

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF SEPTEMBER 30, 2019**

The Antrim Township Municipal Authority met Monday, September 30, 2019 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Michael Smith, Rodney Rose, Rodney Eberly and Tim Kershner. Chad Murray was absent from the meeting. Linus Fenicle, Solicitor and Roger Nowell, Public Works Director were in attendance.

Becky Hissong and Brian Hissong were in the audience along with Administrator Brad Graham.

Chairman Smith called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

A Rose/Eberly motion passed 4-0 (Murray was absent from the meeting) to approve the August 26, 2019 Meeting Minutes.

A Rose/Kershner motion passed 4-0 (Murray was absent from the meeting) to approve the payment of bills from the Water Fund.

A Rose/Kershner motion passed 4-0 (Murray was absent from the meeting) to approve the payment of bills from the Capital Improvement Fund.

A Rose/Kershner motion passed 4-0 (Murray was absent from the meeting) to approve the payment of bills from the Repair and Improvement Fund.

There were no bills for payment from the Project Fund.

Tina Gipe of Boyer and Ritter, Certified Public Accountants and Consultants, was on hand to present the Antrim Township Municipal Authority Financial Report ending December 31, 2018 to those present. She reviewed the report with members and noted that there were no significant deficiencies found. In the opinion of the auditors, the financial statements present fairly, the financial position of the Authority as of December 31, 2018 and the respective changes in its financial position and its cash flow for the year then ended in accordance with the modified cash basis of accounting.

An Eberly/Rose motion passed 4-0 (Murray was absent) to table **2017 Greenmount Road LLC, Phase I, Subdivision and Land Development, Greenmount Road** as there are outstanding comments that need to be addressed to include the following for public sewer: force main C/Os should be every 400' not 1000'; the size and length of the SSFM seems small, consider other options; a larger (more than 6') diameter manhole may be required based on the size of the pump station, design flows, etc. or any other conditions that may warrant a larger diameter; an E 1 grinder pump system is required but other systems may be approved upon receipt of a written request; and a C/O must be added in the gravity sewer 5' outside the building. On the water side: show the ATMA that pressure and flow are adequate for fire protection without the construction/addition of alternate fire suppression; a facilities agreement is needed for the water line; specify preferred fire hydrant manufacturer and model per ATMA specs; provide interior drain schematic of water and sewer entrance and exit to and from the building; and on the plans under utilities stress ATMA water specs 3-3.2 C. and ATMA sewer specs 3-3.2 C. Note that Utilities comments may not be limited to those stated above.

An Eberly/Rose motion passed 4-0 (Murray was absent) to table **Rochester Place Phase I, 20-lot Subdivision, Mountain View Drive** as the review has not been completed for this plan.

An Eberly/Rose motion passed 4-0 (Murray was absent) to table a Sewer Exemption Mailer for **2017 Greenmount Road LLC, Phase I, Subdivision and Land Development, Greenmount Road**.

Page 2 of the Antrim Township Municipal Authority Meeting Minutes of September 30, 2019

A Rose/Eberly motion passed 4-0 (Murray was absent) to recommend to the Antrim Township Board of Supervisors to allow a credit of \$2,209.50 for a second quarter 2019 sewer bill and a credit of \$859.25 for a third quarter 2019 sewer bill as a leak had been ongoing from March 27 to June 25, 2019 at Rhodes Grove Camp and Conference Center, 7693 Browns Mill Road, as long as corrective action has been taken. The leakage did not go into the sewer system but into the ground and has been repaired, as per Township staff. Authority members cited past procedures of allowing a 50% reduction.

Authority members discussed regulations pursuant to section 143-2 – Use of Water Systems, of the Code of Ordinances of Antrim Township in regard to mandatory connections of properties to the ATMA water system. Solicitor Fenicle will make adjustments to the regulations on behalf of the ATMA for the Board of Supervisors review and approval as it is their ordinance and they are the enforcing body for that ordinance.

A Rose/Eberly motion passed 4-0 (Murray was absent) authorizing Chairman Smith to sign a **non-binding** Intermunicipal Cooperation Letter of Intent for a proposal to provide potable water to the ATMA from the Greencastle Area Franklin County Water Authority line at Shanks Church Road. In other words, ATMA would purchase water from GAFCWA and sell it to Heritage Hills.

The purpose of the motion to sign this letter of intent is to outline the basic terms to which an agreement can be made between ATMA and GAFCWA allowing ATMA to purchase metered water from GAFCWA to allow ATMA to fulfill a request from Heritage Hills on Shanks Church Road to allow expansion of their present facility. This non-binding letter of intent does not address all detailed issues that would be included in any subsequent binding agreement however it does present the basic parameters to which both authorities may approve, contingent upon a formalized, legally binding agreement.

After signing the letter of intent, Solicitor Fenicle was asked to draft a formal agreement and meet with the Solicitor for GAFCWA to have a formal document prepared in a timely manner as GAFCWA meets October 14 and ATMA has a workshop scheduled for that evening.

Solicitor Fenicle said he would have a resolution prepared for approval at the next meeting concerning the payment of tapping fees and the reassessment of equivalent dwelling units.

In reference to the business case analysis presented at the August meeting by Larry F. Myers, of Schneider Electric, outlining a reinvestment and capital recovery program allowing the Township, according to Myers, to strategically reinvest operational liabilities (electric, other utilities and operations expenditures) into sustainable, long term facility improvements while mitigating long term burden on the municipality's operating budget, Rose asked if the Authority or the Township (Supervisors) had any input into the proposal. Graham said that the Supervisors had not heard the presentation as yet, and Nowell said that he has been in and will keep in touch with Myers.

Nowell reported that he is continuing to work with the vendor and the install contractor to work out the issues with the programming for the UV upgrade and said that they continue to get good numbers;; EK Services is ready to mobilize to do work on Melrose Avenue and Shanks Church Road that is needed from the Shanks Church Road Sewer Bypass Project; and line repairs are slated for November in Nottingham Meadows and one in Greenview Acres.

Nowell reported that the design for the Phase II expansion of the sewer plant is in process. A conference call was held with Public Financial Management to discuss financing for the proposed \$8.2 million Phase II expansion project and now it is up to the Authority to decide who the issuer will be and new money options and then make a recommendation to the Board of Supervisors.

Page 3 of the Antrim Township Municipal Authority Meeting Minutes of September 30, 2019

Nowell reported that operations are going well at the sewer plant but noted that TN (total nitrogen) credits (approximately 2500) will be required at \$5.00 per credit for the year and available credits are being monitored.

Pump station flows were provided to members for review and Nowell reported nothing abnormal. Pumps for Lift Station #11 have been ordered with a four to five-week delivery time.

Operations are going well at the water plant, said Nowell, noting that the chlorine analyzers seem to be wearing out. The Department of Environmental Protection was on site in September for a Filter Plant Performance Evaluation (FPPE) with an exit review pending. Work continues at well 2 with the new electric panel installed and contractors have been and are waiting on West Penn Power to install a new pole and transformer. The plan is to switch over to the new electric panel this Wednesday.

Eberly noted that the utilities committee, consisting of two representatives from ATMA, the public works director, and the administrator met with two representatives of GAFCWA during September.

An Eberly/Rose motion passed 4-0 (Murray was absent) to adjourn the meeting at 8:50 p.m.

The next regular meeting will be held Monday, October 28, 2019 at 7 p.m. with a worksession scheduled for October 14, 2019 if needed.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary