

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY**  
**MEETING MINUTES OF JULY 31, 2017**

The Antrim Township Municipal Authority met Monday, July 31, 2017 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Rodney Eberly, Michael Smith, Chad Murray and Dale Hostetter. Rodney Rose was absent from the meeting. Linus Fenicle, Solicitor and Roger Nowell, Public Works Director were in attendance.

Chairman Eberly called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

On a Murray/Smith motion passed 3-0 (Hostetter was absent from the June 26 meeting and Rose was absent) the June 26, 2017 meeting minutes were approved.

On a Murray/Hostetter motion passed 4-0 (Rose was absent) bills from the Water Fund were approved for payment.

On a Murray/Smith motion passed 4-0 (Rose was absent) bills from the Capital Improvement Fund were approved for payment.

On a Murray/Hostetter motion passed 4-0 (Rose was absent) bills from the Project Fund were approved for payment.

On a Murray/Smith motion passed 4-0 (Rose was absent) bills from the Repair and Improvement Fund were approved for payment.

On a Murray/Smith motion passed 4-0 (Rose was absent) approval was given to move \$101,934.00 in sewer tapping fees from the Project Fund to the Capital Improvement Fund.

Tina Gipe of Boyer & Ritter, Certified Public Accounts and Consultants, was on hand with a report related to the basic financial statements of the Antrim Township Municipal Authority for the year ended December 31, 2016. She noted that there was nothing shown out of the ordinary and in the audit and reported a healthy fund balance.

Public Works Director Nowell reported that the meter wall had been installed at the Pump Station #13 Upgrade project with the pumps to be shipped this week. Work is continuing in the wet and dry wells. Deepthi Kalyanam and Dennis Crabill from Buchart Horn, engineers for the project were on hand with Change Order #2 for two items, so noted as 2.1 and 2.2. 2.1 was to add some changes to the fencing at a cost of \$1,901.03 and 2.2 to add a service entry concrete encased duct bank at a cost of \$7,656.35 for a total of \$9,557.38. On a Murray/Smith motion passed 4-0 Change Order #2 in the amount of \$9,557 was approved.

Kalyanam reported that manholes for the Shanks Church Road sanitary sewer project are expected to be delivered within the week with construction starting at Jasper Drive by installing PVC pipe from the downstream side of the project from existing manhole No. 1941 and moving up until DI pipe needs to be installed.

James Zaiger, who is waiting to subdivide a property on Grant Shook Road and build a house on each lot, asked Nowell in a phone conversation, if he would be required to connect to public sewer or even if he is in the Township's Sewer Service Area. After the Public Works Director researched a previous subdivision involving the same properties, which involved no buildings, he determined that the Township's forcemain falls within the required distance for connection but grinder pumps would be needed to pump into the force main from Pump

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Station 5. The Authority does not want services tying into a force main so it was recommended that Mr. Zaiger be granted a modification for not connecting to public sewer. Nowell will inform Zaiger of the Authority's decision.

On a Murray/Smith motion passed 4-0 (Rose was absent) **Matrix I-81 Logistics Center, Commercial Land Development, Molly Pitcher Highway**, was tabled.

On an Eberly/Smith motion passed 4-0 (Rose was absent) **Rolling Hills Lot 10, Beltz Duplex Subdivision, Oakley Lane** was approved.

On a Murray/Hostetter motion passed 4-0 (Rose was absent) **WCN Properties LP, Commercial Land Development, Hykes Road** was approved as all comments had been addressed. On a Murray/Smith motion passed 4-0 (Rose was absent) the Chairman was authorized to sign the plans when they came back from Franklin County Planning Commission.

Recognition was given for **Connie Barr, 1-lot Subdivision, McDowell Road** as there is no public sewer available at that location. On a Murray/Smith motion passed 4-0 (Rose was absent) a Request for Planning Waiver/Non-Building Declaration was approved for this property.

On an Eberly/Smith motion passed 4-0 (Rose was absent) a Request for Planning Waiver/Non-Building Declaration was approved for **Rolling Hills Lot 10**.

On a Murray/Eberly motion passed 4-0 (Rose was absent) **Resolution 2017-06** was adopted accepting the Deed of Dedication of sewer lines from Heritage Estates West Phase I with a correction to made under attest: Dale Hostetter is Secretary, not Chad Murray as noted on the Resolution.

On a Murray/Smith motion passed 4-0 (Rose was absent) the Deed of Dedication for various sewer lines and facilities under and adjoining Avalon Drive, Divinity Drive, Delanie Drive, Rossi Drive and Vivian Avenue, Heritage Estates West Phase I was accepted.

On a Murray/Hostetter motion passed 4-0 (Rose was absent) an 18-month agreement to correct any structural integrity issues and functioning of said improvements in accordance with the design and specifications set forth in the subdivision plan and agrees to correct and repair at it expense any defects and any maintenance and repair necessary to the sewer collection lines and facilities, in lieu of posting security for 15% of the actual cost of installation of said sewer lines and facilities.

On a Murray/Smith motion passed 4-0 (Rose was absent) the as-built plans for HEW Phase I were accepted as well.

Nowell brought up a proposal offering, through an agency, insurance policies to residential home owners for their water and sewer lines. Homeowners would not be required to purchase insurance but could if they wanted to. Solicitor Fenicle suggested that this proposal be looked at closely to make sure it includes sewer/water laterals as typically this is what needs repaired at the homeowner's expense.

Nowell reported that testing results, received July 11 from samples of water at the water treatment plant pulled June 28 exceeded the maximum contaminant level for Di(2-ethylhexyl) phthalate. Another check sample analysis was performed July 12 with laboratory sample results indicating that the above-mentioned contaminant was Non-Detected. Flyers were then prepared and posted to all water customers advising of the situation, Thursday, August 4. Nowell said that testing will be done on a monthly, then on a quarterly basis. After one year of sampling with negative results, sampling would go back to a three-year cycle.

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Nowell reported that E&S Submittals are being done for the UV (ultraviolet) upgrade project with the Flood Plain Encroachment Permit next in line. Preliminary design has started with 30% of the structural plans in hand.

As part of the Capital Improvement Project (CIP) at the wastewater treatment plant, Nowell reported that Carbon Source Trials have been restarted with maybe an Anoxic Zone Trial to be tried. At this moment things are in a holding pattern waiting for information from Xylem.

The Coagulant Study is complete as part of the Filter Plant Performance Evaluation at the Water Treatment Plant and reports should be in hand soon.

Lift station flows are normal and Nowell provided a spreadsheet for members.

Operations are going well at the Wastewater Treatment Plant with one instantaneous maximum fecal hit in July, due to equipment failure, however, the sewer treatment plant operator managed to get the monthly number in compliance and Nowell noted that the new UV system can't get here fast enough.

At the Water Treatment Plant, operations are going well, Nowell reported, with normal flows. The Finish Tank was inspected July 24 and staff is waiting on the report but no issues are anticipated. Nowell remarked that the tank looked great inside.

Nowell said that an Environmental Protection Agency (EPA) field audit of the pretreatment plan found the Township had implement the plan successfully.

On a Murray/Smith motion passed 4-0 (Rose was absent) the meeting adjourned at 8:22 p.m.

The next regular meeting of the ATMA will be August 28, 2017 at 7 p.m. with a work session slated for August 14, 2017 if needed.

Respectfully submitted,

Joyce A. Nowell  
Recording Secretary