

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES OF FEBRUARY 23, 2015

The Antrim Township Municipal Authority met Monday, February 23, 2015 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Chad Murray, Rodney Eberly, Dale Hostetter, Bob Coladonato and Michael Smith. Carl Rundquist, Public Utilities Director; and Linus Fenicle, Solicitor were in attendance. Rob Holmes, Tim Hogan, Deepthi Kalyanam and Dennis Crabill of Buchart Horn Inc. were in the audience.

Chairman Murray called the meeting to order at 7:00 p.m.

On an Eberly/Hostetter motion passed 5-0 the January 26, 2015 meeting minutes were approved with the following correction to be made: Page 1, paragraph 14 “Page 3, Paragraph 6 should list the **repair and improvement charge** for the Antrim Township Community Park as \$5,935.16 (not \$6,204.00) and the **tap fee** for the Park should be \$12,474.78 (not \$12,377.70). The correction was made to the January 26, 2015 minutes.

On a Coladonato/Hostetter motion passed 5-0 bills from the Water Fund were approved for payment.

There were no bills for payment from the Repair and Improvement Fund; Capital Improvement Fund; or

the Project Fund.

On a Hostetter/Eberly motion passed 5-0 authorization was given to Rundquist to pay Application for Payment #2 to Hickes Associates Inc., electrical contractors for the screw press project, in the amount of \$6,162.04 and Application for Payment #1 to PSI (Pumping Solutions Inc.), general contractor for the screw press project in the amount of \$58,500.00 from the Capital Improvement Fund as these must be paid prior to the March 30 ATMA meeting and Treasurer Coladonato will sign the checks.

On a Coladonato/Smith motion passed 5-0, **Antrim Commons Business Park Lots 12 and 13 and Ebberts Spring Court Phase 1 subdivision plan** was approved. Tim Hogan of ATPACO was on hand to explain why a private 8” water line easement is shown on the plan when the subdivision would be served by the Greencastle Area Franklin County Water Authority (GAFCWA). Hogan said that the line was approved in 2011 as it was shown on the plan for Lot 9 in Antrim Commons Business Park. It was required by GAFCWA at that time and at this time ATPACO has no plans whatsoever for that line.

Authority members reviewed and recognized a subdivision/lot addition for **WCN Properties LP, Hykes Road**, which will connect to an existing property owned by WCN Properties and recognized this plan as being a lot addition.

On an Eberly/Hostetter motion passed 5-0 **Summit Health, land development, Antrim Commons Drive** was approved. The property will be assessed 1 Equivalent Dwelling Unit.

On an Eberly/Coladonato motion passed 5-0, **Bradley Mann, 1-lot subdivision (duplex), Oakley Lane**, was approved for restamp with the comment that all fees must be in place prior to Board of Supervisors final approval.

On a Coladonato/Eberly motion passed 5-0 Resolution #15-01 was approved establishing a Right-to-Know Policy designating Jennifer Becknell as the Right to Know Officer for the Municipal Authority with one correction noted: Page 2 – *Statutory Fees* – delete “a Township or its” and second line delete “Township.” It was later discovered on Page 4, Section 8 the wrong effective date was shown as January 23, 2015 and was corrected to reflect the February 23, 2015 date.

Rundquist reported that the Local Limits Ordinance amending Chapter 111 – Pretreatment is going to

the Board of Supervisors for advertising and adoption.

Coladonato addressed the Independent Sewer System Financial Evaluation which he prepared and gave to Authority members and the Board of Supervisors for review last month. He is hoping to get together soon with the Utilities Committee, consisting of two Board members and two Authority members as well as Brad Graham, Administrator and Rundquist. Coladonato asked if he could fill in for an Authority member or just attend the Utilities Committee meeting. Chairman Murray, a member of the committee said that Coladonato could sit in for him whenever that meeting happens.

Rundquist reported that he and Graham, as well as Buchart Horn, Township engineers, would be meeting with PA Department of Environmental Protection in Harrisburg March 5 to discuss the Township's Act 537, an ongoing improvement plan for the Township's sewer system. The Act 537 is under the Township but anything that is done to the plan would affect the Municipal Authority as Authority funds would be used to complete projects. Rundquist invited any Authority member to attend.

Rundquist reported that new impellers and wear plates were installed at pump station #17 just last week.

Rundquist said that he is preparing to send the annual waste loading report (Chapter 94) to GHD Engineering prior to March 30. Murray said that he would like to read the report prior to it being submitted to the Pennsylvania Department of Environmental Protection (PADEP).

On a Murray/Eberly motion passed 5-0 a request for a 50% reduction in a water bill because of a leak for 14697 Sherwood Drive was tabled as Authority members needed to verify that: the bill is now back to normal; there was \$500 paid on the account in February; that a payment plan was offered; and to determine when bankruptcy was filed, prior to a water termination notice. According to Rundquist, the home owner was informed of the leak about a year ago, but just had the leak fixed recently.

Rundquist reported that there have been numerous problems with frozen water lines with two leaking water laterals replaced due to corroded copper pipe from the curbstop to the main on Cedarbrook Drive and numerous water line breaks inside customer homes due to the cold temperatures.

Deepthi Kalyanam and Dennis Crabill of Buchart Horn were on hand to update and discuss the Shanks Church Road Sanitary Sewer and Pump Station #13 Upgrade projects.

The Shanks Church Road Sanitary Sewer project planning was submitted October 2014; planning approval was received January 2015; a Part II Submission will be made in March with approval anticipated by May; construction will hopefully begin in August with a completion date of May 2016.

The Pump Station #13 Upgrade had planning submitted and approved with a Part II submission planned for March with anticipated approval by May. Construction should begin in November (depending on the electrical 3 phase availability) with construction completed in July 2016.

On a Hostetter/Coladonato motion passed 4-0-1 (Eberly voted "Nay") Amendment 2: Additional Services – Phase I Survey to include a Phase I Archaeology Survey as required; assistance in staking out the proposed sanitary sewer route; and review of the completed survey report was approved at an additional cost of \$11,100.

Rundquist reported that negotiations with Dale Martin, who farms this piece of property of which the sanitary sewer line will run through as part of the Shanks Church Road Sewer Bypass Project and where the archaeological study will be conducted, have not been finalized. Martin is to plow and disc the area at an estimated cost of \$1,500. Rundquist was authorized to prepare a letter/agreement with all the particulars of Martin's involvement in the project for review by Solicitor Fenicle.

Rundquist reported that a job trailer will be moved on site at the wastewater treatment plant March 16 to begin the screw press project.

Chairman Murray reported that there is no news concerning a bulk water purchase from the Greencastle Area Franklin Water Authority, which was discussed during the newly formed Utility Committee. Discussion continued on the use of the Authority's water plant which has a lot of capacity but few customers and the ins and outs of expanding the water lines or even having a second water plant to service new customers.

Authority members would like to expand their water system preferably in the State Line area but begin by surveying the area to see what water source (cisterns, wells etc.) property owners have. With survey in hand, grant money could be applied for to assist in getting water to this area. It was suggested that the Municipal Authority have a meeting with residents to discuss this possibility and ask them to complete a survey. Consideration of supplying water from the Authority's water plant north along Route 11 to Exit 3 of I-81 was also discussed.

Eberly stated that he has concerns that there is no "Source Water Protection Plan" prepared by the Township and that once you have a plan, things seem to be a little more simpler in planning where to construct a second water plant.

Rundquist reported that he had talked with representatives of Sheetz following his review and re-assessment of Equivalent Dwelling Units (EDUs) (with 1 EDU equal to 251 gallons per day used) for the business at Grindstone Hill Road and Route 16. At the present time, Sheetz had paid one tap fee for this property and three tap fees were transferred from the residences that had been torn down at that location. Based on actual water usage Sheetz will need to pay for an additional 9.33 EDUs. Rundquist has prepared a letter to be sent to Sheetz informing them of the additional EDUs assessed.

Rundquist informed the Authority that repair and improvement charges and tap fees for the Antrim Township Community Park had been paid in full.

On a Hostetter/Smith motion passed 5-0, an executive session was called for at 9:17 p.m. to discuss a property issue.

The executive session ended at 9:40 p.m. and on an Eberly/Hostetter motion passed 5-0 the meeting adjourned at 9:40 p.m.

The next meeting of the Authority will be Monday, March 30, 2015 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary