

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING OF NOVEMBER 22, 2010

The Antrim Township Municipal Authority met Monday, November 22, 2010 at 7 p.m. in the Antrim Township Municipal Building with the following members in attendance: Bob Coladonato, Chad Murray, Elwood Myers, Bob Schemmerling and Rodney Eberly. Also attending were Linus Fenicle; Solicitor; Brad Graham, Township Administrator; and Steve Zeller of Brinjac Engineering. There were no audience members.

Chairman Coladonato called the meeting to order at 7:00 p.m.

On a Schemmerling/Myers motion passed 5-0, the regular meeting minutes of October 25, 2010 were approved.

On an Eberly/Schemmerling motion, passed 5-0, the Treasurer's Report for Water along with the payment of bills was approved.

There were no bills presented for payment from the Repair and Improvement Account.

On a Schemmerling/Myers motion, passed 5-0 payment of bills from the Project Fund were approved.

On a Myers/Schemmerling motion, passed 5-0, an exemption from sewer facilities planning was approved for Antrim Commons Business Park Lot 9, 1-lot Subdivision, Antrim Commons Drive as this lot will connect to the main line approved for Antrim Commons Phase I amended and Phase II.

On an Eberly/Myers motion, passed 5-0, Raymond and Anna Wishard, 1-lot Subdivision, Clayhill Road, was approved.

On a Schemmerling/Eberly motion, passed 5-0, the relocation of a sewer line for Heritage Estates West was approved with the authorization that the new pages, showing the new location be inserted into the plan set.

On a Myers/Eberly motion, passed 5-0, **Resolution 2010-01**, the Deed of Dedication for sewer lines for Shadowcreek Phase IV was accepted and signed and on an Eberly/Myers motion, Chairman Coladonato was authorized to sign the easement agreement and the deed.

On a Schemmerling/Murray motion, passed 5-0. **Resolution 2010-02**, the Deed of Dedication for sewer lines for Nottingham Meadows was accepted and signed and on a Schemmerling/Eberly motion, passed 5-0, Chairman Coladonato was authorized to sign the easement agreement and deed.

Eberly asked what the Board of Supervisors had done with the Act 537 plan for sewer service area and Graham replied that they (BOS) had approved, on a 3-2 vote, using property lines, roads and waterways as borders for the sewer service area map and to include this map with the zoning map.

Chairman Coladonato said that he and Administrator Graham met with representatives from Public Financial Management (PFM) for the refinancing of bonds from 2005 and 2006. If the reserve fund is released and the bonds reissued into General Obligation Bonds, with a potential savings of \$1.18 million, that means that the Township (Board of Supervisors) will take over the sewer system. Another option would be to substitute a simple lease with a bank loan which is being looked into by PFM, with the lease back system remaining in place. Eberly expressed concern that if the Township took over the sewer, on-lot users could be taxed for any upgrades etc. to the public sewer system. Administrator Graham said he would set up a meeting with PFM to speak to the Board of Supervisors to determine if the ATMA wants the Township to take over the sewer system and is the Township willing to take over the bonds and sewer system. Schemmerling said he leans toward asking the Board of Supervisors to save \$1.18 million for our customers. After some debate, Graham was authorized to tell the Board of

Supervisors that the ATMA was looking at the General Obligation Bond option.

Chairman Coladonato expressed the need for having more than one engineering firm doing work for the ATMA. He said that three RFQs (Request for Quotes) were received last year and suggested going with Brinjac Engineering, Dewberry and Martin & Martin as the Municipal Authority's engineers and when projects warrant an engineer, a firm could be chosen accordingly.

Administrator Graham reported that the BOS had hired Attorney Travis Poole from Hagerstown, MD to recover a delinquent sewer bill from State Line Motel, which is located in Maryland. Graham said that he has been playing "phone tag" with Mr. Poole. Graham was directed to send a letter to the owners of the Motel stating that their sewer will be terminated in 30 days and get a lien filed on the property. Solicitor Fenicle reported that there is nothing in the statutes that says either way if sewer can be shut off. He believes that in a case like this, termination would be legal option.

On a Schemmerling/Eberly motion, passed 5-0, a request for a waiver from sewer bill payment was denied for 3683 Rolling Hills Drive as a municipal lien has been filed against the property and there is no proof that the electricity to that residence has been turned off. If sewer bills are to stop, the sewer must be capped and a \$50.00 inspection fee paid. The owner is still responsible for the sewer bill until such time the property is sold or the sewer is capped.

On an Eberly/Schemmerling motion, passed 5-0, a request for an adjustment to a sewer bill for a property at 1089 Webling Circle was denied.

Administrator Graham reviewed the Preliminary Sewer Budget with ATMA members. Schemmerling questioned as to whether the \$384,694 deficit shown would be covered by the reserve fund with Graham saying it would be covered by the reserve fund. The preliminary budget shows revenues of \$2,516,100 and expenditures of \$2,900,794.

Administrator Graham discussed the ATMA's Preliminary Escrow Budget with a projected \$97,352 in revenues and projected expenditures of \$786,300.

Administrator Graham showed the ATMA Preliminary Water Fund budget as having revenue of \$216,200 with expenditures at \$160,599. Schemmerling said that the figures for Debt Principal need to be shown, even if on a separate piece of paper so that members know what they are. Schemmerling asked Graham if we are talking a balanced budget or do we need to raise water rates with Graham responding to which Graham replied that he was not recommending a water rate increase. Schemmerling stressed that the Municipal Authority really needs to have a grasp on this (budget), and suggested a second meeting in December just for the water budget.

Administrator Graham reported that there has been work done with the restoration project at the Izer property but it is not completed yet.

Administrator Graham said that the certified mail sent to Mr. Reid concerning his sewer connection was never picked up, however, he felt that Mr. Reid had received another letter sent regular mail concerning his mandatory connection. Graham has had no response from Reid.

Eberly reported on the newly formed sewer system maintenance committee saying that the logs provided from the treatment plant operator are helping but the reports need to be cleaned up a bit, but progress is being made. The report contains daily reports from the sewer plant.

Murray reported on the Chapter 94 committee and the issues he is having with the numbers. Murray said he will meet with Doug McCulloh, Utilities Foreman, to discuss the issues. Steve Zeller, of Brinjac Engineering, said he would mail Murray the numbers.

Administrator Graham said there was nothing new to report on payment of a water line repair bill, from

a water customer.

Administrator Graham reported that operations were normal at the Waste Water Treatment Plant with only a problem with some pressure lines and that nothing was new on lift station 15.

Administrator Graham reported that operations were normal at the Water Treatment Plant and there has been a chronic signal problem between the water tower in Cedarbrook and the treatment plant, which is a work in progress. He reported that the water tank at the Sherwood Plant is being filled.

Zeller of Brinjac Engineering, reported that in preparing to do remedial work at lift station #17, it was determined that the wall in the pump building has settled approximately 1 ½" resulting in a stepped crack along the masonry joints for both of the intersecting walls and recommended that a geotechnical engineer be engaged to conduct necessary subsurface probing or excavation to determine the proper course of remediation. Zeller said that in addition to lift station #17, four

other lift station buildings have been identified as having this same problem. No action was taken on Zellers recommendation.

Zeller reported that the lift station #3 project is ready to go out to bid.

Solicitor Fenicle reported that he had a telephone conversation with the attorney for Washington Farms Inc., who indicated that Washington Farms Inc. has a buyer for this property in question and that the new buyer is willing to dedicate all sewer lines on this property, however, he (the attorney) does not believe there are any as-builts available for these lines. The attorney hopes to have the matter resolved within 30 days and in the meantime will put the above information in a written letter to the ATMA.

Administrator Graham reported that following submission of an option agreement for the purchase by GAFCWA (Greencastle Area Franklin County Water Authority) of the Antrim Township Municipal Authority Water Treatment Plan and all of its entities, prepared by Solicitor Fenicle, the GAFCWA responded with their option agreement, with Graham reporting that the same option with updated numbers was just received today.

On a Schemmerling/Murray motion, passed 3-2 (Myers and Eberly voted "nay") the option agreement between the ATMA and GAFCWA was accepted and will be submitted to the Board of Supervisors for review and action, as well as the Borough of Greencastle.

On a Myers/Murray motion, the meeting adjourned at 9:20 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, December 20, 2010 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary