

ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES OF NOVEMBER 20, 2017

The Antrim Township Municipal Authority met Monday, November 20, 2017 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Rodney Eberly, Michael Smith, Chad Murray, Dale Hostetter and Rodney Rose. Linus Fenicle, Solicitor and Roger Nowell, Public Works Director were in attendance.

Audience members included Aubrey Alexander and Douglas Stugatt.

Chairman Eberly called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

On a Murray/Rose motion passed 5-0 the October 30, 2017 meeting minutes were approved.

On a Murray/Smith motion passed 5-0 bills from the Water Fund were approved for payment.

On a Murray/Rose motion passed 5-0 bills from the Capital Improvement Fund were approved for payment.

There were no bills for payment from the Project Fund or the Repair and Improvement Fund.

On a Murray/Smith motion passed 5-0 authorization was given for the Township Secretary to move the excess sewer funds from the Project Fund to the Capital Improvement Fund in the amount of \$500,000.

Aubrey Alexander and Douglas Stugatt, representing Blaise Alexander, were on hand to discuss the exclusion of an inspection manhole in favor of a cleanout at their dealership's construction site as part of a sewer main extension, without informing Antrim Township staff of this change. Nowell said that an inspection manhole rather than a cleanout is needed to allow inspection of effluent from the business by Township staff and recommended that the Authority not approve the line as completed. Nowell proposed that Blaise Alexander provide a legal right-of-way/easement agreement for the next upstream manhole on Lot 14 for inspection purposes and permission must be given to Antrim Township personnel to enter the Blaise Alexander property by the entrance off Ebberts Spring Court to access the renamed inspection manhole. All plans must reflect this change, including the labeling of the cleanout and inspection manhole and identification of the extended right-of-way/easement along with a note on the plan giving permission to Antrim Township staff to access the inspection manhole by the business entrance. Blaise Alexander has agreed to this and will prepare a right-of-way/easement agreement with an exhibit attached and references made and the Township will record the agreement.

On a Murray/Smith motion passed 5-0 **Matrix I-81 Logistics Center, Commercial Land Development, Molly Pitcher Highway**, was tabled.

On a Murray/Hostetter motion passed 5-0 **Rush Truck Center of PA, Land Development, Molly Pitcher Highway**, was tabled.

On a Murray/Smith motion passed 5-0 **Paradise Estates Phase 1 B, 2-lot Subdivision (Lots 5 and 37) Paradise View Drive**, was approved.

On a Smith/Rose motion passed 5-0 **Rolling Hills Phase 2A, Lots 7 and 8, Duplex Subdivision, Oakley Lane**, was approved.

On an Eberly/Murray motion passed 5-0 recognition was given for the subdivision of 2-lots on Wingerton Road by Margaret Roberts. There is no public sewer available in this area.

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On a Murray/Smith motion passed 5-0 a Request for Planning Waiver/Non-Building Declaration was approved for **Margaret Roberts, 2 Lot Subdivision, Wingerton Road.**

On a Murray/Rose motion passed 5-0 a Sewage Facilities Planning Module was approved for **Seth Gilbert, Jodolich Trust, Williamson Road.**

On a Hostetter/Rose motion passed 5-0 a Sewage Facilities Planning Module was approved for **Rodney Roberts, Frank Road.**

The Deed of Dedication for **Antrim Commons Business Park Lot 14 Ebberts Spring Court**, was tabled as the submission had not been received.

Municipal Authority members reviewed the 2018 Sewer Budget, had no comments and on a Murray/Smith motion passed 5-0 approval was recommended to the Board of Supervisors for their final approval.

Nowell reviewed 2018 budgets for the Water Fund, Capital Improvement Fund, Project Fund and Escrow Fund with Authority members.

On a Murray/Rose motion passed 5-0 the 2018 Water Fund Budget was approved showing revenues of \$250,700 and expenditures of \$269,195.

On a Murray/Rose motion passed 5-0 the 2018 Capital Improvement Fund was approved showing revenues of \$200,600 and expenditures of \$3,075,000.

On a Murray/Rose motion passed 5-0 the 2018 Project Fund Budget was approved showing revenues of \$424,165 and expenditures of \$424,166.

On a Rose/Murray motion passed 5-0 the 2018 Escrow Fund Budget was approved showing revenues of \$40,000 and expenditures of \$505,000.

On a Murray/Smith motion passed 5-0 approval was given for Northpoint developers to relocate MH P-1 and install MH P-1 as an inside drop manhole, as the building sewer line was constructed at a different location and elevation.

On a Murray/Rose motion passed 5-0 approval was given for an Assignment document, prepared by Solicitor Fenicle, to be given to the Board of Supervisors for signature, assigning all their rights and interest in and to Pump Station #20 and land set forth in the Deed of Dedication to the Antrim Township Municipal Authority. This action is to correct recently discovered information that Pump Station #20 had been deeded to the Antrim Township Board of Supervisors and should have been deeded to the Authority.

Nowell reported that he had taken no action towards the elimination of Pump Station #16.

Nowell reported that approval has been received for the revised plan submitted to Franklin County Conservation District for the UV (Ultraviolet) Upgrade at the Wastewater Treatment Plant and a performance guarantee has been received from Trojan. The project is now in the design phase, awaiting permit approval from the Department of Environmental Protection.

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A final draft of the Wastewater Treatment Plant Study – Capital Improvement Plan has been received, Nowell reported and is moving forward with a schedule for the project. Nowell advised that the Authority should begin looking at financing the estimated \$7.4 million project at the termination of a current loan in May of 2020.

Authority members asked Nowell to invite Scott Croswell, an engineer with GHD, who is working with the Township on the CIP project, to attend the January 29, 2018 Municipal Authority meeting to discuss the estimated engineering fees and financing of the project.

There was no new information on the Township's NPDES Permit.

Nowell reported on the Shanks Church Road sanitary sewer project stating 5,000 linear feet of 18-inch pipe (both ductile iron and PVC); 520 linear feet of 14" pipe; and 134 linear feet of 10" pipe and 18 manholes have been installed to date with blasting occurring along Shanks Church. Nowell said they are looking at a possible mid-January completion date depending on weather and other circumstances.

On the Pump Station #13 Upgrade, Nowell reported that pump training had been completed with asphalt paving and fencing also completed with substantial completion achieved. The site will be graded and seeded in the spring of 2018.

Nowell reported that three substantial lateral leaks have been found through videotaping sewer lines in the Willowdale area with resolution to be determined.

On the water treatment side, Nowell reported that 1) all filter gauges have been installed and are recording as per comments that needed to be addressed as per the Filter Plant Performance Evaluation; 2) there have been no positives reported in water testing as part of the SOC Violation (July 11); and 3) all operations at the water treatment plant are proceeding as normal.

Nowell continues to work with the developer of Northpoint as part of the Rocking M Lane Water Line Extension.

Operations are going well at the Wastewater Treatment Plant according to Nowell with Basin 2 decanter replaced and up and running. Flows for the pump stations remain normal and there are no total nitrogen issues.

On a Murray/Rose motion passed 5-0 the meeting adjourned at 8:40 p.m.

The next regular meeting of the ATMA will be December 18, 2017 at 7 p.m. due to the Christmas and New Year holidays with a work session slated for December 11, 2017 if needed.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary