

**ANTRIM TOWNSHIP MUNICIPAL AUTHORITY
REORGANIZATION MEETING MINUTES OF JANUARY 30, 2017**

The Antrim Township Municipal Authority met Monday, January 30, 2017 at 7 p.m. in the Antrim Township Municipal Building, 10655 Antrim Church Road, with the following members in attendance: Rodney Eberly, Dale Hostetter and Michael Smith. Chad Murray and Rodney Rose were absent from the meeting. Roger Nowell, Public Works Director and Linus Fenicle, Solicitor were in attendance. Audience members included Tom Scott, Deepthi Kalyanam, Dennis Crabill and John Alleman.

Chairman Eberly called the meeting to order at 7:00 p.m. and announced that the meeting was being audio recorded.

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) Solicitor Fenicle was appointed temporary chairman for the purpose of reorganization.

On a Smith/Hostetter motion passed 3-0 (Murray and Rose were absent) Rodney Eberly was appointed Chairman.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) Michael Smith was appointed Vice-Chairman.

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) Dale Hostetter was appointed Secretary.

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) Chad Murray was appointed Treasurer.

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) Rodney Rose was appointed Assistant Secretary/Treasurer.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) Linus Fenicle was confirmed as Solicitor for the Antrim Township Municipal Authority (ATMA) as appointed by the Antrim Township Board of Supervisors (ATBOS).

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) GHD and Buchart Horn were confirmed as Engineers for the ATMA as appointed by the ATBOS.

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) Roger Nowell, Public Works Director was appointed as Liaison to the Board of Supervisors.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) Rodney Eberly and Michael Smith were appointed to the Utility Committee.

On a Hostetter/Smith motion passed 3-0 (Murray and Rose were absent) the December 19, 2016 minutes were approved.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) bills from the Water Fund were approved for payment.

There were no bills for payment from the Repair and Improvement Account, Capital Improvement Fund and the Project Account.

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On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) direction was given to transfer funds in the amount of \$116,496 from the Project Fund to the Capital Improvement Fund. This amount is from sewer tap fees received in the fourth quarter of 2016.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) **Matrix I-81 Logistics Center, Land Development Plan, Molly Pitcher Highway** was tabled.

On a Smith/Hostetter motion passed 3-0 (Murray and Rose were absent) **Rolling Hills PRD Phase 5, 26-lot Subdivision, Emily's Court** was tabled.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) **Rolling Hills Lot 20, Duplex Subdivision, Oakley Lane** was approved as sewer lines are now shown on the plan.

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) **Antrim Meadows Greenworth Land LLC, Subdivision/Lot Addition, Shanks Church Road** was approved.

On a Hostetter/Smith motion passed 3-0 (Murray and Rose were absent) no action was taken on **WCN Properties LP, Commercial Land Development, Hykes Road**.

On a Hostetter/Smith motion passed 3-0 (Murray and Rose were absent) the following plans were recognized as having on-lot systems or lot additions:

- 1) **Michael and Rebecca Ocker, 1-lot Subdivision, Hades Church Road**
- 2) **Glenn and Catherine Dice, 2-lot Subdivision, Williamson Road; and**
- 3) **Robert and Robin Amend, 2-lot Subdivision, Sheller Road.**

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) **Resolution 2017-01** was approved accepting the Deed of Right-of-Way and Permanent Easement for the John Thomas Shook property and **Resolution 2017-02** accepting the Deed of Right-of-Way and Permanent Easement for Antrim Stonemill Estates LLC.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) the objective and scope of the audit of financial statements for the year ending December 31, 2016 was approved and signed at an estimated cost of \$11,500.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) approval was given to waive one sewer bill for an existing duplex at 15699 South Young Road (one lateral, two connections) that will be changed to a single family dwelling.

Nowell reported that a recent inspection of the wastewater treatment plant by the Department of Environmental Protection was favorable.

Deepthi Kalyanam of Buchart Horn, engineers for the Lift Station #13 project and the Shanks Church Road Sanitary Sewer Project, was present at the meeting to report that work will begin on the Lift Station #13 project in February with a completion date of November. She presented a proposal for resident representative services provided by Buchart Horn during the Lift Station #13 project at a cost not to exceed \$62,000.00 for services available 2 days per week. She also presented a proposal for resident representative services for the Shanks Church Road Sanitary Sewer Project at a cost not to exceed \$144,500 for services available 3 days per week.

On an Eberly/Smith motion passed 3-0 (Murray and Rose were absent) a proposal for resident representative services for the Lift Station #13 project not to exceed \$62,000 was approved and signed.

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On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) a proposal for resident representative services for Shanks Church Road Sanitary Sewer Project not to exceed \$144,500 was approved and signed.

Kalyanam reported that advertisements for bids went out January 23 with a pre-bid meeting slated for February 15 and bids due February 22 for the Shanks Church Road project. Nowell said that he had spoken with the farmer who plants crops on this land and he requested that the same soil be used as a replacement when the project is finished.

Nowell reported that notification had been given of Osh Kosh moving to Antrim Township within the next 16 months and advised that pretreatment at this facility (Jerr Dan) would possibly be required.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) a Fourth Addendum to the Operating Agreement for the water system was approved which establishes the water service area as the entire township.

Nowell reported that a truck crane will be used at the Lift Station #13 project instead of a regular crane to realize a savings of \$1,800 and valves will be moved to the meter vault instead of being put in the ground.

Staff at the wastewater treatment plant are moving forward with creating SOPs and checklists to ensure proper implementation of the Pretreatment Ordinance, Nowell said and the CAP metering in the Willowdale area had been shut down as it is not required at this time.

He reported the following: repairs were made in the Coseytown area the last week in 2016 as well as in the Greenview Acres area with more repairs to be made in the future to address Infiltration and Inflow issues; the NPDES permit is still pending; and the wastewater treatment plan study is in the final draft stages to be available for review prior to the March meeting.

Nowell said that a permit had been received for the water line extension to the State Line Mobile Home Park (Sheeleys) but no news had been received concerning the grant money applied for to complete the water line extension (possibly not until March).

Nowell reported that he had received two proposals for engineering services to extend the water line to the Musselman property on Milnor Road and is waiting on a third proposal and had discussed financial scenarios for the project with the Board of Supervisors whether in the form of a grant or a loan.

Authority members discussed rescinding Resolution 2007-05 Decentralized Water Treatment Systems adopted by the Municipal Authority as it appears these systems would be permitted without a Resolution. This Resolution, as well as Resolution 2007-04 Decentralized Wastewater Treatment Systems adopted at the same time, will be reviewed further by the Solicitor.

Nowell reported that the Board of Supervisors discussed amending the Code of Ordinances to remove the Greencastle Area Franklin County Water Authority as a public water supplier listed on plans that are in Antrim Township. This discussion will be re-visited.

Operations remain good at the wastewater treatment plant according to Nowell. He reported that there are two potential candidates for the treatment plant operator position.

A lift station flow chart was provided to members with Nowell saying that the run times for lift station #9 were increased, with staff addressing the issue.

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Operations at the water treatment plant are normal, Nowell reported, with a dialogue opened with the Department of Environmental Protection as to the filter media inspection before moving forward with the permit/discrepancy issue. The telemetry upgrade at the Cedarbrook Water Tower has been completed.

On a Hostetter/Smith motion passed 3-0 (Murray and Rose were absent) an executive session was called for at 8:10 p.m. to discuss personnel and litigation.

On an Eberly/Hostetter motion passed 3-0 (Murray and Rose were absent) the executive session ended at 8:21 p.m. with no decisions announced and the meeting was adjourned.

A worksession is scheduled for February 13, 2017 at 7 p.m., if necessary, with the next regular meeting of the ATMA February 27, 2017 at 7 p.m.

Respectfully submitted,

Joyce A. Nowell
Recording Secretary