

Connie Slye (801 Zarger Road, Greencastle) asked to discuss the ruling by the School Board to eliminate the Per Capita Tax and what action the Township Supervisors will take. Since Slye knew it was an agenda item for the meeting, Young asked if she was willing to wait until later in the meeting to discuss. Slye agreed.

A Heraty/Baer motion passed 4-0 to approve the minutes from the following four (4) meetings: January 15, 2013 Work Session, January 22, 2013 Regular Meeting, January 29, 2013 Work Session and February 5, 2013 Work Session.

A Heraty/Byers motion passed 4-0 to approve the bills as they appear on the Treasurer's Report dated February 12, 2013.

A Baer/Byers motion passed 4-0 to grant Jerry Martin of Green Grove Gardens an exemption from requiring a land development plan for the proposed improvements to his property. The improvements (1,536 square feet) would be removing the existing 16 x 72 gazebo and replace it with a 32 x 72 gazebo and add two (2) 16 x 12 sheds. The Supervisors felt these improvements would not negatively impact the surrounding area or overload the existing stormwater controls, as the property (17 acres) is flat and the improvements are centered on the property.

A Baer/Heraty motion passed 4-0 to authorize Chairman Young to sign the Trinity Lutheran Standard Stormwater Maintenance and Monitoring agreement.

A Baer/Heraty motion passed 4-0 to authorize Chairman Young to sign the Graphics Universal Standard Stormwater Maintenance and Monitoring agreement.

A Byers/Baer motion passed 4-0 to conditionally approve the commercial land development plan for Trinity Lutheran Church on Jason Drive. This plan is for the expansion of the sanctuary and the addition of a kitchen for a total of 7,754 square feet. Both ATMA (Antrim Township Municipal Authority) and GAFCWA (Greencastle Area Franklin County Water Authority) have approved this plan but still need to sign. This plan approval is contingent on the bond amount being in place. Sylvia House will not file until confirmation of bonding.

A Byers/Baer motion passed 4-0 to approve the lot addition plan for Lester Musselman. This is a lot

addition from the Musselman property along Milnor Road to the ATAPCO property. This plan is ready once the Supervisors approve, later in the meeting, the authorization to send to DEP the sewer planning.

A Baer/Heraty motion passed 4-0 to approve the commercial land development plan for Graphics Universal on Commerce Avenue. This plan adds parking to the northside of Graphics Universal to make up for the parking they are losing due to the improvements along Route 11.

A Baer/Heraty motion passed 4-0 granting authorization to send the Lester Musselman RFPW-NBD (Request For Planning Waiver-Non Building Declaration) to DEP.

A Heraty/Baer motion passed 4-0 granting approval to release in full the Rolling Hills Stage 3 performance bond. The improvements for this performance bond have been made, and there is now a maintenance bond in place, as the roads and utilities are now dedicated.

Public Works Director, Carl Rundquist, gave an update on the sewer connection project for Township Building. Rundquist stated that one of the main items that will need to be finalized is to gain an agreement with the property owner down the road from our building, in order to complete this project. Rundquist stated that after talking to engineers, they have decided to reroute the lines differently than previously decided to eliminate a pump station at our building- thus having one simplex unit instead of two.

Rundquist gave an update on the Hykes Road Sewer Televising. He stated that he has received a bid from Nazztech and they are starting the work on February 13, 2013. The purpose of this project is to determine the condition of the sewer pipes under/along Hykes Road before the road project on Hykes Road begins. If any defects are detected, they can be repaired before paving starts.

Rundquist gave a follow up to the Sewer Dewatering study regarding the upgrades/replacement of one of the sludge presses, and is being monitored by DEP. Rundquist said there were two (2) viable approaches. The first option he considered to be a "band aid" approach, which would cost an extra \$50,000 and would only last for 2-3 years at which point we would be right back to where we are now. Rundquist suggested going with the screw press option, which has many appealing qualities; such as low manpower costs, as it runs virtually by itself and it is a slow moving piece of equipment, thus less associated maintenance costs due to less wear and tear on parts. This screw press will allow us to effectively remove the sludge from our digester. The Supervisors gave Rundquist the approval to move forward and proceed with this design project. It was discussed that this is a capital improvement project, the design project was budgeted for 2013, with the project being constructed in 2014.

Graham announced that the School Board, at their last meeting on February 7, 2012, decided to do away with their Per Capita Tax. The Township was "piggybacking" on the School Boards collections of this tax, as the School Board received \$10.00 and the Township received \$5.00. The School Board funded the majority of the cost for collecting this tax. The School Board paid \$1.25 per bill and the Township pays 4% of the revenue amount collected for the Township. Also there are other expenses of collection that the School Board funded, such as: postage, envelopes, bill stock, reminder notices, computer data base, etc. Graham shared information he received from the Business Manager, such as, the Per Capita Tax is a difficult tax to collect. They have a 70-75% collection rate. A lot of jurisdictions are doing away with the Per Capita Tax because of this. Solicitor Lisko stated the maximum amount we can now collect is \$10.00. Young stated that there are a lot of details to be worked out concerning the cost of collection before the Supervisors could make a decision concerning the feasibility of continuing/discontinuing the Per Capita Tax. Sue Myers, our tax collector for Per Capita shared figures for 2010, 2011 and 2012, to give the Supervisors an idea of what numbers they can expect. Myers stated for these years the total amount of tax billed out and what she was able to collect. Graham stated that Wilson, the Business Manager with the School District, would be willing to come to a meeting to

help answer some questions. Young, with the support of the other Supervisors, deferred this topic to a future meeting, pending further research.

Connie Slye stated she believes the tax burden for this lost revenue will fall to only the property owners, through real estate tax (raised mill rates), which is an injustice, as it should be distributed to all residents (renters) in the community.

A Baer/Heraty motion passed 4-0 granting Flannery's Pub Run permission to utilize our Township roads during their half marathon on April 13, 2013. The Township roads listed are Kuhn Road, Sportsmans Road, and Williamson Road. The half marathon will begin in Mercersburg at Flannery's Pub and end in Greencastle at John Allison Public House. There was discussion about the possibility of some cone placements to help direct the runners, and this was approved as well.

A Baer/Byers motion passed 4-0 granting road closures for the Operation God Bless America motorcycle ride on June 2, 2013. The request is for the road closure of Grindstone Hill Road at Route 16 to Leitersburg Road, including the closure of Corporal Rihl Drive onto Grindstone. The time frame for the closures would be 8:00 am to 12:00 noon.

A Baer/Heraty motion passed 4-0 granting permission for Community Grace Church to hold the Easter Eggsplosion, set for March 23, 2013, at the Antrim Township Community Park. Graham encouraged the Community Grace Church members in attendance to select a "rain date". The Supervisors suggested utilizing field "E" at the park for this event.

Becknell advised the Supervisors that the necessary paperwork has been filed with the Franklin County Commissioners' Office for the 2013 Municipal Primary. We have four (4) positions with expiring terms: one tax collector – 4 year term; one Supervisor – 6 year term; two elected auditors – one needed to fill remaining 2 years on a six year term and one needed for the full six year term. Rick Baer announced that he will re-run for Supervisor.

Becknell gave an update on delinquent sewer collections stating that 436 reminder letters have been mailed. There were five different types of letters based on the amount the customer owed and the action the Township will be taking if not paid by the February 28, 2013.

Young called for Public Comments to which Bob Coladonato stated that the agreement that gave GAFCWA the authority to supply water to any customer in Antrim Township expired June of 2010, thus the ATMA now has the exclusive right to first offer water to ATAPCO, as they are in the Township. Coladonato further stated that ATAPCO cannot be allowed to play one authority against the other.

A Byers/Baer motion passed 4-0 to adjourn to Executive Session at 8:03 p.m.

A Baer/Heraty motion passed 4-0 to adjourn the Executive Session, back into Regular Session at 8:21 p.m.

A Baer/Heraty motion passed 4-0 to approve an employee's request for FMLA.

Young announced they discussed personnel matters, potential litigation and real estate matters. No decisions were made.

A Baer/Heraty motion passed 4-0 to adjourn the Regular meeting at 8:24 p.m.

Respectfully submitted,

Jennifer Becknell

Board of Supervisors Secretary