

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES OF NOVEMBER 21, 2016

The Antrim Township Municipal Authority met Monday, November 21, 2016 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Rodney Eberly, Bob Coladonato, Chad Murray and Michael Smith. Dale Hostetter was absent from the meeting. Roger Nowell, Public Works Director and Linus Fenicle, Solicitor, were in attendance. Audience members included: Melinda Cordell, Ellen Freeman, Howard Sheeley, Alexandra Sipe, Duane Kinzer, Tom Myers and Betty Myers.

Chairman Eberly called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

On a Murray/Coladonato motion passed 4-0 (Hostetter was absent) the October 31, 2016 minutes were approved with the following correction to be made on Page 2, Paragraph 3: "On a Coladonato/Murray motion passed 5-0 funds were transferred from the Antrim Township Municipal Authority's Project Fund to the Antrim Township Municipal Authority's Capital Improvement Fund in the amount of \$38,832."

On a Murray/Coladonato motion passed 5-0 (Hostetter was absent) bills from the Water Fund were approved for payment.

There were no bills for payment from the Repair and Improvement account.

There were no bills for payment from the Capital Improvement Fund.

There were no bills for payment from the Project Fund.

Deepthi Kalyanam of Buchart Horn, engineers for the Lift Station #13 project and the Shanks Church Road Sanitary Sewer Project, was present at the meeting to report that the Lift Station #13 Project was advertised for bid, bids were received and opened last week and PSI (Pumping Solutions Inc.) was the lowest bidder for the project at \$496,000.

On a Coladonato/Murray motion passed 4-0 (Hostetter was absent) approval was given to accept the PSI bid; give notice of the intent to award; review all bonds, etc.; and continue with the notice to proceed.

Kalyanam reported that construction for this project (LS#13) should begin in December with completion slated for September 2017. She also contacted DEP (Department of Environmental Protection) to discuss the Township's Corrective Action Plan(CAP), since the Lift Station #13 project is going to start and the Inflow and Infiltration (I&I) issues have been addressed in the Coseytown Area, to see if a CAP report still needed to be submitted every six months. Following completion of these projects to the satisfaction of DEP, the CAP can be lifted and the Township will not be limited to 75 new sewer connections per year. With completion of these projects, the flowmeters, that have to be continually monitored will also be eliminated. The report is due to DEP every six months with the next one due next month (December).

Kalyanam will provide a proposal for resident services provided by Buchart Horn during the Lift Station #13 project at the next ATMA meeting.

On a Murray/Smith motion passed 4-0 (Hostetter was absent) a Deed of Dedication was accepted for the right-of-way and permanent easement from Helen Shook and John Shook to include the statement that "connections can be made to the sewer main conditional on engineering and design approved by the Authority and its engineers." The signed document will be held until a check in the amount of

\$25,857.44 is received by the Shooks. A subordination agreement was also signed and submitted.

On a Murray/Smith motion passed 4-0 (Hostetter was absent) a Deed of Dedication was accepted for the right-of-way and permanent easement from Tom Myers and Betty Myers, owners of Antrim Stonemill Estates LLC to include the statement that “connections can be made the sewer main conditional on engineering and design approved by the Authority and its engineers. The signed document will be held until a check in the amount of \$10,747.18 is received by the Myers.

The acceptance and payment for these rights-of-way and permanent easements will allow the Authority to proceed with Shanks Church Road Sewer Bypass project, which is also part of the Corrective Action Plan.

On a Coladonato/Murray motion passed 4-0 (Hostetter was absent) **Matrix I-81 Logistics Center**, Commercial Land Development, Molly Pitcher Highway and **Rolling Hills PRD Phase 5**, 26-lot Subdivision, Emily’s Court, were tabled.

On a Coladonato/Smith motion passed 4-0 (Hostetter was absent) **WCN Properties LP**, Commercial Land Development, Hykes Road, was tabled.

On a Coladonato/Murray motion passed 4-0 (Hostetter was absent) **Resolution 2016-09** was approved accepting the Deed of Dedication for sewer lines in Cedarbrook Development.

Nowell reported that the sewer as-builts for the MBC Development LP (State Line Dollar General) has been received and **Resolution 2016-05** may be signed by the Chairman.

Authority members reviewed the Antrim Township Sewer Budget for 2017 and noted that a proposed full time employee for the wastewater treatment plant was included in the budget.

On a Coladonato/Murray motion passed 4-0 (Hostetter was absent) the 2017 Water Budget was approved with expected revenues of \$253,750 and expected expenditures of \$253,750.

On a Murray/Coladonato motion passed 4-0 (Hostetter was absent) the 2017 Capital Improvement Fund Budget was approved with expected revenues of \$3,000,000 and expected expenditures of \$3,000,000.

On a Coladonato/Smith motion passed 4-0 (Hostetter was absent) the 2017 Project Fund Budget was approved with expected revenues of \$149,000 and expected expenditures of \$149,600.

On a Murray/Coladonato motion passed 4-0 (Hostetter was absent) the 2017 Escrow Fund (Repair and Improvement) Budget was approved with expected revenues of \$729,000 and expected expenditures of \$729,000.

On a Coladonato/Murray motion passed 4-0 (Hostetter was absent) an amendment was approved for the Sewer and Water Facilities Agreement to include “Developer will video the lines at the completion of the project which video results must be acceptable to the Authority prior to acceptance of the project by the Authority,” on Page 3, Paragraph 7 of the document and a page for notarization was added.

Nowell reported that a new procedure for the ATMA has been developed to aid in streamlining the process of accepting developer projects from first contact to Deed of Dedication and a list of notes to be followed when reviewing plans for the Municipal Authority.

Nowell reported that the EPA Pretreatment Audit is ongoing; Naztech will continue to work on sewer lines in the Coseytown area, not to exceed the 2016 budget; the renewal of the National Pollution Discharge Elimination System (NPDES) permit is pending; the wastewater treatment plant study is in process which includes upgrades to the plant’s processes with the disinfection portion of the study completed to ensure maximum nutrient removal. Nowell told members that 70 nutrient trading credits were being purchased from another Authority at \$2.50 per credit.

Nowell reported that he received a letter from DEP regarding the water line expansion to Sheeley's Mobile Home Park stating that the permit application was complete and that the application now qualifies for the Permit Decision Guarantee.

Nowell said that operations at the wastewater treatment plant are going well and again stressed the importance of the wastewater treatment plant study as the potential for may EDUs (Equivalent Dwelling Units) exists in the Township and with the plant at its current process, this could hinder future connections. An agreement for professional service for the design of the Ultraviolet (UV) disinfection improvements will be ready for approval at the next meeting.

Operations at the water plant continue as normal and staff is pressing forward in addressing comments from FPPE (Filter Plant Performance Evaluation). Of the two options given for the filter media discrepancy, staff would like to change the media to the permitted specifications with a cost to be determined. Gauges have been purchased and are awaiting installation.

Nowell reported that the telemetry upgrade for the Cedarbrook water tower and the water plant will begin the first week of December, with invoices for the upgrade being billed in January.

On a Murray/Coladonato motion passed 4-0 (Hostetter was absent) the meeting adjourned at 8:25 p.m.

The next meeting of the ATMA will be December 19, 2016 at 7 p.m. due to the Christmas and New Year holidays.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary