

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY  
REORGANIZATION MEETING MINUTES OF JANUARY 25, 2021**

The Antrim Township Municipal Authority met Monday, January 25, 2021 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Michael Smith, Rodney Rose, Chad Murray, and Tim Kershner. Rodney Eberly was absent from the meeting. Linus Fenicle, Solicitor and Roger Nowell, Public Works Director were in attendance by telephone.

Audience members included Brad Fulton and Justin Doty. Amy Kronenberg and Shelly Chilcote of GMS Funding Solutions, and Keith Moore, were also in attendance by telephone.

Prior to the meeting being called to order Nowell asked that phone etiquette be followed for those attending via telephone.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

A Murray/Rose motion passed 4-0 (Eberly was absent) to appoint Michael Smith as temporary chairman for the purpose of reorganization.

A Murray/Kershner motion passed 3-0 (Smith abstained and Eberly was absent) to appoint Michael Smith Chairman of the Municipal Authority for 2021.

A Murray/Kershner motion passed 3-0 (Rose abstained and Eberly was absent) to appoint Rodney Rose Vice Chairman.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to appoint Rodney Eberly Secretary.

A Smith/Rose motion passed 3-0 (Murray abstained and Eberly was absent) to appoint Chad Murray Treasurer.

A Murray/Smithy motion passed 3-0 (Kershner abstained and Eberly was absent) to appoint Tim Kershner Assistant Secretary/Treasurer.

A Rose/Smith motion passed 3-0 (Murray abstained and Eberly was absent) to appoint Chad Murray as liaison to the Board of Supervisors.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to confirm the appointment of Linus Fenicle, Solicitor.

A Murray/Rose motion passed 4-0 (Eberly was absent) to confirm appointment of GHD and Dewberry as Engineers for the Municipal Authority.

Eberly arrived at this time.

A Rose/Murray motion passed 4-0 (Eberly abstained as he was not in attendance) to approve the December 28, 2020 meeting minutes.

A Murray/Rose motion passed 5-0 to approve the payment of bills from the Capital Improvement Fund (97) and the Repair and Improvement Fund (99).

A Rose/Murray motion passed 5-0 to approve the payment of bills from the Water Fund (06).

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A Cooperation and Indemnification Agreement had been submitted to the Authority for signatures for a PA Small Water and Sewer Grant for the 2017 Greenmount Road Land Development Project as the Authority had agreed to serve as the Applicant and Grantee on the application to the Commonwealth Financing Authority (CFA) requesting a \$375,942.00 grant to support the construction of certain sanitary sewer infrastructure collection system improvements needed to facilitate the project. Solicitor Fenicle, representing the Authority, had concerns about the responsibilities of the administration of this grant by the Authority prior to signing the document.

Amy Kronenberg and Shelly Chilcote of GMS Funding Solutions who initiated this grant application on behalf of 2017 Greenmount Road, were in attendance via telephone to discuss the Solicitor's concerns. Solicitor Fenicle wanted information as to when this grant is passed to developers of Greenmount the Authority would be provided all the information of how this award would be handled by Greenmount developers as far as the required audits, bidding procedures, performance bonds, etc. and to be assured that the developers were able to take the responsibility.

Kronenberg gave examples of several local projects that had been awarded grants through this program and explained that several policies must be in place and all compliances must be submitted to CFA prior to the grant being awarded. The agreement between the Authority and 2017 Greenmount Road will also be reviewed by CFA. Chilcote stated that Frederick Seibert and Associates (FSA), engineers for the project and GMS will make sure the developer remains compliant and the Township's engineer will be inspecting the project as it proceeds and remain on top of the project as it progresses.

Fenicle will add any language to the agreement that can allay some of the concerns. Doty of Frederick Seibert asked that a draft of any language added be submitted to them before going to CFA for review. After review by CFA the agreement will be brought back to the Authority for signatures at the February 22, 2021 meeting.

Brad Fulton, developer of 2017 Greenmount Road and Doty of FSA asked to show exhibits of a possible/proposed development directly across Mason Dixon Road from the 2017 Greenmount Road Project, but in the state of Maryland. They asked if the Authority would or could extend their utilities (sewer and water) to this site if Washington County would be willing to permit this. Authority members agreed that they would be willing to service this property, but developers would have to obtain permission from Washington County with an agreement to be signed. If permission is granted, the Authority will present a "Will Serve" letter to developers.

A Murray/Rose motion passed 5-0 to approve and authorize the Chairman to sign Grinder Pump Agreements for **A. Duie Pyle and 2017 Greenmount Road LLC Lot 2.**

A Rose/Eberly motion passed 5-0 to table **Antrim Township MPH Property, Subdivision, Molly Pitcher Highway.**

A Rose/Eberly motion passed 5-0 to table **Greens of Greencastle Phases 6&7, 75-lot Subdivision, Shannon Drive South.**

A Rose/Murray motion passed 5-0 to conditionally approve a **1-lot Subdivision for Jacob Bemisderfer, Bemisderfer Road** with the comment that a right of way needs to be shown on the plan where the sewer lateral crosses Parcel A.

A Rose/Eberly motion passed 5-0 to table **2017 Greenmount Road LLC, Subdivision/Land Development, Greenmount Road.**

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A Murray/Rose motion passed 5-0 to table **ACBP Lot 16 NP, Land Development, Ebberts Spring Court**, pending further review. Nowell spoke of concerns with the elevator sump and asked for comments from the Authority which included installing a flowmeter with a remote reading.

A Murray/Eberly motion passed 5-0 to approve a Request for Planning Waiver/Non-Building Declaration for **Jacob Bemisderfer, 1-lot Subdivision. Bemisderfer Road.**

A Rose/Murray motion passed 5-0 to authorize the Chairman to sign the Statement of Agreement for Boyer & Ritter to proceed with the audit of the Authority's financial statements for 2020.

An Eberly/Kershner motion passed 5-0 to recommend that the Board of Supervisors deny a request to adjust sewer bills for a property at 12903 Williamsport Pike and that the owner pay the bills in full.

Nowell asked Authority members to consider soliciting engineering proposals for a water system master plan study and what to do for the water plant to be prepared as there has been several requests for public water, both commercial and residential.

A Murray/Rose motion passed 5-0 to recommend a \$112.00 credit for a water bill that significantly increased in usage due to a water leak at 14725 Sherwood Drive.

A Resolution to require fire suppression storage tanks for use that is greater than or equal to 500 gallons per minute was tabled until the February 22 meeting as Authority members would like to add some verbiage that would require appropriately sized storage to handle the flow rate.

Nowell reported that 60% of the tank bottom is poured as part of the Phase 2 Sewer Plant Expansion with the entire south wall poured including around the corners on the west and east walls including a portion of the center wall on the south end. The electrical work is to begin next week with a temporary generator and feed to the existing plant in place. Start up of new basins 3 and 4 is tentatively scheduled for the end of July. On the sewer operation side, camera work will continue for I&I.

Nowell said that proposals will be solicited from engineers to apply for the permit to rehab the Cedarbrook water tank and variable frequency drives will be purchased for the back wash.

Steve Read of Read and Associates LLC is preparing a drilling plan for a water source to be submitted to the Department of Environmental Protection (DEP) and a meeting at the site with Negley's next week will generate a drill date. Nowell said he will be meeting with a property owner to discuss a site for a water source in the North end very soon.

Nowell reported that operations are going well at the wastewater treatment plant with Total Nitrogen at the end of the year 7030 lbs, under the limit. The Chapter 94 report is in progress and is due March 31 as well as the annual Pre-Treatment Report which is also in progress.

Operations are going well at the water treatment plant and staff is working with Shelly, Witter and Fox, engineers to see if they can apply for a permit from DEP to make process changes for chlorine injection location and coagulant chemical change as per the Filter Press Performance Evaluation from DEP. Work has begun on the Chapter 110 annual water report which is due and will be ready by March 31.

A Murray/Rose motion passed 5-0 to adjourn the meeting at 8:29 p.m. The next regular meeting will be held Monday, February 22, 2021 at 7 p.m. with a worksession scheduled for Monday, February 8, 2021 at 7 p.m. if needed. Respectfully submitted, Joyce A. Nowell, Recording Secretary