

## **ANTRIM TOWNSHIP MUNICIPAL AUTHORITY**

### **REGULAR MEETING OF AUGUST 30, 2010**

The Antrim Township Municipal Authority met Monday, August 30, 2010 at 7 p.m. in the Antrim Township Municipal Building with the following members in attendance: Bob Coladonato, Chad Murray, Bob Schemmerling, Rodney Eberly and Elwood Myers. Also attending were Linus Fenicle; Solicitor; Brad Graham, Township Administrator; and David Brinjac, of Brinjac Engineering.

Chairman Coladonato called the meeting to order at 7:02 p.m.

On an Eberly/Murray motion passed 4-0-1, (Myers abstained as he was absent from the meeting) the regular meeting minutes of July 26, 2010 were approved.

On a Murray/Eberly motion, passed 5-0, the Treasurer's Report for Water along with the payment of bills was approved.

On a Schemmerling/Myers motion, passed 5-0, payment of bills from the Repair and Improvement Account was approved.

On a Schemmerling/Murray motion, passed 5-0, payment of bills from the Project Fund was approved.

Henry Sallusti of RBC (Royal Bank of Canada) Capital Markets gave a presentation on refinancing for the Authority's debt service/bond issues and Greg McClanahan and Jamie Doyle of Public Financial Management Inc. also gave a presentation. Following proposals and options from both companies, Chairman Coladonato instructed Administrator Graham to set up a meeting with Bond Counsel, Chairman Baer of the Board of Supervisors and Chairman Coladonato to discuss which firm and which option would best suit the Township.

On a Schemmerling/Myers motion, passed 5-0, depository banking services will be transferred to Susquehanna Bank.

On a Schemmerling/Eberly motion, passed 5-0, Authority members were designated as signers for the Municipal Authority accounts.

On a Myers/Eberly motion, passed 5-0, Mary Klein, Board of Supervisors Secretary, was approved to fund the Payroll Fund Checking via on-line banking transfers with confirmation of the transaction provided to the Municipal Authority Treasurer.

On a Schemmerling/Murray motion, passed 5-0, authorization was given for Secretary Klein to use remote deposit for daily deposits.

On a Murray/Schemmerling motion, passed 5-0, Secretary Klein was authorized to order check and deposit tickets.

On a Murray/Schemmerling motion passed 4-0 (Myers was out of the room) authorization was given to change the Authority's project fund from a checking account to a money market account.

David Brinjac reported that the final draft of the sewer service area map is complete and is awaiting approval prior to completing and submitting the Act 537 plan.

On a Schemmerling/Myers motion, passed 5-0, a request from John Helman, Ridge Road, to have two services for sewer from one sewer line was denied.

Chairman Coladonato requested that a Sewer System Maintenance Committee be formed to gather information on the maintenance of the sewer system and to report to the Authority of any findings. Rodney Eberly was appointed to head this committee.

Chairman Coladonato also formed a Chapter 94 Committee to be headed by Chad Murray who will be responsible for providing a yearly report of lift station flows along with a report of monthly data.

Administrator Graham reported that bids were due on Friday, September 3, 2010 for the Izer forcemain project.

Graham reported that there has been no progress on the Jethro Reid sewer connection. Chairman Coladonato stated that Mr. Reid is required by ordinance to connect to sewer and instructed Graham to send a registered letter to Reid advising him of this.

On a Coladonato/Myers motion passed 5-0, a request from John Helman, Ridge Road, for a refund on a sewer tap fee was denied as the ordinance states that once a Land Use Permit expires the right to tap into the sewer and the fee also expires and the process must begin anew with application and payment.

On a Myers/Murray motion passed 5-0, a request for a waiver from payment of sewer bill was granted for 606, 608 and 624 Brookview Drive, properties owned by PMC Enterprises Inc., as the properties have been vacant since 2007 and the water supplied by the Borough of Greencastle has been disconnected. It was stipulated in the motion that the Antrim Township Municipal Authority be notified if and when the water supply is re-connected.

Graham reported that the bar screen at the sewer plant has been repaired; UV bulbs are being monitored; and a roof will be placed over the headworks at the wastewater treatment plant.

The correct manholes are being placed to finish out the lift station #4 elimination project with Brinjac reporting that only minor punch list items remain; and adjustment to the pumps at lift station #15 for recertification is being taken care of, Graham reported.

Operations at the water treatment plant are normal with Graham anticipating the arrival of a check from grant money to be this week for the water treatment plant upgrade.

On a Myers/Schemmerling motion, passed 5-0, Brinjac was instructed to proceed with the proposal for the Lift Station #3 Replacement Project and the Lift Station #17 Modification project, which includes a preliminary design; detailed and final design and bidding services at a cost of \$15,500. Total estimated cost of the lift station 3 project was \$90,000.00. Graham suggested purchasing a generator for lift station 3 prior to the beginning of the project through the Co-Stars program.

Brinjac reported that final plans for the Lift Station #6 project will be out for bid in September and that this bidding process will be coordinated through Graham. Plans are for the project to be done in early summer of 2011.

Solicitor Fenicle reported that he had corresponded with the attorney for Washington Farms and that he would have more information prepared for the September meeting.

On a Coladonato/Schemmerling motion, passed 5-0, the Authority suspended the regular meeting and went into executive session at 9:25 p.m. to discuss property issues.

Authority members came out of executive session at 9:55 p.m. stating that property issues had been discussed.

On a Schemmerling/Murray motion, passed 5-0, Solicitor Fenicle was directed to prepare a counter offer to the Greencastle Area Franklin County Water Authority for their offer to purchase the Antrim Township Water Treatment Plant with a response/reply required within 45 days of receipt or after two (2) GAFCWA meetings, whichever comes first.

On a Myers/Murray motion, passed 5-0, the Authority again went into executive session to discuss personnel matters. The executive session ended at 10:06 p.m. with the announcement made that personnel matters were discussed.

On an Eberly/Schemmerling motion, passed 5-0, the meeting adjourned at 10:07 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, September 27, 2010 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary