

## **ANTRIM TOWNSHIP MUNICIPAL AUTHORITY**

### **REORGANIZATION AND REGULAR MEETING MINUTES OF JANUARY 26, 2015**

The Antrim Township Municipal Authority met Monday, January 26, 2015 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Chad Murray, Rodney Eberly, Dale Hostetter, Bob Coladonato and Michael Smith, recently appointed member. Carl Rundquist, Public Utilities Director; and Linus Fenicle, Solicitor were in attendance. John Alleman was in the audience.

Chairman Murray called the meeting to order at 7:00 p.m.

Vice-Chairman Eberly, on a motion passed 5-0, was appointed Temporary Chairman for the purpose of Reorganization.

On a Coladonato/Eberly motion passed 5-0, Chad Murray was appointed Chairman.

On a Coladonato/Murray motion passed 5-0, Rodney Eberly was appointed Vice-Chairman.

On an Eberly/Coladonato motion passed 5-0, Dale Hostetter was appointed Secretary.

On an Eberly/Smith motion passed 5-0, Bob Coladonato was appointed treasurer.

On a Coladonato/Eberly motion passed 5-0, Michael Smith was appointed Assistant Secretary/Treasurer.

On an Eberly/Coladonato motion passed 5-0, Linus Fenicle of Reager and Alder, was appointed solicitor.

On a Coladonato/ Hostetter motion passed 5-0, GHD and Buchart Horn were confirmed as engineering firms for the Municipal Authority as appointed by the Board of Supervisors.

On a Coladonato/Eberly motion passed 5-0, Carl Rundquist was appointed as liaison between the Municipal Authority and the Antrim Township Board of Supervisors.

Authority members welcomed Michael Smith as the fifth appointed member of the Authority to fulfill a term ending January 1, 2019.

Rundquist stated that there is a training session offered for Authority members in Camp Hill in March if anyone is interested in attending.

On an Eberly/Hostetter motion passed 3-0 (Murray was absent and Smith was not an Authority member) the December 29, 2014 meeting minutes were approved with the following correction to be made: Page 3, paragraph 6 should list the tap fee for the Antrim Township Community Park as \$12,474.78 (not \$12,377.70) and the repair and improvement charge for the Park should be \$5,935.16 (not \$6,204.00). The correction will be made and so noted in the minutes of December 29, 2014.

On an Eberly/Coladonato motion passed 5-0 bills from the Water Fund were approved for payment. It was noted that the check for Univar should reflect that it was for chemicals and not small tools (maintenance and repair). Rundquist said that it was a coding error and it would be corrected in the system.

On a Coladonato/Hostetter motion passed 5-0 bills from the Repair and Improvement Fund were approved for payment.

On a Coladonato/Smith motion passed 5-0 bills from the Capital Improvement Fund were approved for payment.

There were no bills for payment from the Project Fund.

On a Coladonato/Eberly motion passed 5-0, Requisition No. 2 for the Guaranteed Sewer Revenue Note, Series of 2014 in the amount of \$10,000 was signed to be withdrawn from Farmers and Merchants (F&M) Trust of Chambersburg for deposit in the Authority's Capital Improvement Fund-Sewer.

On a Murray/Hostetter motion passed 5-0, Eberly was appointed to serve on a Utilities Committee and on an Eberly/Smith motion passed 5-0, Murray was appointed to serve on the same committee to meet with the Antrim Township Board of Supervisors to discuss a bulk water purchase and any other business involving the Township's utilities. A date will be announced that is agreeable to all including two Supervisors, Administrator Graham and Public Works Director Rundquist.

Rundquist said he has been reviewing water and sewer ordinances which he hopes to have done in February, prior to the next ATMA meeting, February 23 with the help of Coladonato for any additions, corrections or updates to incorporate while the Township has a working ordinance review committee, to bring all ordinances up to date.

On a Coladonato/Smith motion passed 5-0 **Bradley M. Mann, 1-lot subdivision plan (duplex), Oakley Lane** was approved as there are two sewer laterals shown on the property and with the comment that the proper (1 or 2) repair and improvement charges be paid prior to Board of Supervisors final approval.

On an Eberly/Coladonato motion passed 5-0 **Antrim Commons Business Park Lots 12 and 13 and Ebberts Spring Court Phase 1 subdivision plan** was tabled once again until an explanation is given as to why a private 8" water line is shown on the plan when the subdivision would be served by the Greencastle Area Franklin County Water Authority. There was no problem with the sewer lines shown according to Rundquist. Rundquist will get in touch with the developer to get an explanation.

On an Eberly/Hostetter motion passed 5-0, the **Clara Danner subdivision plan** was authorized for signature. The plan was previously approved at the October 27, 2014 Authority meeting.

On a Coladonato/Hostetter motion passed 5-0 Boyer and Ritter was approved as the firm to conduct the audit of the Authority's funds for 2014 at a cost of \$10,660.00 with \$2,500.00 of that coming out of the water fund budget. The document was signed by the Chairman of the Municipal Authority.

On a Coladonato/Hostetter motion passed 5-0 Amendment #2 to include electrical service upgrades for the Pump Station 13 replacement project at an additional cost of \$6,500 for design fees was approved. The plan originally had used the existing single phase electric service but according to Allegheny Power, the single phase equipment is too small to feed the new pumps and a new 3-phase service is the only option. An additional construction cost of \$50,000 will be needed but in the long run, Rundquist felt that money could be saved by using the 3-phase over the single phase. Rundquist said that he would be visiting a station in Guilford Township that is like this pump station 13 replacement project and invited anyone to go along.

Part of the screw press project (the roof) has been completed except for the flashing and Rundquist was happy to report there are no leaks. Coladonato asked when money would need to be paid toward this project. Contractors should be coming in March to start but the screw press will probably not get here prior to June. Rundquist was reminded not to draw down the Capital Improvement Fund any lower than \$250,000.

Moving forward with the Shanks Church Road sanitary sewer bypass project, Rundquist said that he had met with Daryl Martin who is farming the property to discuss plowing and disking the field on Shanks Church Road and that he was agreeable to doing this, however, the weather will play a role in when this will happen. After the area in question is plowed and disked the Authority will need to hire an archaeologist to come in and look for artifacts, before proceeding with the construction.

Rundquist said that he had submitted a bill for payment to the Township for payment of repair and improvement charges and tap fees for the Antrim Township Community Park. He also said that he would have the Equivalent Dwelling Unit review prepared for Sheetz at Grindstone Hill Road and Route 16 ready for the February 23 meeting.

On a Coladonato/Eberly motion passed 5-0, Authority members formerly adopted a report "ATMA Independent Sewer System Financial Evaluation – January 1, 2014 through December 31, 2014" prepared by Coladonato for submission and review by the Antrim Township Board of Supervisors. The Authority would like to meet with at least two members (Utilities Committee) of the Board of Supervisors, following their review of the evaluation, on how the money needs to be distributed in accordance with the terms established in the sewer Agreement of Lease, hopefully sometime in February. Eberly thanked Coladonato and said he sincerely appreciated all the work that went into this report. "The amount of information is great," said Eberly. Solicitor Fenicle commended Coladonato for a job well done.

Rundquist reported possible check valve problems at lift stations 12 and 24 and will do a draw down test to see where the problem lies. He said disposable wipes have been causing some real issues in Pump Station #24.

Rundquist reported on the water treatment side from Operator Mongan, that there is leakage around the base of the Cedarbrook Water Tower and it seems to be increasing in size. He also added that water usage in January was up about 20,000 GPD (gallons per day) and that they will be looking for water leaks the very next day.

On an Eberly/Coladonato motion passed 5-0 Authority members called for an executive session at 9:08 p.m. to discuss potential litigation.

On a Murray/Eberly motion passed 5-0, the executive session adjourned at 9:55 followed by an Eberly/Coladonato motion to adjourn the meeting at 9:55 p.m.

The next meeting of the Authority will be Monday, February 23, 2015 at 7:00 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary