

August 9, 2011 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

August 9, 2011 7:00 p.m.

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, August 9, 2011 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Vice Chairman James Byers, Supervisors Rick Baer, Curtis Myers and Fred Young III. Others attending the meeting included, Brad Graham, Township Administrator, Carl Rundquist, Public Works Director and Sylvia House, Zoning Officer. Chairman Sam Miller and Solicitor John Lisko were absent from the meeting.

Visitors: See the attached list.

Vice Chairman Byers called the meeting to order at 7:00 p.m. The meeting opened with a word of prayer followed by the Pledge of Allegiance.

Vice Chairman Byers called for Public Comment. There was none at this time.

A Baer/Byers motion passed 3-1-0 (Miller was absent & Myers abstained) to approve as written the regular meeting minutes from July 12, 2011.

A Baer/Young motion passed 3-1-0 (Miller was absent & Byers abstained) to approve as written the regular meeting minutes from July 26, 2011.

At this time, the bills for August 9, 2011 were considered for approval. Supervisor Baer stated that he asked about a payment of \$8,400.00 to P. Joseph Lehman and he received information from Township staff via e-mail about what this payment was for and he is okay with the explanation but he wanted to make sure the rest of the Supervisors were aware of it. The rest of the Supervisors acknowledged that they had read the e-mails and were okay with it.

A Baer/Myers motion passed 4-0 (Miller was absent) to approve the bills on the Treasurer's reports dated August 9, 2011.

Sylvia House, Zoning Officer addressed the Supervisors regarding a request from the Marion Volunteer Fire Company to be exempted from §130-48 Amusement Tax for a gun and cash drawing they are holding on August 27, 2011 that is a non-profit event to benefit the Greencastle Sportsman's Association and the fire company.

A Baer/Young motion passed 4-0 (Miller was absent) to approve the exemption from §130-48 Amusement Tax for the gun and cash drawing being held as a non-profit event to benefit the Marion Volunteer Fire Company and the Greencastle Sportsman's Association on August 27, 2011.

Vice Chairman Byers stated that he thinks we need to consider doing away with the Amusement Tax when we start talking about the budget for next year.

Sylvia House, Zoning Officer also addressed the Supervisors regarding a request to amend setbacks on the Richard S. and Louise S. Stumbaugh subdivision plan. Mrs. House noted that the plan was approved with setbacks of 50' for the front and rear and 30' for the sides. They would like to amend the plan to reflect the setbacks that are required today which are 35' for the front, 30' for the rear and 12' for the sides. She noted that the Stumbaugh's will be responsible for obtaining signatures from all the property owners in the development and will be responsible for all costs associated with the amendment.

A Baer/Young motion passed 4-0 (Miller was absent) to approve proceeding with a plan amendment for the Richard S. and Louise S. Stumbaugh subdivision plan to amend the setbacks to reflect the setbacks required today of 35' for the front, 30' for the rear and 12' for the sides with the condition that they receive signatures from all the property owners in the development and pay all costs associated with the amendment.

Item B on the agenda under Amendments/Agreements for Nottingham Meadows Plan Amendment was tabled because we did not receive the documents in time for tonight's meeting.

A Young/Baer motion passed 4-0 (Miller was absent) to authorize the Vice Chairman to sign a Standard Stormwater Maintenance and Monitoring Agreement for Augusta.

A Baer/Young motion passed 4-0 (Miller was absent) to approve sending a Request from Planning Waiver Non-Building Declaration to DEP for Rolling Hills lot numbers 26, 46 and 47.

Sylvia House, Zoning Officer addressed the Supervisors regarding a request we received from the Franklin County Historical Society to install one of the brown and white historical signs with a directional arrow for the Brown's Mill School. The sign would be installed at the center triangle in Kauffman Station at the point of Brown's Mill Road and Kauffman Road just outside the Right-of-Way on the property belonging to Darrell Gible. Mr. Gible has already granted permission to install the sign on his property but the Franklin County Historical Society is asking the Township to donate/purchase the sign, have Township staff install the sign and waive the \$25.00 permit fee for the sign. Supervisor Baer asked how much money are we talking about to purchase the sign. Mrs. House responded that it would be approximately \$40.00 for the sign and \$30.00 for the post and anchor plus the labor for two of our road guys to install the sign.

A Myers/Baer motion passed 4-0 (Miller was absent) to approve purchasing/donating a brown and white historical sign for the Brown's Mill School, have Township staff install the sign and waive the \$25.00 permit fee for the sign.

Mrs. House also addressed the Supervisors regarding the Columbia Gas Easement that was discussed at previous meetings. She stated that she sent the drawing back to them asking them to move the new gas line to the property line and Columbia Gas is now considering their options. She will update the Supervisors at a future meeting if there is any new information on the issue.

Mrs. House also addressed the Supervisors regarding a Land Use permit that was issued for a single family home at 5663 Tranquil Way. She stated that a permit for the property was incorrectly issued and the rear setback on the permit stated it was 28'7" and it should have been 30'. Mrs. House would like the builder, Homes & Spaces to apply for a variance for the setback error but wants to know if the Supervisors would be willing to split the variance fee of \$700.00 with them since Township staff did not catch the error before the permit was issued.

A Myers/Young motion passed 4-0 (Miller was absent) to approve splitting the variance fee of \$700.00 with the builder, Homes & Spaces to apply for a variance on a single family home at 5663 Tranquil Way since the rear setback on the property is incorrect based on our Ordinance and the error was not caught by Township staff.

A Young/Myers motion passed 4-0 (Miller was absent) to approve renewing a bond for the same amount of \$770,086.33 due to the economy for Towns on Hykes Road, as long as the new bond is received no later than noon on September 16, 2011.

Vice Chairman Byers welcomed new Public Works Director, Carl Rundquist at this time. Byers stated this was his first meeting where Mr. Rundquist was in attendance and he wanted to welcome him aboard. He asked if Mr. Rundquist had anything to address at tonight's meeting. Mr. Rundquist stated

that he did not have anything for tonight that he was just here to observe the meeting.

Brad Graham, Township Administrator addressed the Supervisors regarding a request we received for the use of the Rescue Hose fire police services for the Old Brown's Mill School 175th Anniversary Celebration that is planned for Saturday, August 27, 2011.

A Baer/Young motion passed 4-0 (Miller was absent) to approve the use of the Rescue Hose fire police for the Old Brown's Mill School 175th Anniversary Celebration that is being held on Saturday, August 27, 2011.

Mr. Graham also addressed the Supervisors regarding preparing a scope of work for sewer line camera surveillance on Hykes Road. Mr. Graham noted that we had budgeted for camera work this year but it was supposed to be for other areas in the Township that probably will not get done this year. Mr. Graham would like authorization to prepare a scope of work to do the camera work on Hykes Road this year instead.

A Young/Baer motion passed 4-0 (Miller was absent) to authorize Brad Graham, Township Administrator to prepare a scope of work for sewer line camera surveillance on Hykes Road.

Mr. Graham also addressed the Supervisors regarding preparing plans and specifications for athletic field maintenance. This would be a comprehensive maintenance program for seeding, etc. Supervisor Young asked what this would entail. Mr. Graham responded that it would include fertilization, over seeding, and aeration. Mr. Graham noted that the Park Committee has already consulted with a company about this. Supervisor Young said he thinks we need to do this.

A Baer/Young motion passed 4-0 (Miller was absent) to authorize Brad Graham, Township Administrator to prepare plans and specifications for athletic field maintenance.

Mr. Graham also addressed the Supervisors regarding the motion that was made at the last meeting for the extension of the loan from the ATMA to the GAFCWA. Mr. Graham noted that he thinks the Option Agreement has expired based on some of the language that was in the agreement. Supervisor Curtis Myers thinks we need to send the GAFCWA a letter rescinding the offer because he does not trust their solicitor.

A Myers/Baer motion passed 4-0 (Miller was absent) to give Brad Graham, Township Administrator direction to send a letter to the GAFCWA to rescind the document we sent to them and make it null and void.

A Young/Baer motion passed 4-0 (Miller was absent) to authorize the Vice Chairman to sign the contract with Valley Quarries for the 2011 Road Paving project.

Supervisor Baer addressed the rest of the Supervisors and stated that he got some quotes from East Coast Green on the ball fields for sprinkler systems. He said the estimate was \$26,000.00 per field to handle 70 gallons of water per minute or less and if we need to increase it to more than 70 gallons per minute, then the cost would be \$18,000.00 per field. The Supervisors asked Carl Rundquist, Public Works Director what his thoughts were on the irrigation system. Mr. Rundquist said you could pump 1 million gallons per day from a body of water without obtaining permits.

Supervisor Baer also commented that he visited a park in Limerick, PA that had automatic locks on the restrooms.

Vice Chairman Byers announced that we need an Executive Session to discuss personnel and he called for public comment.

Robert Wertime asked if any decisions were going to be made after the Executive Session. Mr. Graham responded that it's likely that there will only be one decision regarding personnel that will be made

after the Executive Session.

A Baer/Young motion passed 4-0 (Miller was absent) to adjourn into Executive Session at 7:28 p.m.

A Baer/Young motion passed 4-0 (Miller was absent) to adjourn the Executive Session and resume the regular meeting at 7:56 p.m.

Administrator Graham announced that we discussed personnel matters and potential litigation in the Executive Session.

A Myers/Baer motion passed 4-0 (Miller was absent) to approve a modification to the comp time policy and the new policy will be as follows:

1. Comp time can be accrued and used in 30 minute increments.
2. Employees may accrue an unlimited amount of Comp time each year.
3. Comp time accrued must be used by November 30th of each year – it will be a “Use It or Lose It” policy.
4. Any comp time earned in the month of December must be used in the same pay period. There will be no carry-over of comp time allowed to the next year.

A Baer/Young motion passed 4-0 (Miller was absent) to adjourn the regular meeting at 7:57 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary