

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES OF AUGUST 29, 2016

The Antrim Township Municipal Authority met Monday, August 29, 2016 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Rodney Eberly, Dale Hostetter, Bob Coladonato, Chad Murray and Michael Smith. Carl Rundquist, Public Utilities Director and Linus Fenicle, Solicitor, were in attendance. Hannah Stewart of GHD and John Alleman were in the audience.

Chairman Eberly called the meeting to order at 7:01 p.m. and announced that the meeting was being audio recorded.

On a Murray/Coladonato motion passed 5-0 the July 25, 2016 minutes were approved.

On a Murray/Smith motion passed 5-0 bills from the Water Fund were approved for payment.

On a Coladonato/Murray motion passed 5-0 bills from the Repair and Improvement account were approved for payment.

On a Murray/Smith motion passed 5-0 bills from the Capital Improvement Fund were approved for payment.

There were no bills for payment from the Project Fund.

Rundquist switched Items 6 and 7 on the agenda to begin with Subdivision Plans.

On a Murray/Coladonato motion passed 5-0 a 1-lot subdivision plan for Thomas Wayne Kelskey, Maryland Line Road was tabled as several details for the construction of pressure sewer details are missing from the drawings.

On a Murray/Coladonato motion passed 5-0 Matrix I-81 Logistics Center, Commercial Land Development, Molly Pitcher Highway, was tabled as there are comments that have not been addressed.

On a Murray/Coladonato motion passed 5-0 ACBP Lot 14 Blaise Alexander, Land Development, Ebberts Spring Court, was tabled as some language in the Deed of Dedication for sewer lines needs to be changed before acceptance and a facilities agreement must be in place.

On a Murray/Coladonato motion passed 5-0 Jaye and Linda Meyers, Lot Addition, Buchanan Trail East was tabled as a resubmission is forthcoming. On a Coladonato/Murray motion passed 5-0 a Request for Planning Waiver/Non-Building Declaration for this Lot Addition was also tabled.

On a Murray/Coladonato motion passed 5-0 Grove US LLC, Land Development, Buchanan Trail East, was tabled as plans were not back from Franklin County Planning Commission.

On a Murray/Coladonato motion passed 5-0 Wesley and Annie Martin, 2-lot Subdivision for lot additions, Prospect Avenue, was tabled as plans were not back from Franklin County Planning Commission. On a Coladonato/Murray motion passed 5-0 a Request for Planning Waiver/Non-Building Declaration for this plan was also tabled.

On a Coladonato/Hostetter motion passed 5-0 Fayetteville Contractors, Land Development, Molly Pitcher Highway was approved for a restamp.

On a Coladonato/Murray motion passed 5-0 Greens of Greencastle Phases 6, 7, 8, 9 and 10 was tabled and Rundquist reported that he is still working with attorneys to obtain a Deed of Dedication for sewer lines.

WCN Properties LP, was also tabled.

Authority members recognized the following plans as not being situated in the Township's sewer service area: Robert J. and Robin L. Amend, 3-lot Subdivision one as a lot addition, Sheller Road @ Marion Road; and Wendy Scott, 1-lot Subdivision, Scott Road.

On a Murray/Hostetter motion passed 5-0 Farmette Parcel B for JNH LLC, 1-lot Subdivision, Shinham Road, was tabled as Rundquist had not reviewed the plan to see if public sewer is available at this location. On a Coladonato/Murray motion passed 5-0 a Request for Planning Waiver/Non-Building Declaration for this plan was also tabled.

On a Coladonato/Murray motion passed 5-0 a Request for Planning Waiver/Non-Building Declaration for Lester A. Musselman Et Al. Parcel 1, 1-lot Subdivision for a lot addition to ATAPCO, was tabled as Rundquist had not reviewed the plans.

Rundquist reported that the Deeds of Dedication for sewer lines in Red Oaks Estates; State Line Dollar General; and Antrim Commons Business Park Lots 12, 13 and Ebberts Spring Court (Phase I) have been submitted and Resolutions prepared for acceptance by the Municipal Authority. On a Coladonato/Hostetter motion these Deeds of Dedication were tabled as the Authority has not had time to review the Resolutions.

Once again, Rundquist reported that he had heard nothing from Antrim Meadows in reference to their sewer lines or Cedarbrook Development in reference to their sewer and water line Deeds of Dedication, while the Deed of Dedication for The Greens of Greencastle Young Farm/Shannon Drive is still not complete.

Rundquist told those present that the Waste Water Treatment Plant Capital Improvement Plan study has started at the plant with the UV Disinfection System the top priority.

Hannah Stewart of GHD was on hand with a proposal from GHD to assist the Authority with grant applications for a proposed water line extension to the Sheeley mobile home park and parts of Sherwood Drive. The proposal includes preparing the Department of Community and Economic Development (DCED) financial assistant grant application package(s); preparing an application evaluation criteria summary for inclusion with the grant application(s); working with the Authority to compile and complete supplemental Exhibits 1 – 9; work with a surveyor to establish a background and base; complete and submit the necessary permitting and approval documents for the project(s); and complete a 30% design for the water distribution line to include water main sizing and plans and profiles of the area. Costs of GHD's proposed services for these two projects will not exceed \$37,500 (Sherwood Drive - \$16,900 and Sheeley Mobile Home Park - \$20,600). Stewart said that the applications are due October 31, 2016 and that the project(s) must be shovel-ready in the Spring of 2017.

The mobile home park project would cost an estimated \$280,000 and Sherwood Drive comes in at an estimated \$310,000. The application requires a 15% matching commitment equal to \$42,000 for the mobile home park project and the same matching commitment equal to \$46,500 for the Sherwood Drive project.

Authority members discussed doing a full-blown submittal for the Sheeley Mobile Home Park and just an application for the Sherwood Drive projects and to ask the Board of Supervisors for a letter of commitment, stating that money would be available for the matching funds. After much discussion, it was decided that the Sheeley project would garner 37 Equivalent Dwelling Units to be added to the water system, with the Sherwood project adding just 29.

On a Murray/Smith motion passed 5-0 GHD's proposal to prepare a grant application, do a survey, get the permits and do 30% of the design for Sheeley Mobile Home Park and submittal to DCED at a cost not to exceed \$20,600 with the ATMA to pay this cost was approved.

On a Murray/Coladonato motion passed 5-0 members asked Rundquist to attend the next Board of Supervisors meeting and request that they provide a letter of credit to cover (pay for) the 15% match, \$42,000, required for the grant application.

The following updates on ongoing projects/issues were given by Rundquist: reviewing specs to go out for bid for the replacement of Pump Station #13; still working on obtaining a right-of-way for the Shanks Church Road project; working diligently on the pretreatment program, in an effort to revise the ordinance to eliminate the concentration limits and go with the much more flexible and Environmental Protection Agency preferred MAIL limits, with Township staff and GHD meeting September 1, 2016 to discuss the revisions, hoping to get approval of the revised ordinance at the next BOS meeting; CAP (Corrective Action Plan) metering in the Willowdale area is ongoing; I&I is still an issue in the Coseytown area; and renewal of the NPDES permit for the wastewater treatment plant is ongoing.

Rundquist reported that he had not visited the former Burcker Car Wash site on John Wayne Drive but is waiting for the owner to contact him to schedule a visit. Owners are asking for a reduction from 6 to 1 Equivalent Dwelling Units (EDUs) as the car wash is no longer in operation.

Rundquist reported that operations are going well at the wastewater treatment plant and provided a flow chart for the month of July.

On the water side, Rundquist reported that there are flow issues with Well #1 which are being resolved; lead and copper results are in and results mailed to each water customer. Coliform and E Coli were absent in testing. Fire hydrants throughout the system have been cleaned and repainted with preparation underway to install new hydrant markers.

On a Murray/Coladonato motion passed 5-0 Chairman Eberly was authorized to sign a final letter to GAFCWA (Greencastle Area Franklin County Water Authority) in reference to water service for the Greens of Greencastle. The draft letter, reviewed by the ATMA at their July meeting has been sent to the Board of Supervisors for their review, corrections (if needed) and approval. Plans are to be attached showing Phases 6, 7, 8, 9 and 10.

On a Murray/Smith motion passed 5-0 an executive session was called at 8:31 p.m. to discuss an acquisition of real estate. On a Murray/Coladonato motion passed 5-0 the executive session ended at 8:57 and went back to the regular meeting with Eberly announcing that an acquisition of real estate was discussed.

On a Murray/Hostetter motion passed 5-0 the meeting adjourned at 8:58 p.m.

The next meeting of the ATMA will be September 26, 2016 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell

Recording Secretary