

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF JULY 27, 2020

The Antrim Township Municipal Authority met Monday, July 27, 2020 at 7:00 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road with the following members in attendance: Michael Smith, Rodney Rose, Rodney Eberly, Chad Murray and Tim Kershner. Roger Nowell, Public Works Director and Linus Fenicle, Solicitor, were in attendance along with Brad Graham, Antrim Township Administrator.

Melissa Hughes of Public Financial Management joined the meeting by conference call.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

A Murray/Rose motion passed 4-1-0 (Eberly abstained as he was absent from this meeting) to approve the June 29, 2020 meeting minutes.

A Murray/Rose motion passed 5-0 to approve the July 13, 2020 worksession meeting minutes.

A Murray/Rose motion passed 5-0 to approve the payment of bills from the Water Fund, the Capital Improvement Fund and the Repair and Improvement Fund.

A Murray/Rose motion passed 5-0 to authorize the Township secretary to move funds from the Project Fund (98) to the Capital Improvement Fund (97) in the amount of \$33,978.00

Melissa Hughes of (PFM) joined the meeting to discuss the financing of the Wastewater Treatment Plant Phase II Upgrade as the project has come in at \$7,150,898, lower than the estimated 8 to 10 million dollars and presented a proposal for refinancing with a tight wrap.

Authority members asked Hughes to have figures prepared for their August 17, 2020 worksession with a payment schedule of 9 or 10 years not to exceed payments of \$1.5 million per year. After deciding the method they choose for financing the project, the recommendation would go to the Board of Supervisors for their approval at their August 25, 2020. With this schedule, a Notice to Proceed can be given in September with the funds available for use in October. Graham reminded Authority members that an important factor would be how much debt service there would be to keep interest rates down for the term of the loan.

An Eberly/Rose motion passed 5-0 to table **Antrim Township MPH Property, Subdivision, Molly Pitcher Highway.**

An Eberly/Rose motion passed 5-0 to table **2017 Greenmount Road LLC Phase I, Subdivision and Land Development.**

In other business Nowell suggested that the Authority consider installing fire hydrants in the Sherwood Development, down Hykes Road and in Phases 1 and 2 of the Cedarbrook Development. Nowell was directed to proceed with getting quotes from engineers for this proposed project. He noted that the installation of fire hydrants would be beneficial to residents as well as the Authority as costs incurred in installing fire hydrants can be included in future tap fee calculations.

A Murray/Eberly motion passed 5-0 to proceed with the Notice of Intent to Award to the following contractors for the Phase II Wastewater Treatment Plant Upgrade: Wickersham Construction and Engineering, general construction; PSI Pumping Solutions Inc., electrical construction; and PSI Pumping Solutions Inc., mechanical construction as all bid documents have been reviewed and approved by the Authority's Solicitor.

Page 2 of the Antrim Township Municipal Authority Meeting Minutes of July 27, 2020

Nowell gave a list of the minimum quarterly use charges for public water for five surrounding municipalities in considering a public water use increase for Antrim Township. The last increase in Antrim Township was approximately 10 years ago.

In consideration of single occupancy and other circumstances where there is very low water usage by customers, Nowell said that there were approximately 63 accounts that could be considered low usage, under 5,000 gallons per quarter. A usage fee increase, if any, would not be instituted until April 1, 2021 for the first quarter billing of 2021.

Nowell reported that Read & Associates LLC, who were contracted to do a well siting study in two locations in the Township, had started the work this week.

Operations are going well at the Wastewater Treatment Plant and at the Water Treatment Plant, according to Nowell. On the water side, Nowell said that Well 1 is due for an upgrade and will be included as a budget item for 2021.

As reported at the July 13 worksession, leaks were discovered in the Cedarbrook water tower and were repaired the very next day, however, the tank is due for an overhaul as there have been small leaks around the bottom, which were discovered in 2018 and most recently leaks in the side of the tank. Nowell said that an overhaul of the inside and outside of the tank is needed at an estimated cost of \$45,000 with an additional cost incurred if a water system would have to be supplied in the interim.

Nowell also said that the water plant has three booster pumps and a backwash pump in use, which if four frequency drivers were purchased for the pumps and installed with electrical and integration work, they could be used to provide water when the Cedarbrook tank is being repaired. Cost would be about \$17,000 to \$18,000 for this project with the cost of the frequency drivers about \$9,000.

A Murray/Rose motion passed 5-0 to allow the purchase of the frequency drivers as long as verification is given that this capital improvement project does not go over budget and if it is favorable, move forward with the project.

An Eberly/Rose motion passed 5-0 to adjourn the meeting at 8:14 p.m.

The Antrim Township Municipal Authority will meet for an advertised worksession August 17, 2020 at 7 p.m. with the regular meeting to be held Monday, August 31, 2020 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary