

March 22, 2011 - Antrim Township Board of Supervisors

MINUTES OF THE ANTRIM TOWNSHIP SUPERVISORS

REGULAR MEETING

March 22, 2011 7:00 p.m.

The Antrim Township Board of Supervisors held a regular meeting on Tuesday, March 22, 2011 in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following present: Chairman Sam Miller, Vice Chairman James Byers, Supervisors Rick Baer, Fred Young III and Curtis Myers. Others attending the meeting included Solicitor John Lisko, Brad Graham, Township Administrator and Tom Davis, Public Works Director.

Visitors: See the attached list.

Chairman Miller called the meeting to order at 7:02 p.m. The meeting opened with a word of prayer followed by the Pledge of Allegiance.

Chairman Miller called for Public Comment. There was none at this time.

A Young/Baer motion passed with unanimous vote to approve as written the worksession meeting minutes from March 1, 2011.

A Young/Byers motion passed with unanimous vote to approve the regular meeting minutes from March 8, 2011 with a correction on page 6 pertaining to the location of a previous fireworks sales store.

A Byers/Miller motion passed with unanimous vote to approve the bills on the Treasurer's reports dated March 22, 2011.

Brad Graham, Township Administrator addressed the Supervisors regarding a request we received from Laban Garber for relief from Chapter 125 "Subdivision/Land Development" and 126 "Stormwater". Mr. Garber's request is for his property on Antrim Church Road and since the work he is doing will not affect the neighboring properties he is asking for relief.

A Byers/Myers motion passed with unanimous vote to approve the request from Laban Garber for relief from Chapter 125 "Subdivision/Land Development" and 126 "Stormwater".

Mr. Graham also addressed the Supervisors regarding a 180 day extension request that we received from I-81 Equipment Sales. Mr. Graham stated that the Supervisors could grant the extension but they may want to consider saying this would be the last extension since this will be their third extension request.

A Miller/Byers motion passed with unanimous vote to approve a 180 day extension request for I-81 Equipment Sales.

Tom Davis, Public Works Director addressed the Supervisors regarding connecting the Township building to sewer. Mr. Davis stated that the owner of Greencastle Lube Center, Phil Oberholzer installed the original sewer line back in 2000 or 2001. Mr. Davis requested an estimate from Martin & Martin and they came back with an estimate of \$7,850.00 for the design to connect the Township building to the original sewer line at the Greencastle Lube Center. Mr. Davis also stated he spoke with Steve Rock from the Franklin County Planning office about possibly tying the Senior Center into the sewer line; however Mr. Rock said they cannot commit to doing it right now but they would like to do it at some point. Mr. Davis also stated that Martin & Martin did some preliminary numbers to see if the Senior Center could connect in and they said it did look favorable. Davis also added that within 2 ½ - 3 months the project could be under construction and he is asking the Supervisors to approve the

proposal from Martin & Martin for the design work.

A Myers/Young motion passed with unanimous vote to move forward with the proposal from Martin & Martin in the amount of \$7,850.00 for the design work to connect the Township building to the original sewer line at the Greencastle Lube Center.

Mr. Davis also addressed the Supervisors regarding a request he received from Mr. Oberholzer to possibly reimburse him for some of his costs that were related to the installation of the original line. Mr. Oberholzer is seeking reimbursement of \$5,000.00 towards the costs. The Township will take over ownership of the line and he would not be responsible for maintenance costs of the sewer.

A Myers/Baer motion passed with unanimous vote to reimburse Mr. Oberholzer \$5,000.00 towards the costs of installing the original sewer line.

Mr. Oberholzer addressed the Supervisors and asked if they could make an adjustment for the tapping fee on the other lot he owns if he would decide to build anything there. The Supervisors responded that they didn't think they had any control over the tap fees. Solicitor John Lisko also stated that he thinks any tap fee adjustments need to go to the Antrim Township Municipal Authority for approval.

Brad Graham, Township Administrator addressed the Supervisors regarding extending the loan that was made to the ATMA for the water plant upgrade project. Mr. Graham stated that we are still waiting for the contractor to complete the project and to get the final grant reimbursements. Mr. Graham hopes that this should all be done by the end of summer.

A Miller/Baer motion passed with unanimous vote to extend the \$300,000.00 loan from the Township to the ATMA until the final grant funds are received for the water treatment plant upgrade project, which should be by the end of summer.

Mr. Davis commented that he received word today that all the final equipment for the water treatment plant upgrade project has been ordered.

Mr. Davis also addressed the Supervisors regarding the Lehman Road project that involves the replacement of two box culverts. Mr. Davis stated that two easement agreements that we needed with property owners have been signed by the parties and are going to be recorded at a cost of \$137.00 for recording fees. He would like approval from the Supervisors to get the easements recorded, to begin the agreement process with Guilford Township and to move forward with advertising for bids.

A Baer/Miller motion passed with unanimous vote to approve recording the easements, beginning the agreement process with Guilford Township and once the agreement is in place to move forward with advertising for bids for the Lehman Road box culvert replacement project.

The Supervisors discussed the sale of the water system at this time. Chairman Miller asked if the Supervisors that were supposed to attend the GAFCWA meeting on Monday were in attendance and wanted to know the results of their discussion with GAFCWA representatives regarding the last counter-offer we received from them. Supervisor Rick Baer stated that he and Supervisor Myers were not able to attend the meeting on Monday night so they did not have a chance to speak with the GAFCWA representatives about their latest counter-offer. Chairman Miller stated he is ready to take a vote on the sale of the water system.

A Miller/Myers motion failed 2-3-0 (Myers, Baer & Young were opposed) to sell the water system with the terms provided from the GAFCWA on their counter-offer and last and final offer.

Supervisor Young commented that we have already given up representation and are extending them a 2% loan but he doesn't see them giving anything on their side plus the fact that we are doing a \$1.25M water plant upgrade for them. Chairman Miller responded that he's trying to get a fair offer and he

thinks we have one.

Brad Graham, Township Administrator addressed the Supervisors regarding a training session for Rail Car Incidence Response that he thinks the Township should send our Emergency Management Coordinator and representatives from Rescue Hose and Medic II to so they can obtain information on how to respond in the event that there is a rail car incident in our Township. He would like approval from the Supervisors to send these individuals to the training with the cost being paid by the Township.

A Baer/Byers motion passed with unanimous vote to allow the Emergency Management Coordinator and representatives from the Rescue Hose Company and Medic II to attend Rail Car Incidence Response training with the cost to be covered by the Township.

The Supervisors reviewed the Park Field Use, Reservation and Fee Policy for use of the fields and pavilions at the Antrim Township Community Park that was prepared by the Park Committee. Brad Graham, Township Administrator said there were some revisions made to the policy from the suggestions the Supervisors sent to the Park Committee and they are asking the Supervisors to approve the final draft of the policy.

A Miller/Young motion passed with unanimous vote to approve the Park Field Use, Reservation and Fee Policy (see attached) for use of the fields and pavilions at the Antrim Township Community Park.

Mr. Graham also addressed the Supervisors regarding some other recommendations that were made by the Park Committee. The first recommendation is to accept a proposal from Dr. Martin of Franklin Veterinary Associates to build several wood boxes to hold dog clean up bags that would be placed throughout the Antrim Township Community Park that would include a modest plaque stating they were donated by Franklin Veterinary Associates.

A Baer/Young motion passed with unanimous vote to accept the proposal from Dr. Martin of Franklin Veterinary Associates to build several wood boxes to hold dog clean up bags to be placed throughout the Antrim Township Community Park that would include a modest plaque stating they were donated by Franklin Veterinary Associates.

The second recommendation from the Park Committee is to delay the park open house that was scheduled for June until September when the new basketball and tennis courts and new pavilion are in place. The Supervisors were okay with delaying the event.

The third recommendation from the Park Committee is to institute a \$50.00 permit fee for temporary concession trailer/stands that would be placed at the park per event.

A Baer/Young motion passed with unanimous vote to approve a \$50.00 permit fee for temporary concession trailer/stands per event that would be placed at the park.

The fourth recommendation from the Park Committee was to not allow any traveling team tournaments to play at the park this year to allow time for good turf establishment before heavy play. The Supervisors were in agreement with this recommendation.

Mr. Graham also addressed the Supervisors regarding giving him authorization to sign the Certificate of Substantial Completion for the park project for David H. Martin.

A Baer/Myers motion passed with unanimous vote to authorize Brad Graham, Township Administrator to sign the Certificate of Substantial Completion for the park project for David H. Martin.

Tom Davis, Public Works Director addressed the Supervisors regarding a program through Enernoc, who is a subsidiary of PJM that manages the electric grid for thirteen states. Enernoc would like us to join the Emergency Reload Response System where we could be asked to put the Sewer Plant on the emergency generator during times when power usage is high that there could be potential brown outs.

Enernoc would pay us to be in the program so there would be no cost to the Township to participate in the program. Mr. Davis said his only concern with this would be that if we join now and the new generator that is being installed at the Sewer Plant will not be there until June, he asked Enernoc if we would be penalized for not participating in the program. They said they would not penalize us for not participating and would actually pay us to be in the program approximately \$3,000.00 annually and in the event that they would have to call us for a brown out, they would pay our costs. Mr. Davis stated that Enernoc said this has only happened three times since 2003 and it's basically an insurance policy for them. Mr. Davis would like the Supervisors to approve joining the program through Enernoc and authorize Brad Graham, Township Administrator to sign the agreement once it is reviewed by John Lisko.

A Baer/Miller motion passed with unanimous vote to join the electric program through Enernoc and to authorize Brad Graham, Township Administrator to sign the agreement once it is reviewed by John Lisko.

Mr. Graham announced that there are two items that he would like to discuss in Executive Session, personnel and litigation.

Mr. Graham addressed the Supervisors regarding a request we received from Medic II to allow them to fuel their vehicles at the Township building pumps and then they would reimburse the Township for the cost of the fuel they use. Mr. Graham stated he spoke with John Lisko about this and tried to call PSATS about whether we could do this but he hasn't heard back from PSATS yet and John has to research it further. Mr. Graham stated he would like to table this until we are able to get more information. Solicitor Lisko added that we have to make sure that by doing this we are not going to lose our tax-exempt status and suggested maybe we should check with our auditing firm Boyer and Ritter to see if this would be allowed per IRS regulations.

Mary Klein, Township Secretary addressed the Supervisors regarding a letter we received from PSATS about 2011 bylaws changes that will be addressed at the Annual PSATS Conference in April. The bylaws changes they are requesting involve recommending that

the Association's dues be tied to the consumer price index and that each Township will be notified by October 31 of each year of the CPI change in the dues rate for the following calendar year. The other bylaws change they are recommending is that the term "convention" be changed to "conference" wherever it appears in the bylaws. Ms. Klein noted that since Supervisor Byers was appointed as the voting delegate for the Township for the conference, she would like the Supervisors to provide Mr. Byers with how they would like him to vote on these changes. The Supervisors were all in agreement to allow Mr. Byers to vote as he chooses on the by-laws changes.

Chairman Miller addressed the Supervisors and staff regarding a call he received from the Boy Scouts about the Camporee they held over the winter months at the Antrim Township Community Park. Miller said they were called saying they owed a \$300.00 electric bill. Miller said he had Allegheny Power go back through a history of the usage and they stated that the bills always seem to be higher in the winter months. Secretary Klein stated that no one from the Township that she is aware of would have contacted the Boy Scouts about this. She stated that we just brought it to the attention of Administrator Graham because it seemed like the bill was higher after the Boy Scouts had their event at the park. Supervisor Baer added that this could be due to the heaters that are in the bathrooms and maybe we need to look into insulating the walls in the bathrooms. Supervisor Young agreed and said we need to look at insulating the bathrooms. Chairman Miller asked the other Supervisors if they wanted to charge the Boy Scouts for the electric that is used during their annual event. The Supervisors all were in agreement that they do not want to charge them for the electric but that maybe we should meet with them prior to the event and tell them what they can and cannot plug into the electric outlets.

A Baer/Young motion passed with unanimous vote to adjourn into Executive Session at 7:59 p.m.

A Baer/Miller motion passed with unanimous vote to adjourn the Executive Session and resume the regular meeting at 8:11 p.m.

Solicitor Lisko announced that during the Executive Session we discussed personnel and the Ronca litigation.

A Miller/Byers motion passed with unanimous vote to authorize Attorney Linus Fenicle to file a Motion for Summary Judgment to have the Ronca case dismissed.

Chairman Miller called for public comment.

Resident Bob Smith addressed the Supervisors regarding the electric blackout program and he wanted to know what's in it for the electric company. Administrator Graham responded that they need a list of large energy-use customers. Mr. Smith asked that with de-regulation of electric won't this raise the costs for the consumer?

A Myers/Young motion passed with unanimous vote to adjourn the regular meeting at 8:15 p.m.

Respectfully Submitted,

Mary A. Klein

Secretary