

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF APRIL 27, 2020

The Antrim Township Municipal Authority met Monday, April 27, 2020 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road with the following members in attendance: Michael Smith and Rodney Eberly. Chad Murray, Tim Kershner and Rodney Rose were in attendance as well as Linus Fenicle, Solicitor, by conference call due to the coronavirus pandemic. Roger Nowell, Public Works Director was in attendance as well as Joyce A. Nowell, recording secretary. Those attending were placed around the room appropriately.

Visitors participating by conference call included Scott Rockmore and Andy Papoutsis of APX; Chad Angle and Scott Crosswell of GHD; and Brad Graham, Township Administrator.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

An Eberly/Murray motion passed 4-0 (Kershner was absent at this time) to approve the meeting minutes of March 30, 2020.

An Eberly/Murray motion passed 4-0 (Kershner was absent at this time) to approve the payment of bills from the Water Fund (06).

An Eberly/Murray motion passed 4-0 (Kershner was absent at this time) to approve the payment of bills from the Capital Improvement Fund (97).

A Murray/Eberly motion passed 4-0 (Kershner was absent at this time) to approve the payment of bills from the Project Fund (98) and the Repair and Improvement Fund (99).

An Eberly/Murray motion passed 4-0 (Kershner was absent at this time) to approve the Township Secretary to transfer funds from the Project Fund to the Capital Improvement Fund in the amount of \$72,810.00 from the 1st quarter 2020 sewer tap fees.

Scott Rockmore and Andy Papoutsis of APX want to obtain public water at their facility at 9156 Molly Pitcher Highway as well as service other businesses on Route 11 North. At last month's meeting, after reviewing this request, the ATMA requested to but added to the April agenda of the Greencastle Area Franklin County Water Authority to request an Intermunicipal Water Agreement to allow the ATMA to purchase water from GAFCWA to supply this Township business, and possibly others, with public water, and to discuss a possible merger of the two water systems. The request by ATMA to be on the April GAFCWA was denied so hopefully, this topic and request from ATMA will be on GAFCWA's May 18 agenda which is the same night as the ATMA meeting in May.

In the meantime, APX cannot open their business as there is no potable water on site, so they are trying to get a date from GAFCWA or ATMA to supply public water to enable them to submit the date to the Department of Environmental Protection so they can open using bottled water for employees until such time public water can be provided and asked the ATMA for a letter to PADEP stating that the Authority plans to submit an application to DEP by September 1, 2020 for approval of a potable water system which will supply potable water to their location.

An Eberly/Murray motion passed 4-0 (Kershner was absent at this time) for the ATMA to endorse and submit an application letter to Pennsylvania Department of Environment Protection (PA DEP) for approval of a potable public water system, contingent upon completion of the following items: Completion of feasibility study for water system; Water supply agreement between GAFCWA and ATMA; Water System and Infrastructure

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Design; and Approval of water system design proposal by GAFCWA and ATMA engineers; and if at any time prior to September 1, 2020 it becomes apparent that the items will not be completed, APX will submit a permit application for its own private system to PA DEP. Roger Nowell, Public Works Director was authorized to sign on behalf of the ATMA.

The gentlemen invited representatives from the Township to come visit their plant, APX, after they obtain an occupancy permit.

Nowell noted that the approval of modification requests for the **ATMA WWTP Phase II Upgrade Land Development Plan on Worleytown Road** was given by the Planning Commission and Board of Supervisors, along with a 180-day extension request for final approval of the plan.

Chad Angle and Scott Croswell, with GHD, engineers for the upgrade, were in attendance by conference call and Angle said that the project would be advertised and posted for bid May 6, using the PennBid website with a pre-bid meeting scheduled June 2 and 3 (June 2 for general contractors and June 3 for electrical, mechanical, hvac) with one representative from each in attendance on-site due to the pandemic and social distancing.

Following the bidding process due by July 1, 2020. The following dates and procedures will ensue: Issue Notice of Intent to Award, July 28, 2020; Issue Notice of Award, August 17, 2020; and Issue Notice to Proceed September 8, 2020.

At the present time some electrical work, in preparation for the upgrade, is being performed in-house, and is going well and discussion ensued about the final paving/overlay at the end of this project be done in house and not be included as part of the contract, with the option that near the end of the project, if it can't be done in house, a change order would be required to bid out the paving project. And, the well upgrade at the plant and moving of the fuel tank is being done in house, prior to the start of the project.

Nowell reported that the Flood Plain Encroachment Permit has been received from DEP for the project and that he has spoken to property owners on the Northwest corner of the WWTP property about obtaining a temporary construction easement, 20' x 65' from them. He said they were acceptable to the proposal but an agreement along with a financial stipend would need to be worked out.

Also, GHD has been made aware of some available funding for shovel ready projects such as the upgrade from the WEF (Water Environmental Federation). Nowell said that he will be in touch with Public Financial Management with first required dispersals of money will probably not occur until October or November for the project.

A Murray/Rose motion passed 4-0 (Kershner was absent at this time) to approve moving forward with this upgrade and the schedule.

An Eberly/Rose motion passed 4-0 (Kershner was absent at this time) to table **Antrim Township MPH Property, Subdivision, Molly Pitcher Highway.**

An Eberly/Murray motion passed 4-0 (Kershner was absent at this time) to table **2017 Greenmount Road LLC Phase I, Subdivision and Land Development, Greenmount Road** as the water line location needs to be discussed as Greenmount Road is on the schedule to be widened.

An Eberly/Rose motion passed 4-0 (Kershner was absent at this time) to table **Rochester Place, 20-lot Subdivision, Mountain View Drive** as there are quite a few comments that need to be addressed concerning

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the water system. Nowell noted that Glace Engineering is working on DEP permitting for the water system that will service this development.

An Eberly/Murray motion passed 4-0 (Kershner was absent at this time) to table approval of Sewage Facilities Planning Module for public sewer for **2017 Greenmount Road LLC, Land Development, Greenmount Road.**

Kershner joined the meeting during this time.

Nowell reported that he had received a Cost Sharing Request Letter and a Resolution for adoption from PennDOT, which will be repaving Route 16 from Lindale Avenue east to Eastern Avenue. This paving project involves providing and installing risers for 25 manholes that are part of the Township's sewer system. PennDOT will do the bidding for the risers and the labor to install with the Township to pay 25% of the cost for risers.

A Murray/Eberly motion passed 5-0 to approve the agreement and Resolution 2020-02 to pay 25% of the cost to purchase risers and install those risers for 25 manholes owned by Antrim Township for the paving of State Route 16 from Lindale Avenue in the Township to Eastern Avenue in the Borough of Greencastle. Of the 25 risers, four are located between Lift Station 17 and Eastern Avenue on Baltimore Street.

A Rose/Eberly motion passed 5-0 to waive the assessment of late fees and to not proceed with disconnects for the present 1st quarter 2020 (January, February and March) water bills. Property owners are still responsible for the bill that went out and is due April 30. The Authority will review this procedure each quarter during this pandemic but hope that customers will make every effort to pay their bill without penalty prior to the 2nd quarter bill going out July 1.

An Eberly/Murray motion passed 5-0 to reduce a water bill by 50% for 658 Hykes Road, as the bill was exorbitant due to a water line leak. As soon as the consumer was made aware of the situation and saw that the bill was 3 times higher than usual a new water line was installed.

Nowell said that Heritage Hills Retirement Community is considering applying for a low interest Penn Vest loan for design of the water line extension on Shanks Church Road and asked if the Antrim Township Municipal Authority would be the applicant for the loan. No decision was made but if the ATMA was the applicant, prevailing wage would add a significant cost to the project which would probably be in the \$450,000 to \$500,000 range, and would tie up money from the ATMA for 20 years, even though Heritage Hills would be paying it back. No decision was made.

Nowell reported that he had received a request for the possibility of public water to be extended south from Mountain View Drive down Mason Dixon Road. There is a current agreement from 2006 with developers of Rochester Place for supplying public water. The agreement will be reviewed to see if any terms of the agreement would be able to be amended. Solicitor Fenicle will provide information for the May 18, 2020 meeting.

Nowell said that he did not follow up on the request in determining Equivalent Dwelling Units for the area at Exit 3 but will research that further.

Nowell said that operations at the wastewater treatment plant are going well as well as operations at the water treatment plant.

A Murray/Eberly motion passed 5-0 to adjourn the meeting at 8:13 p.m.

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The next regular meeting will be held Monday, May 18, 2020 due to the Memorial Day Holiday at 7 p.m. with a worksession scheduled for Monday, May 11, 2020 at 7 p.m. if needed.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary