

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY**  
**MEETING MINUTES OF MAY 18, 2020**

The Antrim Township Municipal Authority met Monday, May 18, 2020 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road with the following members in attendance: Michael Smith, Chad Murray and Tim Kershner. Rodney Rose, member and Linus Fenicle, Solicitor, were in attendance by conference call due to the coronavirus pandemic. Rodney Eberly, member, was absent from the meeting. Roger Nowell, Public Works Director was in attendance as well as Joyce A. Nowell, recording secretary. Those attending were placed around the room appropriately.

Chairman Smith called the meeting to order at 7:25 p.m. and announced that the meeting was being audio recorded. Members had been listening, via teleconference, to a meeting of Greencastle Area Franklin County Water Authority as the Antrim Township Municipal Authority had been on their agenda for requests to purchase water and to meet to discuss a merger of the two water systems.

A Murray/Rose motion passed 3-0 (Kershner was not in attendance for that meeting and Eberly was absent at this meeting) to approve the meeting minutes of April 27, 2020.

A Murray/Rose motion passed 4-0 (Eberly was absent) to approve the payment of bills from the Water Fund (06) and the Capital Improvement Fund (97).

There were no bills from the Project Fund (98) and the Repair and Improvement Fund (99) for payment.

A Rose/Kershner motion passed 4-0 (Eberly was absent) to table **Antrim Township MPH Property, Subdivision, Molly Pitcher Highway.**

A Murray/Kershner motion passed 4-0 (Eberly was absent) to table **2017 Greenmount Road LLC Phase I, Subdivision and Land Development, Greenmount Road** as the water line location needs to be discussed as Greenmount Road is on the schedule to be widened.

A Murray/Rose motion passed 4-0 (Eberly was absent) to table **Rochester Place, 20-lot Subdivision, Mountain View Drive** as there are quite a few comments that need to be addressed concerning the water system. Nowell noted that Glace Engineering is working on DEP permitting for the water system that will service this development.

A Murray/Rose motion passed 4-0 (Eberly was absent) to recognize a **1-lot Subdivision for Miller and Elaine Martin on Zarger Road.**

A Murray/Kershner motion passed 4-0 (Eberly was absent) to approve a Request for Planning Waiver/Non-Building Declaration for **Miller and Elaine Martin, 1-lot Subdivision, Zarger Road.**

A Rose/Murray motion passed 4-0 (Eberly was absent) to table approval of a Sewage Facilities Planning Module for public sewer for **2017 Greenmount Road LLC, Land Development, Greenmount Road.**

Nowell reported at the March 30, 2020 meeting that there had been a conference call with several property owners in the area of Exit 3 to discuss getting public water to their properties. In the meantime, a developer of one of those properties had asked if the Authority would acquire rights-of-way for those properties if this project would move forward. Authority members told Nowell to let the developer know that they would certainly be interested in exploring that possibility but there would have to be an agreement with the developer. Nowell said he has not looked at how many possible EDUs would be created for these proposed properties at this time but will look at that very soon.

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Another topic for consideration brought to the Authority, was checking out the possibility that the ATMA install their own water lines in the future. Kershner said that he knew that an adjoining municipality had their own crew to do just that and members felt this was definitely something that should be researched.

Nowell reported that he had received information from APX that they had received an occupation permit from the Department of Environmental Protection (DEP) for the west end of their building and a temporary permit for the east end of the building. APX requested that ATMA supply their facility, located on Route 11 North, with public water. In the meantime, while ATMA requests an Intermunicipal Water Agreement with GAFCWA (the reason for the delay at the beginning of the meeting) to supply public water to this facility, members endorsed a letter to PADEP for approval of a potable water system for this facility so that they could get occupancy with a deadline of September 1, 2020 to obtain public water. If they cannot obtain public water or, if all requirements and deadlines cannot be met, APX will submit a permit for its own private water system.

In the meantime, Nowell was told to look for other viable water sources in the north end of the Township for future reference and suggestions were made.

Nowell said that, as of today, there are 52 water customers who are delinquent for the first quarter of 2020, which were due without penalty, April 30. The Authority, at their meeting of April 27, voted to not proceed with disconnections for this quarter but reiterated that customers are still responsible for their bill to be paid and encourage everyone to pay their bill without penalty before the second quarter bills go out July 1. The policy will be reviewed again at the June 29 meeting for the second quarter billing.

A request for the ATMA to be an applicant for a low interest Penn Vest loan on behalf of Heritage Hills Retirement Community (HHRC) is now on hold as HHRC has found another possible way to finance their project.

Nowell said that the advertisement for bids for the wastewater treatment plant upgrade ran today locally and will run again June 1. The pre-bid construction conference is scheduled for two days, June 2 for general contractors and June 3 for electric, mechanical and HVAC contractors at the sewer plant with precautions taken for social distancing due to the pandemic. GHD, Engineers for the project, have suggested a virtual pre-bid conference, but Nowell was not in favor because of details that might be missed.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to keep the pre-bid conference as an in-person meeting as advertised for June 2 and 3 at the sewer plant but offer a virtual conference for those bidders who are very opposed to having an in-person conference.

Paperwork for obtaining a Temporary Construction Easement from Doug and Jean See on Worleytown Road was presented as they have agreed to allow this temporary easement on their property during the treatment plant upgrade.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to approve this Temporary Construction Easement and authorize the Chairman to sign the document. Nowell will get signatures from the Sees.

At the present time, some electrical work, in preparation for the upgrade, is being performed in-house, and the well upgrade at the plant and moving the fuel tank is being done.

Nowell said that Brad Graham, Township Administrator, has been in touch with Public Financial Management concerning the bond issuance for this estimated \$8.6 million project with the first required dispersals of money in October 2020.

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Nowell reported that he had received a request for public water to be extended south from Mountain View Drive down Mason Dixon Road. There is a current agreement from 2006 with developers of Rochester Place, right now a 20-lot subdivision plan, located behind Mountain View Drive for supplying public water outside of their project. Nowell said he has been discussing the agreement with developers and they would be willing to amend the agreement to allow connections to be available sooner than the timeline in the agreement of 14 years ago. This will be discussed again at the June 29 ATMA meeting.

Nowell reported that yard restoration is taking place on Rocking M Lane, as part of the water line extension, and that paving will take place the end of summer.

Nowell said that operations at the wastewater treatment plant are going well and pump station flows are normal. Operations at the water treatment plant are also going well with the operator checking off the list for the Filter Press Performance Evaluation for the DEP. There has been an increase of 8000 gallons per day of water usage so far in May over April with staff assuming it is due to the stay at home procedures issued from the state during this pandemic.

Prior to adjourning into executive session Chad Murray stated that he wanted to make a clarification on some misinformation that has been brought to light in reference to the ATMA's water system operating in the red. Murray stated, for clarification, that for the past 11 years, the Authority's water budget was always a balanced budget.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to adjourn the meeting into an executive session to discuss possible litigation at 8:18 p.m.

A Murray/Kershner motion passed 4-0 (Eberly was absent) to adjourn the executive session at 8:33 p.m. back to the regular meeting and to also adjourn the regular meeting. Chairman Smith announced that there was no action taken during executive session and that possible litigation was discussed.

The next regular meeting will be held Monday, June 29, 2020 at 7 p.m. with a worksession scheduled for Monday, June 15, 2020 at 7 p.m. if needed.

Respectfully submitted,

Joyce A. Nowell  
Recording Secretary