

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY**  
**REGULAR MEETING MINUTES OF AUGUST 25, 2014**

The Antrim Township Municipal Authority met Monday, August 25, 2014 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Chad Murray, Rodney Eberly, Dale Hostetter and Bob Coladonato, Authority members; Carl Rundquist, Public Works Director and Linus Fenicle, Solicitor. Audience members included Hannah Stewart, of GHD; Rodney Shaffer, Duane Kinzer and Wade Burkholder.

Chairman Murray called the meeting to order at 7:01 p.m.

On an Eberly/Hostetter motion passed 4-0 the meeting minutes of July 28, 2014 were approved.

On a Coladonato/Eberly motion passed 4-0 the treasurer's report for water along with the payment of bills was approved. Prior to this approval Coladonato explained a new procedure for payment of water invoices that are split funds. One check will be written from the general fund for accounts payable vendors that send invoices for such things as insurance and credit cards which are shared by water, sewer and general funds and then split for payment. The water fund will then make reimbursement to the general fund. This procedure will help to avoid late charges added as the timing of the Municipal Authority monthly meeting is a factor.

There were no bills for the Repair and Improvement Fund.

On an Eberly/Hostetter motion passed 4-0 bills from the Capital Improvement Fund were approved for payment.

Duane Kinzer of Century Inc. attended the meeting to inquire about an agreement he has had since 1981 with the Greencastle Area Franklin County Water Authority (GAFCWA), which states that GAFCWA will provide public water to a commercial property that he owns, which is located in Antrim Township. An agreement with the Township and the GAFCWA, to allow GAFCWA to provide water service to Township properties expired in 2010.

Solicitor Fenicle told Kinzer that he is advising the Municipal Authority to make no formal decision on Kinzer's request for the Municipal Authority to honor his agreement with the GAFCWA as the Municipal Authority had/has no part in Kinzer's agreement or the expired agreement with the Township.

Kinzer has a land development plan pending with the Township to build a roadway for the commercial development and, according to Kinzer has already extended the water line with a 12" stub to the site, but wants to make sure he will get water to the site prior to building the road. Eberly told Kinzer that the Authority will not stand in the way of development and one way or the other water will come through that pipe.

On the advice of the Solicitor, Municipal Authority members made no decision and Fenicle informed Kinzer that John Lisko, Solicitor for the Board of Supervisors and the Township's administration have been alerted as to Kinzer's request and Fenicle's opinion.

On another matter, Kinzer recommended that the Municipal Authority pass a resolution stating that without written permission, there would be no well drilling in Antrim Township and on yet another matter, stated that he was a supporter of a joint water authority.

It was suggested by the Solicitor that the Municipal Authority meet with the Board of Supervisors and Kinzer to discuss a course of action for getting water to Kinzer's property.

Rodney Shaffer, of Grant Shook Road, wants to move a house from one side of the road to the other

and wanted to know if he would be required to connect to public sewer at the new location or go ahead and plan for an on-lot system. A dwelling must be at least 150' away from an existing sewer line before being required to connect. Shaffer said that his proposed site is about 500' feet away. Municipal Authority members agreed that he should be exempt from connecting as long as he is within the distance required by the Township's ordinance.

On an Eberly/Coladonato motion, passed 4-0 Beck Manufacturing, land development plan, Molly Pitcher Highway, was tabled as the existing sewer lines and the existing sewer rights-of-way were not shown on the submitted plan.

Authority members recognized a plan submitted by Darrel Deray Gible for a lot addition on Horst Road. There is no public sewer in that area.

On an Eberly/Hostetter motion passed 4-0 the Authority approved a Construction Observation Services Contract with GHD not to exceed \$35,000 contingent upon the Solicitor's review and approval of the contract for the Screw Press Project.

On a Coladonato/Eberly motion passed 4-0 two documents were approved for use in withdrawing funds from the Guaranteed Sewer Revenue Note, Series of 2014 consisting of the borrowed amount of \$3,300,000 for the screw press project and the Shanks Church Road bypass project. The first document is a Requisition to direct the Antrim Township Treasurer, Jennifer Becknell, to contact Farmers and Merchants Trust Company (F&M Trust) of Chambersburg and request an advance against and under the Authority's Guaranteed Sewer Revenue Note, Series of 2014 by directing appropriate personnel at F&M to deposit funds electronically to the Authority's Capital Improvement Fund-Sewer. The second document is a request and authorization to process a wire transfer from F&M Trust to Susquehanna Bank to the Authority's Capital Improvement Fund-Sewer.

On a Coladonato/Hostetter motion passed 4-0, a separate "sewer revenue project account" will be established to pay the loan back.

Stewart of GHD, engineers for the screw press project, told those present that GHD will have contractor's invoices to the Authority by the middle of the month, following review by GHD personnel and Antrim Township staff, with a check prepared for payment once a month when the Municipal Authority meets the last Monday of each month.

On an Eberly/Coladonato motion passed 4-0 a Notice of Intent to Award was approved for the lowest, qualified bidder for the Screw Press Project contingent upon the Solicitor's and staff review, as follows: PSI, general contractor, \$864,440; Hickes, electrical contractor, \$202,500; W.C. Eshenhauer and Sons, plumbing contractor, \$25,357; and Rodney B. Smith, HVAC, \$28,353.

Rundquist, Public Utilities Director, reported that, as part of the Shanks Church Road sewer bypass project, a discussion about drilling in the area of two proposed options for the line, to provide information as to rock content, has been put on hold.

Rundquist reported that flows have been down at the Wastewater Treatment Plant and things are going well. The Coseytown sewer line repairs should be done this week and the flow metering is nearing completion in that area. At pump station #12, both pumps are now running on the new VFDs.

Rundquist continued reporting that we are waiting on results from the Headworks Analysis submitted to the Environmental Protection Agency (EPA) last month and an audit of the pretreatment program also submitted to EPA last month. The Township's Corrective Action Plan update was submitted to the Department of Environmental Protection last month as well.

On the water treatment side, Rundquist reported that operations at the Water Treatment Plant are normal. However, during routine testing in August, nine samples were pulled to test for the presence of

coli form bacteria and two of those samples showed the presence of coli form bacteria, both samples found at a private residence. Rundquist explained that coli form is bacteria which are naturally found in the environment and are used as an indicator that other, potentially harmful bacteria may be present. The standard allowable sampling is 1, but 2 samples were found, so the Department of Environmental was notified, as required. A notice of violation was issued by DEP and consumers were notified of the problem. No bacteria were found in subsequent testing and further testing showed that this problem had been resolved.

On a Hostetter/Eberly motion passed 4-0 Authority members adjourned into executive session at 9:05 p.m. to discuss potential litigation.

On an Eberly/Coladonato motion passed 4-0, the executive session adjourned back to the regular meeting at 9:35 p.m.

On a Hostetter/Coladonato motion passed 4-0 Chairman Murray was authorized to sign a consent assessment from DEP for a fine assessed by DEP for two infractions, one in August of 2013 and one in July of 2014, stating that a fine of \$5,900 will be paid to DEP from the sewer revenue account for these infractions.

On an Eberly/Hostetter motion passed 4-0 the meeting adjourned at 9:40 p.m.

The next meeting of the Authority will be September 29, 2014 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary