

January 15, 2013 - Antrim Township Board of Supervisors

Minutes of the Antrim Township Supervisors

Work Session Meeting

January 15, 2013 7:00 PM

The Antrim Township Board of Supervisors held a public work session Tuesday, January 15, 2013 at the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Fred Young, Vice Chairman Pat Heraty, John Alleman, Rick Baer, James Byers, Brad Graham (Administrator) and Jennifer Becknell (Secretary).

Young called the work session to order at 7:53 PM (started late as the Executive Session ran late.)

Young announced that an Executive Session was held with staff to discuss personnel matters.

Young opened the floor to Public Comment and there were none.

The agenda for this Work Session was to discuss/set the Supervisors Priority List for 2013. Prior to the Work Session a master list was constructed listing all the various items the Supervisors wish to accomplish in 2013. During the meeting the Supervisors decided to categorize the items into three groups based on priority; High Priority, Medium Priority and Low Priority. After much discussion the following were the results of their categorizing:

High Priority (in no particular order):

- Roadmaster/Parks Director Position
- Township building renovations, including sewer hookup and replacing O/H garage doors
- Complete the Official Township Ordinance updates
- Bid Martin's Mill Bridge renovations
- Melrose sewer line project
- Township newsletter
- Engineering of Hykes Road improvements
- Purchase and begin using Document Management Software
- Dewatering Study
- Road Projects (contractor will decide order of completion unless Township specifically requests): Marion Road, Antrim Church Road, Willowdale-north of the intersection with Fletcher, State Line Road, Lehman Road, Enoch Brown culvert, W. Weaver Culvert, and Albert/Hazel/Kline Roads
- Quarterly meeting with all staff/employees to discuss any matters

Medium Priority (in no particular order):

- Finish the Shared Use Trail to Antrim Meadows
- Complete the Official Township map
- Complete Park budgeted items by early Spring: soccer field bleachers, ball field safety nets, irrigation and dog park

Low Priority:

- Pole Barn addition at the township building for storing equipment
- Replacing the salt shed roof

A Baer / Heraty motion passed 5-0 to adjourn to Executive Session at 8:33 PM.

A Heraty/Byers motion passed 5-0 to adjourn the Executive Session, back into the Work Session at 8:53 PM.

The Supervisors discussed personnel and real estate matters during Executive Session. No decisions were made.

The Supervisors will next work on prioritizing the items within the set three groups, but realize that most items will be pursued conjunctively.

A Baer / Heraty motion passed 5-0 to adjourn the Work Session at 8:54 PM.

Respectfully submitted,

Jennifer Becknell, Secretary