

# **November 20, 2012 - Antrim Township Board of Supervisors**

## **Minutes of the Antrim Township Supervisors**

### **Regular Meeting**

November 20, 2012 7:00 PM

The Antrim Township Board of Supervisors met Tuesday, November 20, 2012 in the Antrim Township Municipal Building, located at 10655 Antrim Church Road, with the following present: Chairman Fred Young, Vice Chairman Rick Baer, John Alleman, Pat Heraty, James Byers, John Lisko (Solicitor), Brad Graham (Administrator), and Jennifer Becknell (Secretary).

Visitors: See attached sign-in sheet.

Young called the meeting to order at 7:08 p.m. and reminded the audience that our meetings are audio recorded and posted to our website.

Young opened the meeting with a quoted prayer from Jedediah Morse from 1799, then his prayer, followed by the Pledge of Allegiance to the Flag.

Young opened the floor to Public Comment.

Kathryn M. Freese came forward to address the Board of Supervisors with her concerns about the renovation of the Township building. Freese stated she was disappointed that the decision was made to renovate instead of building new on our land on Route 11. Freese would like to see a Township complex built in phases, possibly in conjunction with the Borough that would incorporate a senior center and elderly housing.

Young responded to Freese that the Board of Supervisors has not received any bid packages, or voted to go ahead with the renovation. Young further stated the only thing the Board has approved is to have an architect draw up the remodel plans as specified and give an estimate of the cost.

A Heraty / Baer motion passed 5-0 to approve the Work Session minutes from October 23, 2012.

A Heraty / Alleman motion passed 5-0 to approve the Treasurer's Report dated November 16, 2012.

A Baer / Byers motion passed 5-0 granting John Lisko and members of Township staff to prepare and advertise an ordinance that brings our Local Service Tax (LST) into compliance with current state law, along with some procedural changes. This LST ordinance will be advertised along with the Amusement Tax reduction, which was approved for advertising an earlier Board of Supervisor meeting.

Graham entered meeting.

Graham announced the rental of the Township property defaulted to Jason Johns, second bidder out of two, because the highest bidder had an issue with our insurance stipulation and was not interested in increasing to the amount required. The Board of Supervisors had a discussion about the rental property, including Lisko's suggestion of lowering the insurance requirement, and made the following decision.

A Young / Byers motion passed 5-0 to rent the Township property for one year at the awarded bid price of \$2,000, and then rebid the property in October 2013 for the years 2014 - 2016. The Supervisors also agreed to lowering our insurance requirement.

Graham called for a review of the estimate for the renovation project. Each Supervisor received their copy of the estimate for review via their Township computer file. Graham asked if they had any questions. Baer asked if the estimate was done with prevailing wage and Graham confirmed that the estimate was indeed computed using prevailing wage. Byers asked if this estimate included hooking

our building to the sewer system. Graham stated that the sewer hookup project is separate from this estimate, but would be done at the same time as the renovation.

A Heraty / Alleman motion passed 5-0 to approve signing the architectural/administration agreement with Centura for the renovation project.

Graham presented each Supervisor a complete 2013 Budget packet that contained both revenues and expenses for each fund, as preparation for approval of the 2013 Preliminary Budget. Graham proceeded to explain which funds would pay for various 2013 projects. Graham went through each fund, asking the Supervisors if they had any questions after his explanations. After much discussion, the Board of Supervisors made the following decision.

A Heraty / Alleman motion passed 5-0 to approve the Preliminary 2013 Budget. The Budget will be posted on our website and advertised in the newspaper, as required.

A Baer / Alleman motion passed 5-0 to approve the billing clerk's recommendation that the quarterly Street Lights billing rate be reduced by \$2.00 per customer, effective January 2013. This decision was made during the budget discussion.

Graham discussed his desire for a meeting between the leadership of the Rescue Hose Company and representatives of the Township to discuss various future issues facing Rescue Hose Co. The meeting would consist of the Rescue Hose President, the Chief, and two trustee's of Rescue Hose. After discussion, it was decided that the meeting would be held after the first of the year, for late afternoon and the representatives from the Township would be Graham, Byers and Young.

A Heraty / Alleman motion passed 5-0 to approve the 2013 Meeting dates. A change was made moving the April 23 meeting date to April 30, to allow for the PSATS convention. Also, it was decided to add text to our advertising of these dates which states that we potentially may have a building renovation project for four months and that we will have to advertise a new meeting location during these months.

A Baer / Heraty motion passed 5-0 to approve and advertise a special meeting for December 18, 2012, at 7:00 PM.

A Young / Heraty motion passed 5-0 to approve the final 2012 Board of Supervisors meeting to be set for Thursday, December 27, at 11:00 AM.

Young opened the floor to Public Comment. Mike Porter from the Greencastle Golf Course came forward inquiring about the Amusement Tax reduction. Young explained that the Township has already decided to reduce the 3% Amusement Tax to 0%, but had to advertise for a period before they can pass an ordinance, which will be done on December 11, 2012.

Kathryn Freese asked for the balance in the Capital Reserve fund. Young responded by asking her to meet with Graham after the meeting to obtain the balance.

Young announced that there was an Executive Session prior to tonight's regular meeting to discuss personnel issues.

A Baer / Heraty motion passed 5-0 to adjourn the meeting at 8:04 PM.

Respectfully Submitted,

Jennifer Becknell

Board of Supervisors Secretary