

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY

REGULAR MEETING OF NOVEMBER 23, 2009

The Antrim Township Municipal Authority met Monday, November 23, 2009, at 7 p.m., in the Antrim Township Municipal Building with the following members in attendance: Elwood Myers, Bob Schemmerling, Rodney Eberly and Bob Coladonato. Roy Baum was absent from the meeting. Also attending were Shawn Meyers, Solicitor; Brad Graham, Township Administrator; and David Brinjac, of Brinjac Engineering. Audience members included Jason Gearhart.

Chairman Myers called the meeting to order at 7:00 p.m.

On a Coladonato/Eberly motion, passed 4-0 (Baum was absent from the meeting), the regular meeting minutes of October 26, 2009 were approved.

On a Schemmerling/Coladonato motion, passed 4-0 (Baum was absent from the meeting), the Treasurer's Report for Water along with the payment of bills was approved.

On a Schemmerling/Eberly motion, passed 4-0 (Baum was absent from the meeting), bills for payment from the Repair and Improvement Account were approved.

On a Schemmerling/Eberly motion, passed 4-0 (Baum was absent from the meeting) a 1-lot subdivision for **Bruce and Carolyn Martin, Scarhill Road**, was approved.

The following plans were recognized:

Lajuga, 1-lot Subdivision, Rabbit Road North; and

Nelson Diller, 1-lot Subdivision/Addition, Milnor Road.

Under Old Business, Agenda Item #10, Administrator Graham had nothing new to report on items A, B, C and E. Item D, was deferred to an executive session and Graham reported that Request for Qualifications for Consultants were due back November 23 and 24, 2009.

Under New Business, an addendum to the agenda, David Brinjac announced that the Authority had not qualified for Penn Vest Funding for a sludge dryer.

New Business Addenda, Engineering Proposals were submitted by Brinjac for construction administration and inspection services for lift stations 15 and 16. Lift station 16 is complete and equipment has been ordered for Lift Station 15.

On a Schemmerling/Coladonato motion, passed 4-0 the engineering proposal for lift stations 15 and 16 was tabled until Administrator Graham has time to review the proposals.

New Business Addenda, an Engineering Proposal was submitted for construction administration and inspection services for lift station 4, a project that will begin within the week.

On a Schemmerling/Eberly motion, passed 4-0 (Baum was absent from the meeting), the engineering proposal for lift station 4 was tabled until Administrator Graham had time to review the proposal.

On a Schemmerling/Coladonato motion, passed 4-0 (Baum was absent from the meeting) authorization was given for utilizing Brinjac Engineering for construction management over the next 30 days while the Engineering proposals are reviewed by Administrator Graham.

Administrator Graham reported that the wastewater treatment plant was operating normally.

Brinjac reported that Leon Wintermoyer Inc., contractor for the elimination of lift station 4 project, will begin construction at the latest, Monday, November 30 and that **all** permits have been obtained. Completion is expected in six weeks.

Schemmerling asked if all property owners who granted easements for the elimination project be notified of the beginning of construction.

Brinjac reported that the sanitary sewer lining project has been completed with a few outstanding restoration items to be addressed.

Administrator Graham read a report from Roger Nowell, Water Treatment Plant operator, who said that he had made some adjustments to the Cedarbrook Water Tank to increase water pressure for residents. Coladonato reported that he could tell a difference in the water pressure at his residence.

Brinjac reported that nine bids (4 general; and 5 electrical) were received and opened for the water treatment plant upgrade project with the low bidder for Contract No. 1-General Construction, Trademark Contracting Corp. at \$1,096,000; and electrical construction, B and R Electrical Contractors Inc., at \$264,400.

On a Schemmerling/Coladonato motion, passed 4-0 (Baum was absent from the meeting), authorization to send a notice of intent to award based on the correct paperwork submitted and adding a fourth filter at a cost of \$33,000.00 was given to Trademark Contracting Corp. at a cost of \$1,096,000 and B and R Electrical Contractors Inc. at a cost of \$264,400 for the water treatment plant upgrade project.

Brinjac noted that with time allowed to obtain permits for the project, Notice to Proceed could be issued February 1, 2010.

Brinjac reported that Act 57 calculations allow the water tap fee to be set at \$1,231.00 per EDU. The current tap fee is \$1,178.00. The sewer tap fee, according to Act 57 calculations, may be set at \$4,854.34 per EDU, up from the current \$4,128.00. The repair and improvement charge, according to Act 57 calculations, was reduced from \$2,409.00 to \$2,068.77.

Solicitor Meyers will prepare Resolutions to reflect these amounts for the next Municipal Authority meeting.

On a Schemmerling/Coladonato motion, passed 4-0 (Baum was absent from the meeting), the 2010 Preliminary Water Budget was adopted with a proposed increase in water usage fee of not more than 5.6%.

On a Schemmerling/Eberly motion, passed 4-0 (Baum was absent from the meeting) the 2010 Preliminary Water Project Fund Budget was adopted.

On a Coladonato/Eberly motion, passed 4-0 (Baum was absent from the meeting) the 2010 Preliminary Repair and Improvement Fund was adopted with the comment that funds should be allotted to allow for clean up following the completion of the lift station 4 elimination project.

Administrator Graham reported that requests for proposals (RFQs) for various engineering firms and solicitors had been sent out and were due back this week. He suggested that a meeting be set up with Authority representatives to review the proposals prior to the next Authority meeting.

Chairman Myers called for an executive session at 8:00 p.m. to discuss the sale of the water treatment plant and Washington Farms Inc. sewer lines.

Members came out of executive session at 8:58 p.m.

On an Eberly/Schemmerling motion, passed 4-0 (Baum was absent from the meeting), the meeting adjourned at 9:00 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, December 28, 2209 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary