

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REORGANIZATION MEETING MINUTES OF JANUARY 27, 2014

The Antrim Township Municipal Authority met Monday, January 27, 2014 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Rodney Eberly, Chad Murray and Rick Baer. Dale Hostetter was absent from the meeting and the Authority is lacking one member on the five member board. Also attending were Linus Fenicle, Solicitor; and Carl Rundquist, Public Works Director. Audience members included John Alleman.

Chairman Eberly asked that the agenda be amended to include the reorganization of the Municipal Authority.

Chairman Eberly called the meeting to order at 7:00 p.m.

On a Murray/Baer motion passed 3-0, (Hostetter was absent from the meeting) Eberly was appointed temporary Chairman for the purpose of reorganization.

On a Baer/Eberly motion passed 3-0, (Hostetter was absent from the meeting) Murray was appointed Chairman.

On a Baer/Murray motion passed 3-0, (Hostetter was absent from the meeting) Eberly was appointed Vice-Chairman.

On a Baer/Murray motion passed 3-0, (Hostetter was absent from the meeting) Hostetter was appointed Secretary.

On an Eberly/Murray motion passed 3-0, (Hostetter was absent from the meeting) Baer was appointed Treasurer.

On a Baer/Murray motion passed 3-0, (Hostetter was absent from the meeting) Eberly was appointed temporary assistant Secretary/Treasurer until such time as another member is appointed to the Municipal Authority.

On a Baer/Eberly motion passed 3-0 (Hostetter was absent from the meeting) the meeting minutes of December 30, 2013 were approved.

On a Baer/Eberly motion, passed 3-0 (Hostetter was absent from the meeting) the Treasurer's Report for Water along with the payment of bills was approved.

On an Eberly/Baer motion passed 3-0 (Hostetter was absent from the meeting) bills from the Repair and Improvement Account were approved for payment.

On a Baer/Eberly motion passed 3-0 (Hostetter was absent from the meeting) a \$20,582 check was approved for payment to GHD engineers from the Capital Improvement Account and a \$20,706.53 check was approved for payment from the Water Fund for the principal and interest on a start up loan.

Authority members reviewed a letter from Boyer and Ritter communicating the planned scope and timing of the Township's and the Municipal Authority's financial statements for the year ended December 31, 2013.

Rundquist once again reported that pump station #13 is badly in need of replacement with GHD engineers and Buchart Horn engineers visiting the site. Both will be submitting proposals for replacement at the next meeting. Rundquist said he would like to go with the dry pit submersible pumps as they are a lot cheaper and the design is simpler. Murray asked about the down side to this, which would be stocking more parts for these as in the past, uniformity was the key for all pumps. Authority members agreed that two proposals would be acceptable and will review these proposals at

the February 24, 2014 meeting.

Rundquist provided an update on the Corrective Action Plan (CAP) with milestones noted as completed or ongoing. The update included evaluations for pump stations 11, 12 and 13; the Shanks Church Road Sanitary Sewer Project; and infiltration and inflow.

In discussing the CAP, Rundquist reminded members that the Township will have to look at financing the \$3.3 million projects related to the CAP and consent order and will contact Scott Mehok of Eckert/Seamans to prepare a proposal for financing these projects. Mehok will attend the February 24, 2014 meeting with a proposal. Rundquist noted that sewer rates have been increased from \$115.50 to \$135.00 quarterly to help with the projects financially.

Rundquist reported that the influent pipes at pump stations 11 and 12 have been removed, as the lines were causing flow backups and frequent clogging at the pump stations. Lines at pump stations 7 and 13 will be removed in the very near future.

Rundquist reported that sewer lines were recently televised in the Coseytown area and several broken pipes and laterals and several leaks were found. These broken pipes and leaks need to be fixed to get water out of the Coseytown basin.

A long standing project, four steel doors have been scheduled for replacement at the wastewater treatment plant.

Rundquist reported that the Antrim Township Municipal Building and the adjacent Senior Center are now connected to public sewer with everything operational. He said that the directional drilling of the sewer line went well and took approximately one month from beginning to end. Clean up for the project will resume in the spring.

On the wastewater treatment side Rundquist reported:

A meeting with GHD and staff was held to discuss the screw press dewatering unit design which is almost 60% complete;

Rundquist will be talking with property owners in the area of the Shanks Church Road sewer bypass project in hopes of obtaining right of ways through their properties;

Controls have been replaced at pump station #13 and will be mounted permanently in the future;

Forty trees measuring 12 – 24 inches in diameter have been cut down in the Food Lion right-of-way, all of them over the sewer line – Rundquist wants to continue maintenance on the right-of-way by mowing it once or twice a year from here on out;

Headworks sampling and analysis should be completed this month with Township staff conducting the sampling, saving at least \$9,000;

Nitrogen removal was good for the months of November, December and January; and

Eight unit heaters will be installed at the plant by United Electric, as most of the unit heaters at the lab building do not work at all or are not operating properly or efficiently.

Rundquist gave a lift station flow chart to members for review noting that lift station #3 has a lot of run time and there are high run times at lift station #12.

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On the water treatment side Rundquist reported:

Water leaks in the Cedarbrook Development, Nottingham Meadows and Route 11 areas have been repaired;

The water hammer issue will be ironed out by adding additional needle valves and a water hammer arrestor to prevent water hammer at pump shutoff;

The flow rates at the plant look good; and

LPG fuel issues with the generator are ongoing but are being checked out.

Rundquist and Murray are preparing to walk the Washington Farms site while the ground is snow covered.

Antrim Township Supervisor John Alleman, on behalf of all the Supervisors, thanked members of the Authority for their service to the community.

On a Baer/Eberly motion passed 3-0 (Hostetter was absent from the meeting) an executive session was called at 7:55 p.m. to discuss a real estate matter.

On an Eberly/Baer motion passed 3-0 (Hostetter was absent from the meeting) Authority members came out of executive session at 8:45 p.m.

With all agenda items being addressed, on an Eberly/Baer motion passed 3-0 (Hostetter was absent from the meeting) the meeting adjourned at 8:50 p.m.

The next meeting of the Antrim Township Municipal Authority will be Monday, February 24, 2014 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary