

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES OF MARCH 27, 2017**

The Antrim Township Municipal Authority met Monday, March 27, 2017 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Rodney Eberly, Dale Hostetter, Chad Murray, Michael Smith and Rodney Rose. Roger Nowell, Public Works Director and Linus Fenicle, Solicitor were in attendance. Audience members included Howard Sheeley, Keith Sheeley, Tim Hogan and Rob Holmes.

Chairman Eberly called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

On a Murray/Hostetter motion passed 5-0 the February 27, 2017 meeting minutes were approved.

On a Rose/Murray motion passed 5-0 the March 13, 2017 work session minutes were approved.

On a Murray/Smith motion passed 5-0 bills from the Water Fund were approved for payment.

On a Smith/Murray motion passed 5-0 bills from the Capital Improvement Fund were approved for payment.

There were no bills for payment from the Repair and Improvement Fund or the Project Fund.

Public Works Director Nowell moved agenda item 10-B under water to this time and reported that GHD, the Township's engineers, had been in touch with DECD (Department of Economic and Community Development) about the grant application submitted for a water line extension to the Sheeley Mobile Home Park. GHD said that the Board (DCED) will meet within the next week to finalize awarding grants with letters going out within the next few weeks to let the Township know if they have or have not received a grant.

On a Murray/Smith motion passed 5-0 **Matrix I-81 Logistics Center, Land Development Plan, Molly Pitcher Highway** was tabled.

On a Murray/Smith motion passed 5-0 **Rolling Hills PRD Phase 5, 26-lot Subdivision, Emily's Court** was *conditionally* approved pending the submittal of a signed facilities agreement and receipt of a check for the Escrow Account in the amount of \$10,000. The Chairman was authorized to sign the plans when requirements are met.

On a Smith/Hostetter motion passed 5-0, **Rolling Hills Phase 2-A Lot 18; and Lot 19, both on Oakley Lane; and Lot 25, on Rolling Hills Drive, all 1-lot Subdivisions**, were tabled as a note to identify the manhole needs to be shown on the plan for **Lot 18; and** a note to show the sewer mains, service laterals and manholes with identification needs to be shown on the plans for **Lots 19 and 25**.

On a Murray/Rose motion passed 5-0 **Super 8 Motel Entrance, Land Development, Antrim Church Road** was approved for restamp.

On a Murray/Hostetter motion passed 5-0 **Antrim Commons Business Park Lot 9, 1-lot Subdivision (Re-subdivision), Antrim Commons Drive** was approved and the Chairman was authorized to sign the plans when they come back from Franklin County Planning Commission.

On a Murray/Smith motion passed 5-0 **WCN Properties LP, Commercial Land Development, Hykes Road** was tabled with the following comments to be addressed: 1) show/provide water service connections for residences included with the main extension; and 2) provide plastic service connections instead of copper.

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Public Works Director Nowell reported that the Deeds of Dedication for Cedarbrook sewer and water lines have not been recorded yet as payment of recording fees has not been submitted, but as of today, payment for recording is on the way, as per the developers.

Nowell reported that 40 sewer disconnection notices had been sent out and to date, of those 40, 21 bills have been paid in full; 6 bills have at least half paid; and 13 bills have no payment. These customers have until April 16 to pay in full to avoid disconnection.

On a Murray/Smith motion passed 5-0, **Requisition #3** was approved directing the Township Treasurer, Jennifer Becknell, to direct Farmers and Merchants Trust Company to deposit funds electronically to the Authority's Capital Improvement Fund-Sewer in the amount of \$3,149,000. This is part of the \$3.3 million Guaranteed Sewer Revenue Note, Series 2014 to be used solely to pay costs, costs of acquisitions or costs of construction related to the 2014 Capital Project.

Nowell reported that there was a forcemain break at Pump Station 13, which was inside the fence at the station, all authorities were notified, the station was shut down, and PSI, contractors for the upgrade at this lift station, will be on hand March 28 to repair the situation.

Another situation was found at 1933 Buchanan Trail East, where a resident's sewer service was interrupted. Upon investigation, it was determined that the lateral was compromised when a contracting firm bored into the line. The firm has been contacted and will be responsible for the repair.

Nowell reported on ongoing projects: the pump station #13 upgrade is scheduled to begin in mid-April; bonds and insurance documents from EK Services Inc., contractors for the Shanks Church Road Sanitary Sewer Bypass project, will be submitted for review to Buchart Horn, engineers for the project and then on to Solicitor Fenicle for review and comment; two more repairs have been made to sewer lines in the Coseytown area as part of Inflow and Infiltration investigation and one repair on Grindstone Hill Road; camera work will be moved to the Willowdale area; and there was no news on the status of the National Pollution Discharge Elimination System (NPDES) permit.

As part of the Capital Improvement Plan submitted for the wastewater treatment plant Nowell and Murray visited a treatment plant that is using the "bio-mag" system for the removal of total nitrates and total phosphorus from sludge. Murray said that it was a worthwhile visit and Nowell said that he felt it could be a very viable system for the Township's wastewater treatment system.

On a Rose/Murray motion passed 5-0 **Resolution 2017-05** was adopted to rescind **Resolution 2007-04 – Decentralized Wastewater Systems and Resolution 2007-04 – Decentralized Water Systems**. These resolutions were adopted in 2007 but were never made into ordinances. Solicitor Fenicle advised that these Resolutions (2007-04 and 2007-05) were not necessary and could create legal issues as well as operational issues for the Municipal Authority.

On a Murray/Hostetter motion passed 5-0 Nowell was authorized to accept a proposal for the engineering of the water line extension (dubbed Rocking M) to the Musselman property on Milnor Road and ask the Antrim Township Board of Supervisors for a loan in the amount of \$28,950 to move forward with this water line extension. Shelly, Witter & Fox were chosen as the firm who will do the engineering for the water line extension. Nowell reported that wording in the proposal was changed to include the "design of service connections" and a "not to exceed" amount for the cost of the proposal.

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Nowell reported that he had received information from Solicitor John Lisko, the Antrim Township Board of Supervisors' attorney, about removing GAFCWA (Greencastle Area Franklin County Water Authority) as a supplier of water for the Township, as the Authority (ATMA) has designated the entire Township as their water service area and how that relates to a proposed development in Antrim Township. The developer's attorney believes his client would be interested in continuing with plans for this development.

Operations continue to go well at the sewer treatment plant. Nowell announced that John Clairmont will be a new member of Township staff as the sewer treatment plant operator beginning this Thursday, March 30.

Lift station flow charts were given to ATMA members and Nowell said that there was abnormal flow at lift station 14 which warranted a pump replacement; and abnormal flow at lift station 17 was caused by a clogged valve, which was repaired. Other higher readings on the flow chart were wet weather related.

Operations are going well at the water treatment plant, with the DEP (Department of Environmental Protection) to be on site April 10 for a filter media inspection.

On a Murray/Smith motion passed 5-0 **Articles of Amendment for the Antrim Township Municipal Authority** were approved and signed. This document will be advertised in a legal journal and filed with the Department of State. The Amendment was adopted by the Authority, February 27, 2016 Resolution 2017-04 and adopted by Antrim Township Board of Supervisors February 28, 2017 Resolution 290 of 2017 establishing the entire Township of Antrim as their water and sewer service areas.

On a Murray/Smith motion passed 5-0 the meeting adjourned at 7:49 p.m.

A worksession is scheduled for April 10, 2017 at 7 p.m., if necessary, with the next regular meeting of the ATMA April 24, 2017 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary