

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING OF SEPTEMBER 28, 2009

The Antrim Township Municipal Authority met Monday, September 28, 2009, at 7 p.m., in the Antrim Township Municipal Building with the following members in attendance: Elwood Myers, Roy Baum, Bob Schemmerling, Rodney Eberly and Bob Coladonato. Also attending were Shawn Meyers, Solicitor; Brad Graham, Township Administrator; and David Brinjac, of Brinjac Engineering.

Visitors included: Justin Grove, Paul Schemel, Ron Skutch, Duane Shaffer and Tom Steiger Jr.

Chairman Myers called the meeting to order at 7:00 p.m.

On a Coladonato/Eberly motion, passed 5-0, the regular meeting minutes of August 31, 2009 were approved.

On a Schemmerling/Coladonato motion, passed 5-0, the Treasurer's Report for Water along with the payment of bills was approved. Several members questioned as to why there was no check # 2533 and what it was for as it was not listed on the detail check register. Chairman Myers suggested it was probably used for payroll.

On a Coladonato/Baum motion, passed 5-0, the payment of bills from the repair and improvement charge account was approved.

Shawn Meyers, Solicitor, introduced Tom Steiger Jr., a partner in the law firm of Steiger, Steiger and Meyers, as he has expressed interest in becoming the Solicitor for the Municipal Authority in the absence of Meyers.

Attorney Paul Schemel, representing Washington Farms Inc., addressed the Authority concerning a private interceptor line and easement that crosses their property from the Greens of Greencastle to lift station 5. The concern is that, according to the subdivision plan for the Preserve at Greencastle, the developer seeks connection to Washington Farms easement without having obtained authority to do so from Washington Farms. Schemel requested that a note be put on the Preserve at Greencastle plan that when the developer is ready to tie in to the interceptor line they must contact Washington Farms Inc. for any future connections.

Eberly asked how the tapping fees were paid in the past and how would they be paid in the future and Schemmerling wanted to be assured that these private lines must be maintained by the owner/developer.

On a Schemmerling/Eberly motion, passed 5-0, Antrim Township staff and Solicitor Meyers were directed to view the status of these sewer lines and deed to see how the tapping fees were paid and to see what was paid and to verify how the lines were installed. If these lines are private, Meyers was asked to give an opinion of what the ATMA should require of owners if the lines are to be dedicated to the ATMA in the future.

Justin Grove, addressed Authority members concerning the repair and improvement charge he was assessed for Lot 36 in Shadowcreek Meadows when he subdivided an existing duplex. The duplex was part of a subdivision that had been approved prior to the implementation of the Authority's repair and improvement charge. Grove argued that he was not creating any new flows and still maintained 2 Equivalent Dwelling Units at this property.

On a Schemmerling/Coladonato motion, passed 5-0, the repair and improvement charge was waived for Lot 36 and Lot 74 and the check with the fee for Lot 36 will be returned to Mr. Grove.

Sylvia House, Zoning Officer, presented a draft procedure for the repair and improvement charge to

ensure staff assesses the charge accurately. Solicitor Meyers will review the proposed procedure as well as ATMA members and bring it back next month for approval.

A discussion ensued about the review process of sewer facility planning modules-non-building declarations and it was determined that if there are no new equivalent dwelling units or public sewer being created, the Municipal Authority would not need to review the paperwork. No action was taken at this time. Discussion will continue during the next meeting.

Duane Shaffer addressed Authority members requesting a modification to the 20 foot easement requirement for two grinder pump connections.

On a Schemmerling/Eberly motion, passed 5-0, recommendation was given to the Board of Supervisors to allow a modification to the ordinance on the parent tract for a 30- foot non-exclusive easement, with a 10-foot separation between each line, and a shared right of way for the Shaffer request.

Vernon Widder of Kauffman Community Center was not in attendance to discuss a reduction in sewer billing due to a "leak." A Coladonato motion to deny the request died for a lack of a second. The billing will be for the amount used and if Mr. Widder has issues with the billing, he will have to address the Authority in writing.

On a Schemmerling/Baum motion, passed 5-0, a sewer facilities planning module/non-building declaration was approved for Michael Goulet, lot addition, Buchanan Trail East.

On a Schemmerling/Coladonato motion, passed 5-0, a commercial subdivision/lot addition was approved for Michael Goulet, Buchanan Trail East.

On an Eberly/Baum motion, passed 5-0, a sewer facilities planning module/non-building declaration was approved for Antrim Business Park LLC, lot addition, Commerce Avenue.

On an Eberly/Coladonato motion, passed 5-0, a planning module was approved for the elimination of Lift Station 4.

On a Baum/Eberly motion, passed 5-0, Antrim Business Park LLC, lot addition, Commerce Avenue was tabled as plans had not come back from the Franklin County Planning Commission.

On a Schemmerling/Baum motion, passed 4-0, (Eberly was out of the room) a lot addition plan for David and Russell Friedrich, Williamsport Pike, was recognized.

On a Baum/Coladonato motion, passed 5-0, a lot addition plan for James and Donna Martin, Marion Road, was approved with the comment that staff comments must be addressed.

Administrator Graham reported no new information on the Infrastructure Development Grant and the Nutrient Trading Program.

Graham had received a written response from the Township's insurance carrier stating that sewer lines were covered adequately in the policy and had forwarded the statement to the Authority's Bond Counsel.

Graham reported that the Repair and Improvement Charge Escrow Fund had been transferred to a Money Market Account at Susquehanna Bank earning 1.25%, instead of the .25% it was earning in the Escrow Account.

The Identity Theft Prevention Program training had met a few hurdles, according to Graham, and had not as yet been completed.

Approval from DEP has been received for repairs to part of the uncovered sewer line and easement work on the Izer property. Township staff is considering whether to make the repairs or contract it out.

Roger Nowell, water treatment plant operator, obtained quotes for water pressure testing equipment. This is in response to calls from residents in the Cedarbrook Development concerning varying pressures.

Graham made Authority members aware of correspondence received from DEP acknowledging a corrective action plan for Lift Station 19.

Graham reported that results of the infiltration and inflow (I&I) repairs have been difficult to evaluate due to the lack of rain. Brinjac added that following rain last weekend, a slight reduction of I&I was noticed by the wastewater treatment plant operator. Brinjac also noted that one more minor repair remains before completion of the sewer lining project.

Graham reported that all lift station generators had been installed and are on-line. Staff will be trained in the very near future on the operation of these generators.

Authority members questioned why there was an increase in gallon per day (gpd) water usage in the last month, as per a report submitted by Nowell. Graham said that Nowell, the water treatment plant operator, was investigating.

Brinjac reported on the water treatment plant upgrade of which \$1.5 million in grant money has been received to do the project. Engineers will meet with electrical engineers for the SCADA system and instrumentation Wednesday and would like to meet with Graham, Coladonato and Nowell one day this week to discuss the project and determine what exactly is included in the project as far as water tanks and bid alternates. Brinjac said that following these discussions the project will go out to bid October 7, 2009; bids to be received by Nov. 10, 2009; and awarding at the November 23, 2009 meeting. Brinjac presented an "opinion of probable total construction cost" at \$1,671,558.75

On a Schemmerling/Coladonato motion, passed 5-0, Brinjac was directed to provide for alternate bids for the water treatment plant upgrade as such that the bid would come in at \$1.5 million, the amount of the grant.

Graham reported that he and Schemmerling would meet with the Greencastle Area Franklin County Water Authority in reference to the status of the purchase of the Antrim Township Water System.

Brinjac reported that there were seven (7) bids received at the bid opening for the lift station 4 elimination project and that Leon E. Wintermyer Inc. was the lowest bidder at \$362,153.24.

On a Baum/Schemmerling motion, passed 5-0, an Intent to Award was approved to Leon E. Wintermyer Inc. at \$362,153.24 for the lift station 4 elimination project.

Brinjac provided information on fire flow criteria from another township as a guideline for Antrim Township. Coladonato also presented information from other townships and their criteria for fireflows.

On a Coladonato/Schemmerling motion, passed 5-0, the Authority agreed to create guidelines specifying fire flow criteria, with Coladonato stating that he did not want an ordinance, just a guideline. Eberly suggested that all fire hydrants be pressure tested to see what is available and then get some wording for the guidelines.

Schemmerling discussed selection of consultants for next year. He had concerns with the present engineering firm and asked if request for proposals (RFPs) could be sent to other engineering firms. Other members of the Authority did not have concerns with the present firm with two stating that they are satisfied with the current firm. Schemmerling asked that the engineering issue be re-visited at the next meeting.

Schemmerling also requested that two or three other law firms be contacted to see if there is an interest in becoming the Authority's solicitor. He asked that other members who had suggestions to go through

Chairman Elwood Myers and Administrator Graham.

Schemmerling queried if Chairman Myers and Administrator Graham had a chance to work on the Authority's budget for 2010 and stated that he would like to see the first draft at the October 26, 2009 meeting. Coladonato offered his services to assist with the budget.

Authority members agreed with Schemmerling to appoint Coladonato and Graham to work with Dave Brinjac in reviewing the repair and improvement charge fee and fees for water and sewer rates and water and sewer taps.

On an Eberly/Baum motion, passed 5-0, the meeting adjourned at 10:14 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, October 26, 2009 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary