

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
WORKSESSION MEETING MINUTES OF JULY 13, 2020**

The Antrim Township Municipal Authority met for a worksession Monday, July 13, 2020 at 7:00 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road with the following members in attendance: Michael Smith, Rodney Rose, Rodney Eberly, Chad Murray and Tim Kershner. Roger Nowell, Public Works Director was in attendance. Linus Fenicle, Solicitor, was absent.

Brian Hissong was in attendance.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

A Rose/Murray motion passed 5-0 to pay bills from the water fund.

Public Works Director Nowell said that he was asked to plant some greenery along the fence that was installed around the water plant's wells and said he would check into the cost of some small shrubbery.

After discovering a few leaks in the Cedarbrook Water Tower the repairs have been made, Nowell reported.

Hissong of Heritage Hills Retirement Community attended and gave an update on how he is proceeding with his land development plan, specifically the need for water. His intention is to drill another well to service the property and meet all requirements of the Department of Environmental Protection. He would like the Authority to take over his water system in the future while adding another water source to service other development in the area.

ATMA members agreed that this proposal was feasible and economical as well and would be willing to work with Hissong and made a motion at the June 15, 2020 worksession to draft an agreement that would be acceptable to both parties.

In the hopes of finding another viable water source in the area, Nowell had received three water source study proposals.

A Rose/Eberly motion passed 5-0 to contract with Read & Associates LLC for a well siting study of two locations at a cost of \$2,550.

Nowell said that beyond this proposal the Authority could subcontract Electrical Resistivity with support from staff at a cost estimated between \$5,000 and \$7,000.

In looking to the future and expanding the Authority's water system, finding water sources, running lines, etc. the possibility of a rate increase in water service would be likely. The last increase in usage rates was 1% in December 2011 when it went from \$6.94/1000 gallons to \$7.00/1000 gallons. The proposed increase would be 10.7% equal to about a \$15.00 per quarter increase for the consumer. This would generate about \$14,885.00 a year in revenue. Nowell said that perhaps the Authority should adopt a rate increase schedule so that an increase is not such a large amount all at one time, as it has been 10 years since there had been an increase.

Authority members will consider the increase for the 2021 budget and the increase would not be charged until the first quarter of 2021.

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In looking at outstanding loans for the water fund and the 2021 budget, which include \$339,551 payable to the Township's general fund for the purchase of the water system; a Penn Vest loan of \$52,735; a \$123,500 loan payable to the repair and improvement fund for the Authority's portion of the Cedarbrook water tower; and \$29,850 loan from the general fund for the Rocking M Lane water line extension.

A Murray/Rose motion passed 5-0 to pay off the Rocking M Lane loan of \$29,850 as tap fees generated from this extension cover the amount of the loan.

In other business, Nowell announced that bids were received and opened for the Phase II Sewer Plant Upgrade July 1 with contracts being awarded to the apparent lowest qualified bidders as follows: General Construction-Wickersham Construction, \$5,973,903; Electrical-PSI Pumping Solutions Inc., \$1,080,500; and Mechanical-PSI Pumping Solution Inc., \$96,495 with the total for the project coming in at \$7,150,898.

A Rose/Murray motion passed 5-0 to authorize GHD to proceed with the award phase of this project to the apparent lowest qualified bidder upon review of all documents for compliance with contract requirements.

A new chart for options for financing the upgrade will need to be provided by Public Financial Management (PFM) for the July 27, 2020 ATMA meeting with a recommendation for financing being made to the Board of Supervisors for their July 28, 2020 meeting.

A Rose/Eberly motion passed 5-0 to adjourn the meeting at 8:27 p.m.

The next regular meeting will be held Monday, July 27, 2020 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary