

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY**  
**REGULAR MEETING MINUTES OF SEPTEMBER 29, 2015**

(Rescheduled from September 28, 2015)

The Antrim Township Municipal Authority met Tuesday, September 29, 2015 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Chad Murray, Rodney Eberly and Bob Coladonato. Dale Hostetter and Michael Smith were absent from the meeting. Carl Rundquist, Public Utilities Director and Linus Fenicle, Solicitor, were in attendance. Audience members included Chad Angle, Hannah Stewart, Scott Crosswell, Tim Parthemore and R. Lee Royer.

Chairman Murray called the meeting to order at 7:00 p.m.

On an Eberly/Coladonato motion passed 3-0 (Hostetter and Smith were absent from the meeting) the August 31, 2015 meeting minutes were approved. Authorization was given to include additional information to the July 27, 2015 regular meeting when the Authority adjourned into executive session. "On a Coladonato/Hostetter motion passed 4-0 (Eberly was absent from the meeting) the meeting adjourned into an executive session at 7:58 p.m. - to discuss real estate matters with no decisions to be made."

On a Coladonato/Eberly motion passed 3-0 bills (Hostetter and Smith were absent) bills from the Water Fund were approved for payment.

There were no bills from the Repair and Improvement Account.

On a Coladonato/Eberly motion passed 3-0 (Hostetter and Smith were absent) bills from the Capital Improvement Fund were approved for payment. Pay Application #6 for Rodney B. Smith Plumbing Inc. in the amount of \$1,267.85 was also approved for payment and Chairman Murray was authorized to sign when the check was made available.

There were no bills for payment from the Project Fund.

On an Eberly/Coladonato motion passed 3-0 (Hostetter and Smith were absent) Carl Rundquist, Public Works Director was authorized to sign a PA DOT (Pennsylvania Department of Transportation) HOP (Highway Occupancy Permit) for Hoffman's American Grille to allow them to run a water line in a PA DOT right-of-way and across Mason Dixon Road, a PA DOT highway. As the permit will be issued in Antrim Township's name, a financial security will be required for the work to be done.

Rundquist, who had reviewed the plans for this water line extension submitted by R. Lee Royer, said that he had several comments that need to be addressed prior to approval of the plan. Comments included: note #2 on the plan must state that the lines will be dedicated to Antrim Township Municipal Authority and not Chip Shot LLC; a hydrant must be installed at the end instead of a 2" blow-off; use copper tracer wire in the PVC pipe; state what type of 8" PVC pipe will be used; an air release valve was included on the plan and needs to be removed; and a maintenance bond must be provided.

Representatives from GHD were present to discuss a public water feasibility study which would target the State Line area. Scott Crosswell, Hannah Stewart, Timothy Parthemore and Chad Angle had a map showing the proposed area for expansion to possibly include 18 homes in the Sherwood Development, a mobile home park and the State Line area. All agreed that it would probably take three to four months at a cost of \$15,000 to \$20,000 to do the study.

GHD will prepare a proposal letter along with the scope of the work to be done and an understanding of the project to the Authority for review at the October meeting.

Rundquist said that he had included some funds for this project in the 2016 Water Budget.

A 1-lot subdivision plan for **John R. Koons, Fort Stouffer Road**, was recognized as not having public sewer available in the area.

Rundquist again expressed his concerns about accepting Deeds of Dedication, particularly for three developments - Red Oaks Estates, Antrim Meadows and Cedarbrook. He estimated that about \$10,000 in sewer/water line repair was not completed prior to Cedarbrook being paved; another estimated \$10,000 in sewer line repairs in Red Oaks Estates; and approximately \$5,000 in repairs in Antrim Meadows, which is scheduled to be paved this week.

Rundquist said that none of the developments mentioned had/have performance bonds in place and Red Oak Estates developers asked for a release of their maintenance bond for the development but Rundquist said it is not recommended as there are big trees in the sewer rights-of-way which must be removed. At the last meeting (August 31, 2015) Authority members requested that the Board of Supervisors require/obtain maintenance bonds from developers and that staff follow through with this requirement.

On an Eberly/Coladonato motion passed 3-0 (Hostetter and Smith were absent) Rundquist was authorized to prepare a letter and send out to the developers of these three developments stating that the Authority is prepared to accept a Deed of Dedication (DoD) for sewer/water lines accompanied by a maintenance bond of 15% good for 18 months, in case any work needs to be done to those lines or by the developers completing the needed work prior to paving. Televising of these lines will be requested. Solicitor Fenicle will review the correspondence.

If the Authority accepts the DoD without a maintenance bond, the Authority would be responsible for any repairs needed, and if they do not accept the DoD, the developer is solely responsible for the repairs, if and when needed.

Coladonato told members present that the Authority must decide prior to June 27, 2016 how much money they will have to draw down from the Guaranteed Sewer Revenue Note, Series of 2014 with F&M Trust for the Shanks Church Road Sanitary Sewer Project. Rundquist did not see a problem with having these costs in place prior to June 27, 2016 after bidding the project in the winter of 2015-2016.

Rundquist reported that he had contacted the surveyor/engineer for a proposed Dollar General Store on Molly Pitcher Highway, about a question Coladonato had asked as to where they were obtaining public water for the proposed store. According to Rundquist the surveyor responded that they thought it was too far to go to be serviced by Antrim Township.

On an Eberly/Coladonato motion passed 3-0 (Hostetter and Smith were absent) a request for a waiver of fees for sewer for 3436 Westview Circle was recommended for approval to the Board of Supervisors as the house is vacant and in foreclosure. The sewer line needs to be **capped** and **inspected** at a cost of \$50.00. Members asked that the billing clerk, please inform the owner that there is no public water service at this address only sewer.

On a Coladonato/Eberly motion passed 3-0 (Hostetter and Smith were absent) a request to remove one of two water meters and reroute all water to one meter at 21 Sarah Susan Lane was recommended for approval to the Board of Supervisors, as there were originally two businesses located there and now there is one.

Rundquist continued his report noting that the electric upgrade to Phase 3 electric at pump station #13 and the design of this system is ongoing; the screw press project is almost complete; easements must be discussed for the Shanks Church Road Sewer Bypass project; CAP metering is continuing in Willowdale; sewer manhole information is being recovered in the GPS system; GHD continues to work

on the NPDES permit; pump station 17 is back in order; and operations at the wastewater treatment plant are going well. Rundquist noted that pump station #2 had a broken pump shaft requiring a new rotating assembly; #6 pump secondary floats ended up in pump clogging the pump; #22 pumping rate is much lower than its' design and may be tied to bad air release valves and is being checked out by staff.

Rundquist reported that operations at the water treatment plant are going well with the old pressure tanks being cut up and prepared for removal.

As the Municipal Authority did not have a quorum for the scheduled September 28 meeting, Murray asked the solicitor if the Authority had to make a formal motion to be able to teleconference with other members if they are not able to attend a meeting. Fenicle said that we can do that without a formal motion, but there are some rules that must be followed as to how it is done, one of which is using a speaker phone so that everyone can hear what is being said.

On a Coladonato/Eberly motion passed 3-0 (Hostetter and Smith were absent) the meeting adjourned at 8:40 p.m.

The next meeting of the Authority will be Monday, October 26, 2015 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary