

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF NOVEMBER 22, 2021

The Antrim Township Municipal Authority met Monday, November 22, 2021 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road with the following members in attendance: Michael Smith; Rodney Rose; and Chad Murray. Tim Kershner and Rodney Eberly, members, were absent from the meeting. Linus Fenicle, Solicitor was in attendance by telephone and Roger Nowell, Public Works Director; Brad Graham, Township Administrator; and Crystal Mummert, Sewer Billing Clerk, were in attendance.

Audience members included Tina Gipe of Boyer and Ritter, Certified Public Accountants and Consultants; and John Alleman.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

A Murray/Rose motion passed 3-0 (Eberly and Kershner were absent) to add an item to the agenda at Agenda Item 7 B as the Sewage Facility Planning Module for Vision - Hykes Road, was missed when preparing the agenda.

A Murray/Rose motion passed 3-0 (Eberly and Kershner were absent) to approve the meeting minutes of October 25, 2021

A Rose/Murray motion passed 3-0 (Eberly and Kershner were absent) to approve the payment of bills from the Water Fund (06) and the Capital Improvement Fund (97) as presented.

Tina Gipe reviewed the Antrim Township Municipal Authority Financial Report ending December 31, 2020 with members and concluded that in their opinion, the financial statements referred to in the report present fairly, in all material aspects, the financial position of the Authority as of December 31, 2020 and the respective changes in its financial position and its cash flows for the year then ended in accordance with the modified cash basis of accounting.

A Rose/Murray motion passed 3-0 (Eberly and Kershner were absent) to accept the 2020 Financial Report as presented by Boyer and Ritter.

A Rose/Murray motion passed 3-0 (Eberly and Kershner were absent) to table the following plans:

Antrim Township MPH Property, Subdivision, Molly Pitcher Highway;
Greens of Greencastle, Phase 6 & 7, 75-lot Subdivision, Shannon Drive South;
Grindstone Hill Road Business Park, Land Development, Grindstone Hill Road;
Glenwood Foods Expansion, Land Development, Grindstone Hill Road; and
All Boxed Up Self Storage-Greencastle Location, Land Development Grindstone Hill/Bemisderfer roads.

A Rose/Murray motion passed 3-0 (Eberly and Rose were absent) to table the following plans:

Rochester Place, 20-lot Subdivision, Mt. View Drive, conditionally approved;
Keystone Crossing, 120-unit Subdivision, South Young Road;
Whispering Willows, 142-lot Subdivision, North Young Road; and
Vision-Hykes Road LLC, Lot 1, Land Development, Hykes Road.

A Rose/Murray motion passed 3-0 (Eberly and Kershner were absent) to recommend approval of a Component 3 Sewage Facilities Planning Module for **Vision-Hykes Road LLC, Lot 1, Land Development, Hykes Road.**

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A Rose/Murray motion passed 3-0 (Eberly and Kershner were absent) to table the **Rolling Hills Phase 5 Sewer Dedication**.

A Murray/Rose motion passed 3-0 (Eberly and Kershner were absent) to prepare and send “Will Serve” letters for water and sewer service to **Vision-Hykes Road LLC, Lot 1, Land Development, Hykes Road and Antrim Industrial (Century Property), Molly Pitcher Highway**.

Graham was on hand to present the 2022 budgets (sewer and water) to Authority members.

A Murray/Rose motion passed 3-0 (Eberly and Kershner were absent) to accept the Sewer Fund Budget for 2022 with revenues of \$3,388,237 and expenditures at \$3,388,237 to be approved by the Antrim Township Board of Supervisors.

A Murray/Rose motion passed 3-0 (Eberly and Kershner were absent) to approve the Antrim Township Municipal Authority 2022 Water Fund Budget; the Capital Improvement Fund for Sewer; the Repair and Improvement Fund for Sewer; and the Project Fund for Sewer as presented. Revenues for the Water Fund are projected to be \$1,030,450 with Expenditures at \$1,089,637; the Capital Improvement Fund with Revenues and Expenditures at \$1,600,000; the Escrow – Repair and Improvement Fund with Revenues and Expenditures at \$270,000; and the Project Fund at \$1323.

Public Works Director Nowell reported that he met with Glace Engineering and will begin the process of a Water System Expansion Study in consideration of an increase in development that will require water service and the needs of the present system or for additional systems.

Solicitor Fenicle reported that the Agreement with Perini Construction to Construct Well and Water Facilities on Township property at Rochester Place is with legal counsel for Perini.

Nowell reported that treatment was going well for basins 3 and 4 with a few minor issues and upgrades on basins 1 and 2 continue as part of the Wastewater Treatment Plant Upgrade Phase II with the headworks blockwork completed with brickwork to start next week. Nowell hopes that the Corrective Action Plan can be lifted in May when all four basins are operational instead of waiting instead of having to wait until the completion date of July for the entire project.

Nowell again reminded those present that the Authority needs to consider a water rate increase soon hopefully prior to the first quarter billing of 2022 as funds will be needed to pay off the Repair and Improvement Loan and to be able to increase funds available for projects.

Nowell said that he is waiting for the final report for Read and Associates for Antrim Well #3 and suggested that the Authority consider meeting with the current property owner in the very near future. All present agreed that a meeting should be pursued. Negley’s Well Drilling had a disabled rig and had to reschedule drilling at the Well #4 site.

Nowell reported that he has awarded the fire hydrant design project to Frederick Seibert & Associates at a cost of \$5,400.

Operations continue to go well at the wastewater treatment plant with Total Nitrogen (TN) for October at 1,240 lbs. Pump station flows are normal with all pump stations intact according to Nowell.

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On the water side, Nowell reported that operations are going well with the pipe fitting upgrade and the pit groundwater infiltration projects on hold. Glace continues to work on the Filter Press Performance Evaluation from the Department of Environmental Protection (DEP) with everything in place including replacement of a small back wash pump with a standby unit. DEP says this will be a major permit modification thereby increasing the permit fee.

John Alleman asked Authority members if he could pre-pay a water tap fee for his property at 15576 Pennsylvania Avenue for when proposed public water service is provided to the State Line area from the Rochester Place Development. The question was whether the Authority would be in line to collect the tap fee with Murray stating that service for this property would be off the lines installed by the Authority.

A Murray/Rose motion passed 3-0 (Eberly and Kershner were absent) to allow prepaid tap fees for this property and any other in that area at the current rate providing the Solicitor approves payment after checking out the ownership of lines.

A Murray/Rose motion passed 3-0 (Eberly and Kershner were absent) to adjourn the meeting at 8:01 p.m.

A worksession is scheduled for Monday, December 6, 2021 at 7:00 p.m. if needed with the next regular meeting to be held Monday, December 20, 2021 at 7:00 p.m. prior to the Christmas Holiday.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary