

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REORGANIZATIONAL MEETING OF JANUARY 31, 2011

The Antrim Township Municipal Authority met Monday, January 31, 2011 at 7 p.m. in the Antrim Township Municipal Building with the following members in attendance: Bob Coladonato, Chad Murray, Elwood Myers and Rodney Eberly. Bob Schemmerling was absent from the meeting. Also attending were Linus Fenicle, Solicitor; Brad Graham, Township Administrator; Tom Davis, Public Works Director; and David Brinjac, of Brinjac Engineering. Audience members included Don and Laurie Myers, Scott Mehok and Greg McClanahan.

Chairman Coladonato called the reorganizational meeting to order at 7:00 p.m.

On a Coladonato/Murray motion, passed 4-0 (Schemmerling was absent from the meeting) Eberly was appointed temporary Chairman for the purpose of reorganization.

On a Myers/Murray motion, passed 4-0 (Schemmerling was absent from the meeting) the slate of officers will remain the same as last year: Coladonato, Chairman; Eberly, Vice Chairman; Myers, Secretary; Schemmerling, Treasurer; and Murray, Assistant Secretary/Treasurer.

Chairman Coladonato called the regular meeting to order at 7:03 p.m.

On an EberlyMyers motion passed 4-0, (Schemmerling was absent from the meeting) the regular meeting minutes of December 20, 2010 were approved.

On an Eberly/Murray motion, passed 4-0, (Schemmerling was absent from the meeting), the Treasurer's Report for Water along with the payment of bills was approved.

There were no bills listed from the Repair and Improvement Account.

On a Murray/Eberly motion, passed 4-0 (Schemmerling was absent from the meeting) payment of bills from the Project Fund were approved.

On a Myers/Murray motion, passed 4-0 (Schemmerling was absent from the meeting) **Drive Carts**, Land Development Plan, Buchanan Trail West, was approved.

On a Myers/Eberly motion, passed 4-0 (Schemmerling was absent from the meeting) **Antrim Commons Business Park**, 4-lot Subdivision, Amended Lots 2, 3, 5, 6, Antrim Commons Drive, was approved.

On a Myers/Murray motion, passed 4-0 (Schemmerling was absent from the meeting) a Letter of Understanding from Boyer and Ritter to audit the Municipal Authority was approved and signed by Chairman Coladonato at a cost of \$11,100.00 which Coladonato noted that only a portion of that would be paid from the Authority's water account and that the rest would be paid by the Board of Supervisors for the sewer portion of the audit.

Director Davis will meet with Sylvia House, Zoning Officer; Murray and Coladonato to review/clarify the ordinance addressing sewer waivers.

On a Murray/Myers motion, passed 4-0 (Schemmerling was absent from the meeting) a 10% reduction was granted for a water bill for a customer at 683 Hykes Road and to allow a payment plan to be implemented. This was due to a water leak that the customer was unaware of.

On a Myers/Murray motion, passed 4-0 (Schemmerling was absent from the meeting) to suspend sewer service to a residence at 485 East Avenue, as it is not habitable at this time due to a fire in August 2010. The owner will have to cap off the sewer line and pay an inspection fee to Antrim Township in the amount of \$50.00 and pay another inspection fee of \$50.00 when the property is ready to be inhabited.

A current bill of \$261.55 will be removed from the account with billing to commence when the owner moves back.

On a Myers/Eberly motion, passed 4-0 (Schemmerling was absent from the meeting) a request for waiver from sewer bill payment for a property at 2388 Buchanan Trail West was granted as the property has been vacant for 12 years. The owner will have to cap the sewer and pay a \$50.00 inspection fee and another inspection fee when he chooses to connect.

Authority members reviewed a proposal for engineering services from Dewberry for assessments of five lift stations (17, 19, 22, 23 and 24), which are showing signs of subsurface problems. The inspection will be limited to a visual inspection of the site of the observed structural facilities.

On a Murray/Myers motion, passed 4-0 (Schemmerling was absent from the meeting) the proposal was approved at a cost of \$5,300, with funds coming from the repair and improvement account with members stating that they expect the report by their next meeting, February 28, 2011 with a priority shown to lift stations 17 and 24.

On a Coladonato/Murray motion, passed 4-0 (Schemmerling was absent from the meeting), if the initial analysis indicates further subsurface investigation and testing is required, approval was given for Dewberry to begin the subsurface soil drilling and sample collection work, retaining the services of Cumberland Geoscience Consultants at a cost of \$8,000 each, limited to lift stations 17 and 24 after the Authority reviews the initial analysis.

Six change orders were submitted by B&R Electrical Contractors Inc. for the water treatment plant upgrade project.

No action was taken on the first change order for \$27,315 to modify a blow off system as the engineer will ask the contractor for a breakdown of this cost.

On an Eberly/Myers motion, passed 4-0 (Schemmerling was absent from the meeting) approval was given for Change Order #3E, \$4,460; Change Order #4E, \$5,955; Change Order #5E, \$3,567; Change Order #6E, \$679; and Change Order #7E, \$2,238.

With the total of approved change orders at \$16,899 with another at \$27,135 on hold, Chairman Coladonato asked if there was enough money in the project fund to cover all of the change orders, to which Administrator Graham said that there were enough funds to cover the changes. Coladonato then asked Graham if he included the loan from the Board of Supervisors, which is due to be paid back March 31, 2011, in the figures, to which Graham responded that he would have to check that out. The loan from the BOS was to allow the payment of bills for the water treatment plant upgrade to proceed while the grant money was slow in being received.

On a Coladonato/Myers motion passed 4-0 (Schemmerling was absent from the meeting) change orders for time extensions from contractors working on the water treatment plant upgrade with a completion date of April 15, 2011 was denied and approval was given for a 1 month extension with a February 28, 2011 completion, except for asphalt and fencing, which was granted until April 15, 2011.

On a Coladonato/Eberly motion, passed 4-0 (Schemmerling was absent from the meeting) Linus Fenicle of the firm Reager and Alder, was reappointed as Solicitor for the Municipal Authority.

On a Coladonato/Murray motion passed 3-1 (Schemmerling was absent from the meeting and Eberly voted "Nay"), Brinjac Engineering, Martin and Martin Inc. and Dewberry were appointed as Engineers for the Authority.

On a Coladonato/Murray motion, passed 4-0 (Schemmerling was absent from the meeting) Administrator Graham and Director Davis were appointed as liaisons for the Municipal Authority to the

Board of Supervisors.

Brinjac reported that his firm is waiting for the final edited sewer service area map to complete the Act 537.

On an Eberly/Coladonato motion passed 4-0 (Schemmerling was absent from the meeting) Resolution 11-01 was authorized, approved and signed for the retirement and refunding of the Authority's outstanding guaranteed sewer revenue bonds Series of 2005 and 2006. By approving the resolution, savings realized through this process amount to \$1,093,884.31 over the life of the loan.

As the Board of Supervisors is assuming the loan, the Municipal Authority is now debt free. A new lease agreement will be prepared between the Municipal Authority and the Board of Supervisors as to the role the Municipal Authority will take as they are no longer leasing the sewer system from the Board of Supervisors.

Director Davis reported that a sewer service connection has been completed at the property of Jethro Reid, 3096 Hill Road. Davis said he will visit the property as Reid is reporting damage to his fence through the lift station 4 project and a wet spot is appearing on his property in front of a trailer, now being used as a storage shed.

Eberly reported that he was receiving information for the Sewer System Maintenance Committee

Murray reported that he would like to set up a meeting with Davis and wastewater treatment plant personnel as he does not think he is receiving accurate data as the meters and pumps data do not correspond. The Chapter 94 report is due March 31, 2011.

Administrator Graham reported that a payment schedule has been set up and the first payment made for repair of water lines for the Neikirk property on Cedarbrook Drive.

Authority members reviewed a report from Lynn Shatzer, wastewater treatment plant operator, reporting that the UV controller was pulled the first week of November and sent away for repair. To date nothing has been done to the controller, other than being told the 12 year old controller is obsolete or may or may not be repairable. Shatzer has been operating the system manually. Brinjac said he would get in touch with the company and see what is taking so long. A new one would not fit the system and could cost \$100,000 and Davis said that an aftermarket system could cost up to \$80,000.

Director Davis reported that Doug McCulloh, Utilities Foreman, was satisfied with the completion of lift station 15 and Davis reported that a job conference will be held in the next day or two for lift station 6.

Solicitor Fenicle reported that he had heard from Attorney Schemmel, representing Washington Farms and the Greens of Greencastle concerning the dedication of sewer lines to the Township. Schemmel indicated that they are waiting for approval of a submitted subdivision plan prior to dedicating the lines to the Township. Fenicle reported that Schemmel has the as-builts, the easement had been recorded but the interceptor line had not been recorded.

Administrator Graham reported that the Board of Supervisors had approved the sale of the Water System to Greencastle Area Franklin County Water Authority (GAFCWA) and provided a list of names of residents on Bemisderfer Road, Hykes Road and the Hess Development, in Antrim Township, who would be exempt from mandatory connection to the system. This list will be sent to GAFCWA for their approval and then the proposal will come back to the Township, if approved and signed by GAFCWA. Graham said that the sale of the water system will not take place until the upgrade is complete.

On a Myers/Murray motion passed 4-0 (Schemmerling was absent from the meeting) an executive session was called at 8:50 p.m. for the purpose of discussing litigation.

On a Myers/Murray motion passed 4-0 (Schemmerling was absent from the meeting) members came out of executive session at 9:07 p.m. and announced they had discussed litigation.

On a Myers/Murray motion passed 4-0 (Schemmerling was absent from the meeting) the meeting adjourned at 9:08 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, February 28, 2011 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary