

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF SEPTEMBER 30, 2013

The Antrim Township Municipal Authority met Monday, September 30, 2013 at 7 p.m. in the Greencastle Senior Center with the following members in attendance: Rodney Eberly, Elwood Myers, Dale Hostetter and Chad Murray. Rick Baer was absent from the meeting. Also attending: Linus Fenicle, Solicitor; Carl Rundquist, Public Works Director.

Eberly called the meeting to order at 7:00 p.m.

Eberly called for Public Comments, hearing none.

On a Murray/Myers motion, passed 4-0 (Baer was absent) approving the Joint Meeting Minutes of August 26, 2013.

On a Murray/Myers motion, passed 4-0 (Baer was absent) the Treasurer's Report for Water along with the payment of bills was approved.

On a Hostetter/Murray motion, passed 4-0 (Baer was absent) bills for payment from the Repair and Improvement Fund were approved.

On a Murray/Myers motion, passed 4-0 (Baer was absent) Chairman Eberly was authorized to sign the Sewer Facilities Planning Module once completed, and then it will be sent to DEP. This is for adding 2 EDU's for Greencastle Senior Activity Center, located at 10615 Antrim Church Rd., to the Township's ongoing sewer project at the Township building, located at 10655 Antrim Church Rd. Eberly stated clearly that the Antrim Township Municipal Authority (ATMA) does not want to be the owner of the lines/system. Rundquist responded that the Township (Supervisors) would be the owner.

Rundquist reported that the Digester Improvement Project is ongoing. This is an augmentation of the microbiology of the tank, which is beginning to show favorable results.

Rundquist reported that the Buchart Horn Design Proposal engineering contract, for Shanks Church Road sewer bypass, does not need to be signed until December 2013, which is still in line with the pushed back date of 11-21-13 before Penn Works will announce their decision on the Township's grant request.

Rundquist reported that a 400 square foot section of sewer Right of Way (ROW) was cleared near Food Lion Distribution at ATAPCO, stating some 20" and 24" diameter trees were removed. Rundquist stated that keeping the sewer ROW's cleared from overgrowth will be an ongoing issue that needs to be addressed.

Rundquist reported that the influent pipes at pump stations #9 and #14 have been removed. The reason being, this line causes the sewer line to backup and clog. Also planned are the removal of the influent line at pump station #11, #12, #13 and #7.

Rundquist reported that two (2) mixers were lifted from the Sewer Treatment Plant that have not been pulled in several years, as the cable that does the pulling/lifting had dropped down into the tank. The cable has been repaired, with a secondary cable added. Also the preventative maintenance (PM) has been completed on the mixers, which has not been done due to the inoperative cables.

Rundquist reported the Township's NPDES permit for the pretreatment program requires a Headworks analysis to be completed. The Headwork analysis proposed sampling plan was submitted to the EPA by GHD in July of 2013 and has been approved by the EPA. Rundquist stated that the sampling will be

completed in the next month (October 2013) at an estimated laboratory cost of \$30,000.00 to \$35,000.00. This is an operational function, so Rundquist will present this item to the Board of Supervisors for approval.

Rundquist reported for any ATMA member that did not attend the joint meeting between Greencastle Area Franklin County Water Authority (GAFCWA) and ATMA on 9-16-13, that the main topic of the meeting was geared towards hiring a non-biased engineer to prepare a new Feasibility Study.

Rundquist announced that the Township is beginning the 2014 budget preparation process. The current financial data for September (Trial Balance, Revenue and Expenses compared to budget, and Balance Sheet) was given to each member for review. Rundquist will have budget figures at the next meeting.

Rundquist announced that the Senior Center connection to Antrim Township sewer system project went out to bid today, advertising twice in the Record Herald. The Township will open bids at 2:00 on October 15, 2013. This project must be completed by the time the renovation is completed at the Township building which is mid December 2013. Rundquist reported that the Township sewer department will be serving as Construction Manager on this project and conduct the inspections.

Rundquist reported the following on the operations of the Wastewater Treatment Plant: operations are going well; 99.9% sure that the Township will not need to purchase any credits this year, as Nitrogen is way down due to less flow and better operations; as part of our Corrective Action Plan (CAP), four (4) flow meters are in the Coseytown area and the Township will work in conjunction with Buchart Horn to collect/download data from these flow meters and send an update to PADEP; three new watertight manhole covers have been installed in the Coseytown collection area, which were located in low areas and allowed surface water to enter the collection system; and due to the recent force-main break, parts and materials have been ordered to have on hand for various size force-main repairs.

Rundquist reported the following on the operations of the Water Treatment Plant:

ATMA members will receive a copy of the operations report; when the booster pump shuts off there is quite a bit of water hammer going on, due to the check valve closing too quickly; looking to modify the check valves with needle valves sometime in the future, to avoid pipe breakage; still experiencing some pump sequencing issues, as two (2) pumps turn on at the same time and will have the installer of the booster pumps take a look at correcting this issue.

Rundquist advised that the Authority wait until the trees at Washington Farms has started to loose their leaves prior to observing the right-of-way.

Rundquist reported that the preliminary Screw Press design is underway.

Pat Fridgen asked why the Penn Works Grant/Loan request announcement was pushed back to 11-21-13. Rundquist replied that it has nothing to do with the Township, but simply an internal decision by Penn Works.

Rundquist mentioned that he is considering (shopping around) the purchase of a brush-hog apparatus that can be attached to the Townships equipment and then used by the sewer department personnel for the clearing of the various sewer ROW's. Murray was in agreement stating that one repair of sewer line due to root damage would be more costly than preventative maintenance.

With all agenda items being addressed, on a Murray/Myers motion passed 4-0 (Baer was absent from the meeting) the meeting adjourned at 7:39 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, October 28, 2013 at 7 p.m. in the Greencastle Senior Center, Antrim Church Road.

Respectfully submitted,

Jennifer Becknell

Acting Recording Secretary in the absence of Joyce Nowell