

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES OF NOVEMBER 24, 2014

The Antrim Township Municipal Authority met Monday, November 24, 2014 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Chad Murray, Rodney Eberly, Dale Hostetter and Bob Coladonato; Carl Rundquist, Public Utilities Director; and Linus Fenicle, Solicitor. Brad Graham, Township Administrator was in attendance as well as John Alleman, Township Supervisor.

Chairman Murray called the meeting to order at 7:02 p.m.

On an Eberly/Coladonato motion passed 4-0 the meeting minutes of October 27, 2014 were approved.

On an Eberly/Coladonato passed 4-0 bills from the Water Fund were approved for payment.

On an Eberly/Coladonato motion passed 4-0 bills from the Repair and Improvement Fund were approved for payment.

On a Coladonato/Hostetter motion passed 4-0 bills from the Capital Improvement Fund were approved for payment.

On a Coladonato/Hostetter motion passed 4-0 bills from the Project Fund were approved for payment.

On an Eberly/Coladonato motion passed 4-0 a Pennsylvania Department of Transportation Highway Occupancy Permit was signed for John and Debbie Hoffman, to allow access to their property as part of their pending land development plan for a truck drop on Molly Pitcher Highway. This land development plan is being re-submitted and was not available for review or approval

The Beck Mfg., land development plan, Molly Pitcher Highway, had not been re-submitted in time for signatures but Rundquist was able to review the plan and noted that he was okay with the corrections made as per ATMA approval of September 29, 2014, as the right-of-way on the plan had been labeled as such.

No action was taken on a 1-lot subdivision plan (duplex) submitted by Bradley M. Mann, on Oakley Lane as the plan had not come back from Franklin County review but the Authority noted that there were two laterals shown on the plan for this proposed duplex, but Rundquist will make sure that these laterals are shown at the site as they are on the plan, prior to the next meeting.

Members recognized a subdivision plan on Marion Road submitted by Willis Leshner Partnership as having no public sewer in the area and when developed would have an on-lot system.

The 2015 budgets for the water fund, repair and improvement fund, capital improvement fund and the project fund were reviewed by the Authority but will not be approved until the December 28, 2014 meeting. Coladonato still wanted to work out the procedure for paying back a loan the ATMA had secured for two sewer projects. He also said that the repair and improvement fund will probably be depleted by the end of 2015 and monies from the capital improvement fund will need to be used to complete the pump station #13 project.

On the water budget Coladonato wanted to make sure that another \$15,000 will be paid for the Cedarbrook Water Tower.

Rundquist said that he was comfortable with the budget figures. He said that he had budgeted \$500 in the water budget for the truck that is used by the water department and another \$500 in the sewer budget for use of this truck which is also used for the sewer department.

Costs for gas and maintenance for the Explorer, used by Rundquist, will come out of the sewer budget.

On a Coladonato/Eberly motion passed 4-0 the November 2014 Sewer Service Area Map was approved and will be presented to the Antrim Township Board of Supervisors for approval at their November 25, 2014 meeting.

Rundquist reported that pump station #17 had been repaired with new check valves and a rebuilt 3-way valve.

Rundquist reported that a meeting was held with West Penn Power representatives and Buchart Horn, engineers for the Authority and the outcome was that a new 3 phase electric service will be provided at pump station #13 as the electric lines in this area are not sized adequately for single phase service with the motors that are required to operate the lift station. He estimated that 3 phase service would probably cost an additional \$40,000 to \$50,000.

Rundquist told those present that roofers were on site at the wastewater treatment plant and the roof should be completed in about a week.

While discussing the roof project, which is part of the screw press project, Murray asked if it would be possible to waive fees for paying an engineer to be on site while this project is progressing and use Rundquist instead. Authority members are requesting that the Board of Supervisors grant the Authority permission for Rundquist to maintain his office at the wastewater treatment plant and be available for the project. Permission to use Rundquist in this capacity has to be cleared through the Supervisors as Rundquist is technically an employee of the Township as the Authority has no employees.

Solicitor Fenicle reported that he had no response from Pennsylvania Historical and Museum Commission concerning a letter he had sent to ask why an archaeological study is being required for the Shanks Church Road sewer bypass project. The Municipal Authority and Solicitor Fenicle don't think it should be required as there are no federal permits or grant monies involved.

Rundquist reported at the October meeting that he had met with Tom Shook, owner of the property where the Shanks Church Road sewer bypass would go through on Grant Shook Road and that having walked the properties, he felt that the best route for the bypass would be down the middle of the field on the Shook property. He added that the bypass would be 160' with a 50' right of way from the western side of the property between the Shook property and Heritage Hills property. He estimated the cost to be between \$50,000 and \$70,000 to get the depth needed for the bypass.

On an Eberly/Hostetter motion passed 4-0 Rundquist was authorized to get with the property owners with the proposal to go through the middle of the field on property owned by Tom Shook maintaining 160 feet plus a 25 foot right-of-way with the Heritage Hill property.

Today, Rundquist reported that he had received the Headworks Analysis evaluation from the Environmental Protection Agency approving the local limits that had been requested.

As part of the Township's Corrective Action Plan (CAP), Rundquist reported that the flow meters have been placed in the Willowdale area and are operational and that Ganoe Paving will be moving into the Coseytown area December 8 to do repairs of the sewer line. An update of the Township's CAP is due to Pennsylvania Department of Environmental Protection in December 2014.

Authority members discussed purchasing bulk water from the Greencastle Area Franklin County Water Authority (GAFCWA) to service Township residents. The agreement with GAFCWA to provide water service to Township residents expired in 2010.

Murray said that the Borough had been approached to sell bulk water to the Township so that any new consumers in the Township could be serviced by the Municipal Authority. There are a few developers that desire to move forward with their plans, some of which were submitted prior to the agreement expiring in 2010.

Murray said that the Authority is waiting on a proposal from GAFCWA for the purchase of bulk water. In the meantime, Authority members would like to see a map showing what areas GAFCWA had agreed to serve prior to the agreement expiring and what plans are sitting in the Township office pending approvals that would be affected by previous water agreements. Solicitor Fenicle would review any agreements along with plans to determine what GAFCWA's service area was and determine what the Authority's service area would be. Administrator Graham said that the Board of Supervisors is pressing for the Authority to say what their water service area would be. Eberly responded that it would be every inch of the Township.

One developer who had submitted plans prior to the water service agreement expiring in 2010 is ready to move toward final approval of his plan. The plan includes water service from GAFCWA.

Eberly said that GAFCWA and the Authority are working together, with the Authority waiting on a proposal from GAFCWA for the purchase of bulk water and that all developers would get water. Supervisor Alleman reviewed the Authority's game plan as Township staff would provide information for review on any pending plans that is in the water service area; the status of that plan; and any legal agreements concerning water service that go along with that plan.

Rundquist reported that operations are going well at the wastewater treatment plant and the water treatment plant. He provided flow charts for all the lift stations and noted that lift station 5 showed a wacky reading; and lift station 12 was pumping more flow out than 13 which is impossible. He is checking on this data and will make corrections where necessary.

Rundquist reported that he has not reviewed Equivalent Dwelling Unit (EDUs) calculations for Sheetz at Grindstone Hill Road and Buchanan Trail East. He did review calculations from April through September for the Antrim Township Community Park and determined that flows were equal to 2.55 EDUs.

On a Coladonato/Eberly motion passed 4-0 Rundquist was authorized to notify the Township zoning office that repair and improvement charges and tap fees are past due for the Township park. The repair and improvement charge is equal to \$6,204.00 and the tap fee is equal to \$12,377.70

Eberly said that he wanted to include appointing a liaison from the Municipal Authority to the Board of Supervisors at the Authority's January reorganization meeting and that liaison would be Carl Rundquist, Public Works Director. All agreed.

On an Eberly/Hostetter motion passed 4-0 the meeting adjourned at 9:10 p.m.

The next meeting of the Authority will be December 29, 2014 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell, Recording Secretary