

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REORGANIZATION MEETING MINUTES OF JANUARY 27, 2020**

The Antrim Township Municipal Authority met Monday, January 27, 2020 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Michael Smith, Rodney Rose, Rodney Eberly, Chad Murray, and Tim Kershner. Linus Fenicle, Solicitor and Roger Nowell, Public Works Director were in attendance.

Audience members included Linda Crone, Cindi Reeder, Rick Reeder, Frank McMillan, Brian Hissong and Scott Crosswell and Chad Angle of GHD. John Alleman, Antrim Township Supervisor, and Brad Graham, Antrim Township Administrator, were also in attendance.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

A Rose/Murray motion passed 5-0 to appoint Linus Fenicle as temporary chairman for the purpose of reorganization.

An Eberly/Rose motion passed 5-0 to appoint Michael Smith, Chairman of the Municipal Authority for 2020.

A Murray/Eberly motion passed 5-0 to appoint Rodney Rose, Vice Chairman.

A Murray/Rose motion passed 5-0 to appoint Rodney Eberly, Secretary.

An Eberly/Rose motion passed 5-0 to appoint Chad Murray, Treasurer.

A Murray/Rose motion passed 5-0 to appoint Tim Kershner, Assistant Secretary/Treasurer.

A Rose/Eberly motion passed 5-0 to confirm appointment of Linus Fenicle, Solicitor.

A Murray/Eberly motion passed 5-0 to confirm appointment of GHD and Buchart Horn, Engineers.

An Eberly/Murray motion passed 5-0 to appoint Roger Nowell, Public Works Director, as liaison to the Antrim Township Board of Supervisors.

A Murray/Rose motion passed 5-0 to appoint Rodney Eberly and Michael Smith to the Utilities Committee.

Chairman Smith opened the floor for public comment and the Reederes, Ms. Crone and Mr. McMillan asked to address the Authority concerning the recent installation of a chain link fence with barbed wire at the property owned by the Authority which has the well head along with other equipment for the water treatment plant. They all thought that it was very unsightly, too close to their properties, not needed that far out from the equipment, has limited their use of the property for walking their dogs and parking overflow cars and that they were not notified that this was going to take place. Nowell said that an upgrade to well #2 has been needed for a long time and included a three-phase electric service, a paved driveway and fencing, along with stainless steel coverings for the meters. Code required that they comply with fencing, and the Department of Environmental Protection states how far around the site fencing should be. A five-foot area of Authority property was left outside the fence for easy mowing and maintenance. Residents continued to complain about the aesthetics of the area, that a fence of that magnitude was not needed and what an eyesore this has created and added that the barbed wire at the top made it worse.

Authority members reviewed pictures provided and said that would take everything presented under advisement and discuss the situation to see if there are any improvements that can be made to help the situation.

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An Eberly/Rose motion passed 3-0-2 (Kershner and Murray abstained as they were absent) to approve the meeting minutes of December 30, 2019.

An Eberly/Rose motion passed 5-0 to approve the payment of bills from the Water Fund (06).

A Murray/Rose motion passed 5-0 to approve the payment of bills from the Repair and Improvement Fund (99).

There were no bills from the Capital Improvement Fund and the Project Fund.

A Murray/Eberly motion passed 5-0 to approve the transfer of Quarter 4- 2019 Sewer Tap Fees and 2019 Year End Excess Sewer Fund in the amount of \$529,124.00 from the Project Fund (98) to the Capital Improvement Fund (97). These funds were moved from the Sewer Fund (08) to the Project Fund earlier.

Chad Angle and Scott Croswell of GHD were in attendance to give an update on the Phase II Upgrade at the Wastewater Treatment Plant on Worleytown Road. This capital improvement plan was first looked at in 2017 and the design is now 90% complete and can be ready to go out for bid in April of this year, with a possible completion date of January 2022. The original proposal a year ago was about \$7.6 million but an update of opinion of construction cost comes in at \$8.6 million with another estimated \$1.2 added for project costs bringing the total project cost to about \$9.8 million.

Authority members want to review all of the proposal and especially where the increases are in hopes of paring back some of the cost. The next step for the Authority will be to get in touch with PFM Financial Advisors as they have discussed the project last year and proceed with choosing a financing option.

A Rose/Eberly motion passed 5-0 to table **Heritage Hills Retirement Community Land Development Plan on Shanks Church Road** as a question remains as to how a sewer lateral that ties into a manhole will be abandoned.

At this time, Nowell said that an Intermunicipal Water Agreement between the Township and Greencastle Area Franklin County Water Authority (GAFCWA) has been given to the Authority and Solicitor Fenicle has reviewed the document to allow the Township to service Heritage Hills Retirement Community with public water. This facility is located in the Township with public sewer. In hopes of expanding the facility a request went out for public water. At this time the Township has no public water available in that area and no agreement in place allowing GAFCWA to service the property.

An Intermunicipal Agreement would allow the Authority to purchase GAFCWA water to service a Township customer with the Authority being responsible for the quality and pressure of the water. The agreement will now go back to GAFCWA's Solicitor for review. Nowell noted that he would like to see a 12" pipe installed opposed to a required 8" pipe for future uses. Nowell said that Frederick Seibert and Associates, the developers' engineer for the land development plan, would present a proposal to design the water line.

A Murray/Rose motion passed 5-0 to approve the Intermunicipal Water Agreement.

A Murray/Rose motion passed 5-0 to table **ATMA WWTP Phase II Upgrade Land Development Plan on Worleytown Road** as formal plans had just been submitted.

An Eberly/Rose motion passed 5-0 to table **2017 Greenmount Road LLC Phase I, Subdivision and Land Development, Greenmount Road** as the developers, engineers and Township staff will be reviewing this plan to allow a 3" forcemain to be installed for sewer needs for the project.

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An Eberly/Rose motion passed 5-0 to table **Rochester Place, 20-lot Subdivision, Mountain View Drive** as there are outstanding sewer comments that need to be addressed.

A Murray/Rose motion passed 5-0 to table **JLG Industries Inc., Land Development, Molly Pitcher Highway**, as the plan had just been submitted.

A Rose/Eberly motion passed 5-0 to approve a Component 3 Sewage Facilities Planning Module for public sewer for **Jason Caudill, for a land development plan on Prospect Avenue**.

A Request for Planning Exemption for **JLG Industries LLC, Land Development, Molly Pitcher Highway**, was withdrawn.

A Murray/Eberly motion passed 5-0 to table approval of a Sewage Facilities Planning Module for public sewer for **2017 Greenmount Road LLC, Land Development, Greenmount Road**, until approval of the land development plan.

Authority members agreed to allow the Public Works Director to contact GMS Funding Solutions to inquire about available grants and applying for those grants for future projects.

Nowell reported that water service was switched to the ATMA for the Northpoint Lot 15 Warehouse, January 2, 2020.

A letter has been sent to the residents of Rocking M Lane explaining when the street would be repaired and thanked them for their cooperation.

Nowell said that operations at the wastewater treatment plan are going well with the Department of Environmental Protection (DEP) showing up for an inspection of the new UV system January 21, 2020. Staff is now awaiting the report from DEP, but felt the inspection went well.

Under sewer operations Nowell reported that pumps for the PS 11 upgrade had been received and PSI is working on an updated proposal for installation by the end of March.

Operations at the water treatment plant are also going well with West Penn Power making pole connections and installing meters this week at the Well #2 site.

Solicitor Fenicle advised the Authority that PFM (Public Financial Management) should be contacted and be advised that the Authority is wanting to borrow money for the Phase II Wastewater Treatment Plant Upgrade through the Antrim Township Supervisors and see if a representative of PFM could be in attendance at the February 25, 2020 meeting.

A Rose/Eberly motion passed 5-0 to adjourn the meeting at 9:12 p.m.

The next regular meeting will be held Monday, February 25, 2020 at 7 p.m. with a worksession scheduled for Monday, February 11, 2020 at 7 p.m. if needed.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary