

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF JUNE 29, 2020

The Antrim Township Municipal Authority met Monday, June 29, 2020 at 7:00 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road with the following members in attendance: Michael Smith, Chad Murray and Tim Kershner. Rodney Rose, member and Linus Fenicle, Solicitor, were in attendance by conference call and Rodney Eberly was absent from the meeting. Roger Nowell, Public Works Director was in attendance as well as Joyce A. Nowell, recording secretary.

Audience members included Phil Young and John Alleman. Melissa Hughes of PFM was in attendance by telephone.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to approve the May 18, 2020 meeting minutes

A Murray/Kershner motion passed 4-0 (Eberly was absent) to approve the June 15, 2020 worksession minutes.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to approve the payment of bills from the Water Fund, the Capital Improvement Fund and the Repair and Improvement Fund.

Melissa Hughes of Public Financial Management (PFM) joined the meeting by telephone to discuss the financing of the Wastewater Treatment Plant Phase II Upgrade at an estimated 8 to 10 million dollars, and explained the different options to the Authority which included a 15 year level, a 20 year level and a tight wrap. She also said that the rates for borrowing are really low at this time and it is a good time to borrow and asked if the Authority would be using existing reserves or refinancing. She gave a timeline for proceeding with the financing of the General Obligation Bond, Series of 2020.

Bids are due and will be opened Wednesday, July 1, 2020 for the project and Authority members did not want to commit to the amount of money to be borrowed until they saw the bids.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to recommend borrowing the money to fully finance the project with out investing existing reserves (cash).

The Authority will meet July 13, 2020 at 7 p.m. for a worksession to discuss what option they will choose following the bid opening.

A Rose/Murray motion passed 4-0 (Eberly was absent) to table **Antrim Township MPH Property, Subdivision, Molly Pitcher Highway.**

A Rose/Kershner motion passed 4-0 (Eberly was absent) to table **2017 Greenmount Road LLC Phase I, Subdivision and Land Development.**

A Murray/Kershner motion passed 4-0 (Eberly was absent) to *conditionally approve* **Rochester Place, 20-lot Subdivision, Mountain View Drive**, pending approval of the water system design by the Department of Environmental Protection (DEP) and associated permits.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to authorize Roger Nowell, Public Works Director or Michael Smith, Chairman, to sign the application for a Public Water Supply Permit for Rochester Place.

Page 2 of the Antrim Township Municipal Authority Meeting Minutes of June 29, 2020

A Rose/Murray motion passed 4-0 (Eberly was absent) to recognize two plans: **Richard S. Stumbaugh Estate, 3 lot addition, Talhelm Road and David H. Martin Excavating Inc. #7, 1 lot addition, Rabbit Road North.**

A Murray/Rose motion passed 4-0 (Eberly was absent) to approve Requests for Planning Waivers/Non-Building Declarations for two plans: **Richard S. Stumbaugh Estate, 3 lot addition, Talhelm Road and David H. Martin Excavating Inc. #7, 1 lot addition, Rabbit Road North.**

A Murray/Kershner motion passed 4-0 (Eberly was absent) to approve a Sewage Facilities Planning Module Component 2 for **Marvin and Linda Long Et.Al., Fletcher Drive.**

A Kershner/Murray motion passed 4-0 (Eberly was absent) to approve a Sewage Facilities Planning Module for public sewer for **2017 Greenmount Road LLC Phase I, Subdivision and Land Development.**

Nowell reported that the Annual Drinking Water Quality Report was complete and sent to DEP and was available for review on the Township's website and hard copies were available in the main office.

Three proposals were received for a water source study authorized by the Authority, however, two of the three proposals had not been thoroughly reviewed so this will also be reviewed and discussed at the July 13, 2020 worksession.

A meeting with potential water customers in the area of exit 3 is on hold for now, with more information needed.

Nowell suggested that the Authority might want to consider raising usage rates for public water if and when the Authority decides to install their own water lines in the future. That will also be discussed later as there was no figures available at this time. In this same venue, he said he would like to have meetings and/or ongoing discussions about tap fee calculations in general for both sewer and water.

A Murray/Rose motion passed 4-0 to approve the GHD Proposal dated June 23, 2020 for Construction Phase Services for Phase II Sewer Plant Upgrade in the amount of \$297,000.00, which was down from the original proposal of \$600,000.00.

Authority members requested a formal proposal from Dewberry, to have them provide a Resident Project Representative representing the Township, to oversee the sewer upgrade on a daily basis.

Nowell reported that the Township had received and approved the as-built drawings from the NP Water Line Extension (now the ACBP water line extension) and the as-built drawings from the Rocking M Lane Water Line Extension and everything checked out. Northpoint will now be asked to deed the water lines to the Township and Antrim Commons Business Park will be asked to deed the easements and lines and also provide a maintenance bond to close this project out.

The Authority had borrowed money for the Rocking M Lane Water Line Extension and will discuss paying the money back at the July 13, 2020 worksession.

Nowell said that operations at the wastewater treatment plant were going well with pump station flows remaining pretty normal.

Page 3 of the Antrim Township Municipal Authority Meeting Minutes of June 29, 2020

Operations at the water plant are also going well with a spike in daily flows for the month of June, which could be attributed to more people using water since they have been staying home but to be on the safe side, staff is monitoring the situation to make sure there are no leaks in the system.

Phil Young asked about the Rochester Place Development, which is directly behind his property on Mt. View Drive, and what impact their well would have on his well and that he would be interested in obtaining public water for his property as long as he could use his well for washing cars, watering, etc.

Nowell said that he and Solicitor Fenicle are working to amend an existing water agreement with developers of Rochester Place to allow water lines to be extended into the Township sooner than what was originally planned.

A Murray/Rose motion passed 4-0 (Eberly was absent) to adjourn the meeting at 8:18 p.m.

The Antrim Township Municipal Authority will meet for an advertised worksession July 13, 2020 at 7 p.m. with the regular meeting to be held Monday, July 27, 2020 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary