

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY

MEETING MINUTES OF JUNE 24, 2013

The Antrim Township Municipal Authority met Monday, June 24, 2013 at 7 p.m. in the Antrim Township Municipal Building with the following members in attendance: Chad Murray, Rick Baer and Dale Hostetter. Rodney Eberly and Elwood Myers were absent from the meeting. Also attending were Linus Fenicle, Solicitor; and Carl Rundquist, Public Works Director. Audience members included Joel Kostelac and Chuck Frame.

Vice-Chairman Murray called the meeting to order at 7:00 p.m.

On a Hostetter/Murray motion, passed 2-0-1 (Eberly and Myers were absent from the meeting and Baer abstained as he did not attend the May 20 meeting) the meeting minutes of May 20, 2013 were approved.

On a Hostetter/ Murray motion, passed 3-0 (Eberly and Myers were absent from the meeting) the Treasurer's Report for Water along with the payment of bills was approved.

On a Hostetter/Baer motion passed 3-0 (Eberly and Myers were absent from the meeting) bills for payment from the Repair and Improvement Fund were approved.

Chuck Frame of Boyer & Ritter, Certified Public Accounts and Consultants, was on hand to present the Antrim Township Municipal Authority Financial Report for the year ended December 31, 2012. Frame said that in his firm's opinion the financial statements are consistent, in all material respects, with the audited financial statements from which they were derived, on the modified cash basis of accounting.

On a Baer/Hostetter motion passed 3-0 (Eberly and Myers were absent from the meeting) Vice Chairman Murray was authorized to sign the two copies of the Annual Report of Municipal Authorities 2012 (DCED-CLGS-04) to be filed with the Department of Community and Economic Development as well as the municipality creating the Authority.

Vice Chairman Murray was authorized to sign a land development plan for **PMC Enterprises** after approval by the Authority at its April 29, 2013 meeting. In reviewing the plan again, before signature, Rundquist noted that he would like to locate the existing sewer lateral to this property to make sure that it is capped properly and while in discussion, Hostetter noticed that the location map noted the property was adjacent to the north bound off-ramp of I-81, when it is in fact adjacent to the south bound off ramp.

On a Baer/Hostetter motion passed 3-0 (Eberly and Myers were absent from the meeting) **Grace Bible Church**, Land Development Plant, Hoffman Road, was approved with the comment that the forcemain shall be outside the footprint of the building and so noted on the plan.

On a Baer/Hostetter motion passed 3-0 (Eberly and Myers were absent from the meeting) Resolution 2013-02 was approved requesting a Penn Works grant in the amount of \$2,447,250.00 from the Department of Community and Economic Development of the Commonwealth of Pennsylvania to be used for the Shanks Church Road Sewer Bypass and Screw Press Dewatering projects for the Antrim Township Municipal Authority Wastewater System.

On a Baer/Hostetter motion passed 3-0 (Eberly and Myers were absent from the meeting) eight Requests for Exoneration of Sewer Bill Payments were approved. Rose Knable, billing clerk, submitted the request having eight sewer accounts that also had water accounts, however the dwellings are vacant and the water meters have been shut off. The request is for these eight sewer accounts only for the sewer portion of the bill from the actual shut off date, which occurred in 2010, 2011 and 2012. The amount of money that has been exonerated as stated is \$4,688.41.

Rundquist reported that discussions with representatives of the Senior Center on Antrim Church Road in developing a sewer system that can serve the Township Building, the Senior Center and the Lube Center (which is already connected to public sewer and has an additional EDU saved) are ongoing and the Township is waiting on a letter from the Franklin County Commissioners stating their intent to proceed and what their contribution is to the project. The Senior Center is owned by Franklin County and has a failed on-lot septic system. The Township is going out to bid on a renovation project for the municipal building and will be connecting to public sewer. During this process the Senior Center's on-lot system failed and they now wish to participate in the project by connecting their building at the same time.

Joel Koselac of GHD was in attendance and reported that the screw press, part of the Dewatering Upgrade Proposal, was on-site at the wastewater treatment plant June 6 through 10, as a pilot plant study and said that the unit performed well. The proposal is for professional engineering services to replace the labor intensive plate and frame press that is not worth repairing as well as miscellaneous improvements at the treatment plant. Total cost of the design proposal is \$148,500.00 which includes 5 tasks with task 1 (screw press pilot study) already completed at a cost of \$4,300.00.

Solicitor Fenicle said he had reviewed the contract for this proposal and under the Compensation part of the contract, instead of "services will be provided on a lump sum basis" it should read "services will be provided not to exceed \$148,500.00." He also wanted it stated in the contract that the Township would receive the final design calculations.

On a Hostetter/Baer motion passed 3-0 (Eberly and Myers were absent from the meeting) the Authority accepted the design proposal and recommended acceptance to the Antrim Township Board of Supervisors.

Scott Crosswell of GHD will attend the July 9, 2013 Board of Supervisors meeting to present and seek approval of the proposal for Professional Engineering Services for the Dewatering Upgrade and Miscellaneous Improvements at the Wastewater Treatment Plant as recommended by the Antrim Township Municipal Authority.

Rundquist reported that the scum issue at the wastewater treatment plant had cleared up and that nitrogen removal is going much better, due to the warmer weather and adjusted air flow rates. He said that a flowmeter installation is planned at Pump Station #11 the first week of July and a clogged influent screen on the pump needs to be removed. A clogged influent screen could also be the cause of issues with the pump at lift station 8.

On the water treatment plant side, Rundquist reported that operations are running efficiently. The annual Consumers Confidence Report was delivered to all water customers, posted on the Township's website and posted at the Post Office and Welcome Center as well as other businesses in the water service area.

With all agenda items being addressed, on a Baer/Hostetter motion passed 3-0 (Eberly and Myers were absent from the meeting) the meeting adjourned at 8:00 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, July 29, 2013 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary