

1 ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES FOR
OCTOBER 31, 2022

The Antrim Township Municipal Authority met Monday, October 31, 2022 at 7:00 pm in the Antrim Township Municipal Building located at 10655 Antrim Church Road with the following members in attendance: Michael Smith, Chairman, Rodney Rose, Rodney Eberly and Tim Kershner. Also in attendance were Linus Fenicle, Solicitor and Roger Nowell, Public Works Director. Chad Murray was absent.

Chairman Smith called the meeting to order at 7:00 pm.

An Eberly/Kershner motion passed 3-0 to add the following agenda items . . .

- a. Greencastle Drain Cleaning – Possible Bulk Fill Station Item 9.D.9.
- b. Utilities Rate Increase Plan – Sewer, Discussion Item 9.A.2.b.
- c. Budget 2023 – 06,08,99 Fund Discussion Item 9.A.6.

An Eberly/Kershner motion passed 3-0 to approve the minutes of the September 29, 2022 meeting as written.

A Eberly/Kershner motion passed 3-0 to approve payment of bills as presented for Funds 06, 97, 98 and 99.

Member Rodney Rose arrived.

There was no public comment.

Visitor in attendance was Lee Royer.

An Eberly/Kershner motion passed 4-0 to recommend approval of Sub-Division Sewer for **Paradise Estates, Phase 4, 2-lot subdivision, Pleasant Waters Road.**

An Eberly/Kershner motion passed 4-0 to recommend approval of Public Sewer Exemption for **Paradise Estates, Phase 4.**

An Eberly/Kershner motion passed 4-0 to recommend approval of Sub-Division Sewer for **George D & Mary L Lancaster, Lot addition, Hykes Road.**

An Eberly/Kershner motion passed 4-0 to recommend tabling of the following Sewer Sub-Division Plans:

**Century Industrial Development, Land Development, Molly Pitcher Hwy
Heritage Estates West – Phases 2 & 3, 111 Lot Subdivision, Delanie Drive
Buchanan Flats, 10-unit Land Development, Buchanan Trail East**

**KFC Restaurant, Land Development, Buchanan Trail East
Greencastle (Buchanan) DGS, Land Development, Buchanan Trail West**

An Eberly/Kershner motion passed 4-0 to recommend tabling the following Sewer and Water plans:

- a. Keystone Crossing, 120-unit Subdivision, South Young Road**
- b. Vision-Hykes Road LLC Lot 1, Land Development, Hykes Road**
- c. US Cold Storage, Land Development, Hykes Road**

An Eberly/Kershner motion passed 4-0 to recommend recognition of **Alex & Erica Izer, Lot addition, Hades Church Road.**

An Eberly/Kershner motion passed 4-0 to recommend approval of SFPM for **Glenn D. Dice.**

An Everly/Kershner motion passed 4-0 to recommend conditional approval for an Exemption of Public Sewer for **Buchanan Flats** pending an agreement to pay metered rate over and above flat rate when draining the pool. Solicitor Fenicle to create a letter to be signed.

An Eberly/Kershner motion passed 4-0 to recommend approval of Request for Planning Waiver Non-Building Declaration for **George D & Mary L Lancaster.**

An Eberly/Kershner motion passed 4-0 to recommend tabling of Public Sewer Exemption for **Greencastle (Buchanan) DPP, LLC.**

Nowell reported that a letter was received and reviewed regarding Senate Bill 597 and the Privatization of Public Water and Sewer Systems. No decisions were made.

The Utilities Rate Increase Plan was reviewed for water. Discussed possible tiered rates for commercial users. Board requested further information as to who the biggest users are for water, and who are the larger commercial users. The Sewer rates were just received and not reviewed yet.

Nowell discussed with the Board members the request from Edwin Eby. He is requesting a water connection on Greenmount Road but wanted to know if sewer connection would be mandatory. Ultimately this would be up to the Board of Supervisors to regulate sewer connections. Eby also questioned if he would be responsible for the meter pit and it was decided that he would. However, an Eberly/Kershner motion passed 4-0 to table this pending further discussion.

A discussion was held regarding Small Water and Sewer Grant that would be open through December 21, 2022. Glace would take care of applying for the Grant. A few suggestions for projects of the grant included:

- a. State Line Mobile Home Park**

b. System Fire Hydrant Installation

The ATMA members authorized Nowell to speak with Sheely regarding the Mobile Home Park but recommended that he make it perfectly clear that this is a grant we are applying for and that it may not get awarded.

Nowell brought to the board a customer at 14894 Robinhood Circle that called stating that due to circumstances they were unable to pay their current billing. A Rose/Eberly motion passed 4-0 authorizing waive the penalty and stay any disconnection for the Quarter 3 billing for water, and recommend to the Board of Supervisors to follow through with the same for sewer. Customer is required to provide proof that assistance was applied for.

The Landfill Sewage Treatment Agreement has been reviewed, but there is no news yet.

Nowell reported that Greencastle (Buchanan) DPP was provided a “Will Serve” letter.

Nowell updated the ATMA members on an issue with Instant Brands that has been using our sewer since 2013/2014. An Eberly/Kershner motion passed 4-0 to recommend to the Board of Supervisors that they pay the tap fee (never assessed) and start billing immediately at whatever EDU that is determined by Nowell and that there be no “back billing” for services.

Nowell updated the ATMA members on an issue with Rolling Hills Phase 7 stating that they have gravel in the lines and an issue with D-rings. It was decided that they would be required to clean the sewer lines out. No DoD to be issued until they address.

Nowell reported that Northpoint Lot 15 requested Termination and Release of Agreement. Solicitor Fenicle was instructed to reach out to Northpoint and see if they have an executed copy of the agreement.

A discussion was held regarding Greencastle Drain Cleaning and possibly a new Bulk Water Fill Station. Currently using the Borough fill station located on the Antrim Township parking lot. It was discussed to possibly put a fill station out on Hykes Road. It was decided that the board would entertain recommendations from Nowell and staff at the next meeting in relation to best location, access to it and billing. It was noted that Mr. Martin has a personal investment in the Borough fill station and would not wish to lose that investment.

Nowell gave an update regarding the Phase 2 Sewer Plant Expansion. Nowell reported that Wickersham has moved out and PSI still had a storage container there. Also reported that we are still holding approximately \$300,000 left in the contract.

A discussion was held regarding a recent discussion on the access easement being temporary for South Antrim – Well 3. The ATMA authorized Solicitor Fenicle to change the language in the agreement.

Nowell noted that Read and Associates would be beginning the desktop study for North Antrim Well Site in approximately 3 weeks.

Nowell reported that permission to blast was requested for Rochester Place, however the plan has not been approved and groundbreaking can't occur until plan is approved by Township.

Nowell reported that WWTP operations are going well. ADF for Nitrogen year is 0.643 MGD and September was 0.606 MGD. TN for year 2021-2022 is 13,007lbs while September total was 777 lbs. Reported to be 8,911 lbs under for Nitrogen year.

Nowell reported that ADF for Phosphorus year is .643 MGD and September was 0.606 MGD. TP for year 2021-2022 is 2.528 lbs while September total was 152 lbs. Reported to be 394 lbs under for Phosphorus year. (2,922 lbs allowed)

Nowell reported that he is still waiting on pricing for the check valve and 3-way valve replacement for Pump Station 5. Reported that pump station flows were experiencing normal operations.

Nowell reported that Water Treatment plant operations were going well and there is no current drought status.

There was a request for Executive Session, therefore, on a Rose Eberly motion passing 4-0, to close the regular meeting at 8:18 pm to go into executive session. A Rose/Eberly motion passed 4-0 to go into Executive Session at 8:18 pm for the purpose of discussing possible property purchase. A Rose/Kershner motion passed 4-0 to adjourn the Executive Session, stating no decisions made and return to the regular meeting. A Rose/Kershner motion passed 4-0 to adjourn the regular meeting at 8:26 pm with no other business to discuss.

A work session is scheduled for Monday, November 14, 2022 at 7:00 pm (if needed) and the next regular meeting Monday, November 21, 2022 at 7:00 pm.

Respectfully Submitted

Crystal D. Mummert
Recording Secretary

