

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY**  
**REGULAR MEETING MINUTES OF MARCH 31, 2014**

The Antrim Township Municipal Authority met Monday, March 31, 2014 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Chad Murray, Rodney Eberly, Dale Hostetter and Bob Coladonato, Authority members and Linus Fenicle, Solicitor and Carl Rundquist, Public Works Director. Brad Graham, Township Administrator was in attendance.

Chairman Murray called the Authority to order at 7:00 p.m.

On a Hostetter/Eberly motion passed 4-0 the meeting minutes of February 24, 2014 were approved.

On a Hostetter/Eberly motion passed 4-0 the joint meeting minutes of March 11, 2014 were approved.

On an Eberly/Hostetter motion passed 4-0 the treasurer's report for water along with the payment of bills was approved with Eberly questioning check #3756 in the amount of \$33.00. Rundquist and Graham did not know the particulars of the check but said they would check to see what it was for, and in the meantime, the checks were approved and signed with Rundquist to offer an explanation when he found out what the particulars were for the check in question.

On an Eberly/Coladonato motion passed 4-0 bills from the Capital Improvement fund were approved for payment.

Administrator Graham was on hand to discuss funding for the Authority's proposed \$3.3 million projects (\$1 million for the screw press project and \$2.3 million for the Shanks Church Road bypass). At the Authority's joint meeting with the Board of Supervisors March 11, 2014, with Scott Mehok of Eckert Seamans in attendance, financial options were discussed with the Board open to loaning the needed funds to the Authority. The Authority was to come back to the Supervisors April 8, 2014 with a proposal for borrowing the funds, to include the dollar amount, the rate of interest and the term of the loan. The majority of Supervisors in attendance thought the proposal would be a win/win situation for everyone involved as Supervisors are earning about ½% interest now and could increase their earnings, while the Authority would be saving some money at a lower interest rate.

Graham informed those present that in the meantime, Mehok had discussed the financial scenario with John Lisko, the Township's solicitor, who was not in attendance at the joint meeting and the two concluded that there was nothing explicit in the Second Class Township Code that said the Supervisors could not loan the money but Mehok and Lisko were not too excited about the proposal with Solicitor Fenicle adding that they had reservations about the loan.

After reviewing the four points of discussion, Coladonato said that he was in favor of the Authority getting their own loan through a third party with Eberly adding that the Authority should approach a third party and see what the rate would be. Fenicle suggested that Mehok be asked to send out RFPs (Request for Proposals) to see what the rate would be and if it would be the same rate as what the Supervisors were offering, the Authority could go through the bank.

Fenicle thought the Board of Supervisors should decide what they would offer to the Authority with the Authority then weighing their options and give their proposal to the Authority instead of the Authority giving them a proposal on April 8.

On an Eberly/Coladonato motion passed 4-0 the Authority authorized Rundquist to contact Mehok and request he put out RFPs for borrowing \$1 million or 3.3 million with a line of credit for \$1 million and a line of credit for \$3.3 million over a period of 20 years.

Graham asked what the ATMA's response was to the Supervisors for the April 8<sup>th</sup> meeting with Eberly stating that the Supervisors should get their numbers down so the Authority could go up with a competitive price and that the Supervisors should make the ATMA an offer or let the ATMA know where they stood.

A proposal from GAFCWA (Greencastle Area Franklin County Water Authority) to change the Municipal Authority's meeting dates for the rest of the year to coincide with their monthly meetings was met with a negative response. The proposal was for GAFCWA's business meeting to take place, followed by the ATMA's meeting at one location working toward an approach regarding a feasibility study/merging of the systems.

Eberly thought that this process (meetings over the past few years) had become tiresome with Coladonato adding that the Borough of Greencastle is not interested in a merge so there was no benefit to having joint meetings. Coladonato stated that an agreement with the Borough for extending their water system into Antrim Township had expired and any new connections would have to be worked out on a case-by-case basis. He asked that the ATMA work more closely with the Board of Supervisors as to what is going on as far as any new development with expansion to the water system involved. Members would like to approach the Borough with a proposal to sell water to the Authority for any new Township customers. Murray concluded by saying that the GAFCWA is welcome to attend the Municipal Authority's meetings at any time.

Rundquist reported that he had met with Coladonato to discuss how many EDUs (Equivalent Dwelling Units) should be assessed for the newly renovated Township building as the building is now connected to public sewer. The Township will pay 1 EDU equal to \$4,854.00 plus a \$50.00 inspection fee and since a land development plan would have been required for the renovation, a repair and improvement charge of \$2,068.00 will be assessed. Rundquist will get the paperwork required.

Rundquist said that representatives of GHD will be visiting Wednesday to address staff comments on the screw press design, the first of two major projects that are in the works.

The other project, the Shanks Church Road sewer bypass project, is in the design stages with Bucharth Horn Inc. completing a fly over of the area to prepare mapping of the area. In the meantime, Rundquist wants to meet with two property owners whose land would be affected by the sewer bypass project and invited any member of the ATMA to participate in these discussions.

Rundquist reported that all sampling for the headworks analysis has been completed by staff at the wastewater treatment plant with GHD to examine all testing reports and perform the headworks analysis to recalculate the local limits to the wastewater treatment plant.

Rundquist was happy to report that the water hammer issue at the water treatment plant has been fixed.

Rundquist told Authority members that there had been a foam issue in the digester at the wastewater treatment plant with sludge foaming over the top of the tank and the high wind pushing some of the foam out of the tank. The foam was contained on the property and DEP was notified of the incident.

Chairman Murray and Rundquist walked the Washington Farms property on March 25 observing that there is much clearing to be done in the area. They determined that there was no real way to pick a right-of-way to gain access to the sewer lines. If there would be a problem in that area, access would have to be located at that time. The property owner would be asked to clear the right-of-way before dedication.

Rundquist reported that he is reviewing the EDUs assessed to Sheetz at Grindstone Hill Road and Route 16 and would like to make contact with the owners to discuss this, as it appears that the original assessment was too low.

On a Coladonato/Eberly motion passed 4-0, Rundquist was authorized to contact owners of the Sheetz property to discuss the EDU calculation.

Eberly briefly discussed the possibility that the Supervisors were interested in seeing the Municipal Authority as a stand alone authority. Supervisors had created this Authority as it is now, with a lease agreement and Eberly said they would have to assist in making it a stand alone Authority. Solicitor Fenicle said that a lot of practical things would need to be done to become a stand alone authority, with employees being one of those things.

On a Hostetter/Coladonato motion passed 4-0, the meeting adjourned at 8:50 p.m.

The next meeting of the Authority will be April 28, 2014 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary