

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF AUGUST 27, 2018

The Antrim Township Municipal Authority met Monday, August 27, 2018 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Michael Smith, Rodney Eberly, Chad Murray, Rodney Rose and Tim Kershner. Linus Fenicle, Solicitor and Roger Nowell, Public Works Director were in attendance. Audience members included Dennis Crabill, R. Lee Royer and Terry Wishard.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

Dennis Crabill of Buchart Horn was on hand to finalize the Shanks Church Road Sanitary Sewer Project. EK Services Inc., general contractor for the project, has supplied an 18-month maintenance bond for \$50,000 for anything that might need to be completed for this project, to include raising manholes, landscaping, seeding and fixing pot holes.

Crabill reported that the contractor had provided all required close-out documentation. There is a balancing Credit Change Order for \$22,380.75 with final application for payment to the contractor in the amount of \$35,021.46. Crabill said that the \$1,555,999 project came in \$33,930 under the budget and the projected cost for engineering came in \$10,000 under budget.

Public Works Director Nowell said he is waiting to have a meeting with the contractor on site, to go over the things that will need to be fixed and to discuss what sort of risers will be used. Also to discuss whether to wait to spring to have all repairs done to allow everything to settle.

Also Crabill wanted to know if the Authority wanted Buchart Horn to inspect the final project since there was about \$10,000 left in the budget or would staff want to do the inspection.

A Rose/Murray motion passed 5-0 to approve the Credit Change Order for \$22,380.75.

A Murray/Eberly motion passed 5-0 to approve Application for Payment #9 to EK Services in the amount of \$22,380.75 and authorize the Chairman or Treasurer to sign the check.

A Rose/Murray motion passed 5-0 to allow Vice Chairman Eberly and also a member of the Township staff was authorized to conduct inspections of the mahholes and potholes to close out this project.

A Rose/Murray motion passed 5-0 to approve the meeting minutes of July 30, 2018 with one minor change to be made on Page 2, paragraph 9 to change the word notion to motion.

A Murray/Rose motion passed 4-0 (Smith was absent from the meeting) to approve the worksession meeting minutes of August 13, 2018.

A Murray/Eberly motion passed 5-0 to approve the payment of bills from the Water Fund.

A Murray/Eberly motion passed 5-0 to approve the payment of bills from the Capital Improvement Fund.

A Murray/Eberly motion passed 5-0 to approve the payment of bills from the Project Fund.

There were no bills for the Repair and Improvement Fund.

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Terry Wishard of I Can Build It was on hand to request a refund for a sewer tap fee that he paid for a resident at 911 Reid Road, when it was discovered that the setbacks were submitted in error by the builder for an accessory structure to be placed on the property. Upon research it was determined that no office staff was aware of any refunds ever being made and that the land use permit has a statement on it that there will be **no** refunds issued for tap fees.

After much discussion, a Rose/Eberly motion passed 4-0-1 (Murray voted nay) to refund 75% of the tap fee which is equal to \$3,906.00. The check will be made out to Terry Wishard and Donald Maddox.

An Eberly/Rose motion passed 5-0 to table **Matrix I-81 Logistics Center, Commercial Land Development Molly Pitcher Highway**, as there has been no new submittals.

A Murray/Eberly motion passed 5-0 to approve **2003 & 2013 Commerce, 3-lot Subdivision/Lot Additions, Commerce Avenue**. Nowell noted that there are two force mains shown on the subdivision plan, which is likely to change from Matrix land development plan.

An Eberly/Rose motion passed 5-0 to recognize a conceptual plan for **Greens of Greencastle Phase 6-10, Conservation by Design, Conceptual/Preliminary plan, 168-lot Subdivision**.

A Murray/Eberly motion passed 5-0 to approve **Roy and Mary Diller to Frederick Drive LLC, 1-lot Subdivision for Lot Addition, Grindstone Hill Road**.

A Murray/Eberly motion passed 5-0 to table **Hoffman 485 LLC, Land Development, Mason Dixon Road**, as there was no provisions showing sewer or water lines on the plan.

An Eberly/Murray motion passed 5-0 recognizing a re-submittal of a **1-lot Subdivision for Norman F. Kennedy, Phillipy Road** as there is no public sewer or water available in the area.

An Eberly/Kershner motion passed 5-0 to approve a **Sewage Facilities Planning Module for an on-lot septic system for Laban Garber, Antrim Church Road**.

A Murray/Eberly motion passed to approve a Planning Exemption Mailer for **A. Duie Pyle, Land Development Plan, Molly Pitcher Highway**, for 15 EDUs (Equivalent Dwelling Units) and 6,000 GPD (Gallons Per Day) to send to DEP (Department of Environmental Protection) but noted that for the proposed 6000 GPD this facility would need 27 EDUs for sewer use and billing and 24 EDUs for the tap fee calculation.

The Deed of Dedication for Lot 5 Spring House Car Wash, for sewer lines and easement, was not available.

Nowell reported that he received proposals for preparing calculations for new sewer and water tap fees from GHD and Dewberry which were very similar proposals, however, GHD would take 30 days over Dewberry's 60 days and GHD's proposed cost was \$7,000 compared to Dewberry's \$12,350.

A Murray/Eberly motion passed 5-0 giving approval for GHD to prepare the sewer and water calculations at a cost not to exceed \$8,400.

Nowell reported that, initially, there were 42 letters sent out for sewer disconnections if overdue fees were not received by September 17. To date, 18 overdue accounts have been collected with 24 accounts remaining.

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Nowell reported a leak at pump station 5 two weeks ago with the repair made the next day with everything going smoothly and now waiting for restoration.

Pump Station 14 pigging will begin September 27 then pump stations 1 and 2 will follow if all goes well.

A Murray/Eberly motion passed 5-0 directing Nowell to begin discussions with neighboring municipalities concerning bulk water sales to Antrim Township and communicating with interested property owners concerning decentralized water systems.

Nowell reported that the UV upgrade project at the wastewater treatment plant is underway.

Nowell said he had received a proposal from GHD for the Capital Improvement Project at the wastewater treatment plant and GHD was asked to revisit the flow issue with Xylem/Sanitaire. Nowell wishes to double the current detention time (22.6 hours) to Option 1A (45.2 hours) while staying at the current nutrient level in an effort to be as sure as possible before proceeding with the project. Answers should be available at the next meeting.

Nowell reported that 2 sectional liners were installed at PS 3 with more repairs to be done September 20 and/or October 15 with Pump Station 15 repairs scheduled at the same time. Otherwise, operations at the wastewater treatment plant are going well with Total Nitrates at 1229 for July, on track to be well under the yearly limit. Discussion is ongoing about optimizing Biological Nutrient Management.

In addressing Filter Plant Performance Evaluation Comments, containment bladders are being purchased for chemical day tank scales at the water treatment plant. Nowell reported that an inspection by DEP was done at the plant and DEP is implementing some new rules. Jay Mongan, water treatment plant operator will attend next month's meeting to discuss the changes that are needed. Other than that, operations are going well.

Nowell reported that there would be no permits needed from DEP for the Rocking M. Lane water line extension and has received a right-of-way agreement with a temporary construction for the easement.

An Eberly/Murray motion passed 5-0 to approve and accept the easement agreement and Nowell will share the news with the developer that the easement agreement is in hand and to move forward with the water line extension project.

Flow charts for pump stations were not available for the month of July but Nowell reported that run times have been good with normal repair and maintenance although numbers are a little high due to all of the precipitation.

A Murray/Eberly motion passed 5-0 to adjourn the meeting at 8:27 p.m.

The next regular meeting will be held Monday, September 24, 2018 at 7 p.m. with a worksession scheduled for Monday, September 10 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary